



## **GENERAL EDUCATION HOME-TO-SCHOOL BUS ROUTES 2025-2026**

### **TRANSPORTATION DEPARTMENT INFORMATION**

100 Nightmist, Irvine, CA 92618-1702

Phone: (949) 936-5370 – Dispatch – ext. 1 / Bus pass sales – ext. 2

FAX: (949) 936-5379

Email: [BusPass@iusd.org](mailto:BusPass@iusd.org)

Annual Bus Pass Year-Round School Sites: valid July 22, 2025 to June 5, 2026

Annual Bus Pass Traditional School Sites: valid August 19, 2025 to June 5, 2026

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### **IMPORTANT INFORMATION TO ENSURE A SAFE RIDE**

#### **Kindergarten Students:**

- In accordance with the California Department of Education, an authorized parent or guardian must meet kindergarten students at the bus drop-off location.
- Kindergarten students will **not be permitted** to walk independently, regardless of written consent from the parent/guardian.
- When sending a family member other than the primary parent/guardian, please communicate to the Transportation Office as soon as possible. To avoid delay, ensure your designated person has a current photo ID; the student will not be released without one.

#### **Morning Pick-Up:**

- Students should arrive at the bus stop **5 minutes before and no earlier than 10 minutes before** the scheduled departure time.
- For safety, students must stand at least 12 feet away from the school bus on its arrival and stand in an orderly line.
- Students must have a current year bus pass, ready to show the bus driver upon boarding. **No student will be allowed access without a current bus pass; no exception.**
- Students must access the bus from their designated bus stop printed on their bus pass only.
  - If, for any reason, you need your student to access another bus stop, please contact the Transportation Department in advance to make these arrangements.

#### **Bus Rider Etiquette and Safety:**

- Once on board, students should quickly find a seat, fasten their seatbelt, and remain seated in the forward position throughout the ride.
- Students are expected to talk quietly using an “indoor voice” while on the bus; no shouting or yelling.
- Students should remain quiet as the bus comes to a railroad crossing to allow drivers to hear if a train is approaching.
- Students must keep their heads and arms inside the bus and never yell or shout from an open window.
- Students must never play or tamper with any part of the bus or safety equipment.
- For safety, no eating, drinking, or chewing gum is allowed on the bus.
- No animals (mammals, birds, reptiles, fish, insects, etc.) may be transported on the bus. Please contact the Transportation Department with any questions.
- For safety, no glass objects or hazardous articles of any kind may be carried aboard a school bus. Please contact the Transportation Department with any questions.
- Littering the bus, vandalism, or throwing anything in or out of the bus will not be permitted.



- Shoes must be worn at all times for safety. Athletic cleats/spikes must be removed before boarding the bus; your student must bring a spare pair of shoes to change into.
- There is zero tolerance for bringing weapons or drugs and paraphernalia on the bus (e.g. gun, knife, machete, 3D printed gun or knife, razorblade, illegal drugs, illegal substances, lighters.)
- When getting off the bus, students are required to follow the driver's instructions. If the student needs to be crossed, the student should wait for the driver to escort them in front of the bus.
- California Code of Regulations, Title 5, Section 14263: Authority of Driver
  - Pupils transported in a school bus shall be under the authority of, and responsible directly to, the driver of the bus, and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus or being escorted across a street, highway or road. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a pupil to be denied transportation.
- All onsite contractor buses are equipped with CCTV surveillance, which includes both video and audio recording.

### Bus Pass Replacement/Modification:

- Replacement fee for a lost or modified bus pass is \$25.00.
  - Bus pass modifications include, but are not limited to: change from one-way only to round-trip, bus stop change, AM only to PM only, and PM only to AM only.

### School Bus Service Rules and Expectations

- As part of the online bus pass application, parents or guardians certify they have read the Rules and Regulations and reviewed them with their student.
- The process for students who violate these rules is as follows:
  - 1) **First Offense**
    - a. Warning; possibility of suspension.
    - b. Transportation Administrator/Assistant Director to notify parents.
  - 2) **Second Offense**
    - a. Three-day bus suspension
    - b. Transportation Administrator/Assistant Director to notify parents and school principal.
  - 3) **Third Offense**
    - a. Five-day bus suspension
    - b. Transportation Administrator/Assistant Director to notify school principal.
    - c. Transportation Administrator and Assistant Director to meet with parents and student.
  - 4) **Fourth Offense**
    - a. Consequence to be determined by the Transportation Administrator and Assistant Director in collaboration with the school principal.
      - i. Extended bus suspension or removal from route.
    - b. Transportation Administrator and Assistant Director to meet with parents and student.
  - 5) **Extreme Acts of Violence**
    - a. In accordance with Administrative Regulation 5144, mandatory recommendation for expulsion.

### Bullying

- In accordance with Board Policy 5131.2, bullying of any student shall not be tolerated.
- Examples of the types of conduct that may constitute bullying and are prohibited by the District include, but are not limited to: physical bullying, verbal bullying social/relational bullying, and cyberbullying.
- Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention, restorative conferences, appropriate student education, and, if the behavior is severe or pervasive as defined in Education Code 48900, may include suspension or expulsion in accordance with District policies and regulations.