



## SEARCH TIMELINE

### Irvine Unified School District Superintendent Search

Note: *Blue italicized text* indicates Board Participation

<b>JANUARY 2025</b> Preliminary Phase	January 21	<i>Board Approves Contract</i>
<b>FEBRUARY 2025</b>  Community Engagement	February 11 (Special Mtg)	<i>Initial Meeting with the Board; Board determines characteristics, skills &amp; qualities desired in new superintendent; publicly announces timeline and procedures (Open and Closed Session; approx 3 hrs total)</i>
	Feb 24 - March 7	Online survey dates
	February 26-27	Consultants confer with staff and community designated by the Board to receive input
<b>FEBRUARY/ MARCH 2025</b>  Advertisement and Recruitment	February/March	Consultants identify potential candidates; Development and posting of recruitment materials and Position Description
	March 10 & 17	Advertising and active recruitment; Ad appears in <u>EdCaI</u> . (Two consecutive publications)
	<b>March 28, 5:00 PM</b>	<b>Deadline for applications</b>
<b>MARCH/APRIL 2025</b>  Interviews and Selection	March	Consultants complete comprehensive reference and background checks on applicants
	April 14, 3:00 pm (Special Mtg)	<i>Board confers with consultants, reviews all applications and selects candidates to be interviewed (Closed Session; approx 3 hours)</i>
	April 25 (Special Mtg)	<i>Board interviews candidates; selects finalist(s) (Closed Session; all-day meeting)</i>
<b>APRIL/MAY 2025</b>  Contract Approval	April	<i>Board completes the validation process of the leading candidate and makes final determination</i>
	May 20	<i>Board approves superintendent contract at a <b>regularly scheduled</b> board meeting</i>
<b>JULY 2025</b>  Start Date	July 1 (or as mutually agreed)	New superintendent begins