

## **GENERAL EDUCATION HOME to SCHOOL ROUTES**

### **TRANSPORTATION DEPARTMENT**

100 Nightmist  
Irvine, CA 92618-1702

Phone: (949) 936-5370 (Dispatch ext. 1)(Bus Pass Sales ext. 2)

FAX: (949) 936-5379

Email: [BusPass@iusd.org](mailto:BusPass@iusd.org)

2024-25 Bus Pass:

Annual pass year-round schools valid July 17, 2024 to June 6, 2025

Annual pass traditional schools valid August 20, 2024 to June 6, 2025

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### **Important information to ensure the safety of all students:**

- **Kindergarten Students**
  - In adherence to California Department of Education guidelines, an authorized Parent or Guardian must meet kindergarten students at the bus stop. Kindergartners will not be released to walk independently, regardless of written consent from the Parent or Guardian.
  - Prior authorization for an adult other than the primary Parent or Guardian to meet a kindergarten student must be communicated to Transportation office. The authorized adult must show a valid photo ID; the student will not be released without verifying the identity of the designee.
  
- **Bus Stop Etiquette**
  - Students should arrive at the bus stop 5 minutes (and no more than 7 minutes) before the departure time.
  - For safety, students must stand in an orderly line at least 12 feet away from the school bus on its arrival.
  
- **Boarding the Bus**
  - Students must have a 2024-25 bus pass ready to show the bus driver upon boarding
  - No student will be permitted to ride without a current bus pass, no exception.
  - Per California Department of Education guidelines, students may only access the bus from the designated bus stop printed on their bus pass.
    - If for any reason your student must utilize an alternate bus stop, please contact the Transportation Department in advance to make arrangements.
    - Bus stop change fee: \$25.00.

- **Riding the Bus**
  - All onsite contractor buses are equipped with CCTV surveillance (video and audio).
  - After boarding, students are expected to quickly find a seat, fasten their seatbelt, and remain seated in the forward position throughout the ride.
  - Students are expected to follow the driver's instructions at all times.
  - Students are expected to talk quietly (indoor voice) while on the bus; no shouting or yelling.
  - Students are expected to remain quiet as the bus comes to a railroad crossing to allow drivers to hear if a train is approaching.
  - Students must keep their heads and arms inside the bus at all times; never yell or shout from an open window.
  - Students must never play or tamper with any part of the bus or safety equipment.
  - No eating, drinking, or chewing gum is allowed on the bus.
  - No animals may be transported on a school bus (mammals, birds, reptiles, fish, insects, etc.). Please contact the Transportation Department with any questions.
  - No glass objects or hazardous articles of any kind may be carried aboard a school bus. Please contact the Transportation Department with any questions.
  - There is zero tolerance for carrying weapon(s) or drugs and paraphernalia on the school bus including, but not limited to: gun, knife, machete, 3D printed weapons, razorblade, illegal drugs, illegal substance, lighters
  - Littering, vandalism, or throwing anything in or out of the bus will not be permitted. Parent/Guardian will be held responsible for removal or repair.
  - Shoes must be worn at all times for safety.
    - Cleats/spikes must be removed before boarding the bus. Your student must have a spare pair of shoes to change into.
- **Exiting the Bus**
  - Students are expected to follow the driver's instructions when exiting the bus.
  - Students needing to be crossed must wait for the driver to escort them in front of the bus.
- **Bullying**
  - Bullying, including any severe or pervasive physical or verbal act or conduct, is unacceptable behavior and will not be tolerated.
  - Per Board Policy 5145.8, any student who engages in bullying on school premises, or off campus in a manner that causes or is likely to cause a substantial disruption of a school activity or school attendance, shall be subject to discipline, which may include suspension or expulsion, in accordance with district policies and regulations.
- **California Administrative Code, Title 5, Section 14263: Authority of Driver**
  - Pupils transported in a school bus shall be under the authority of and responsible directly to the driver of the bus. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a pupil to be denied transportation per the regulations of the district's governing board.
- **Violations of Rules** (previously acknowledged on the online bus pass application)
  1. First Offense – Warning/with a possibility of suspension
  2. Second Offense – Three (3) day bus suspension
  3. Third Offense – Five (5) day bus suspension
  4. Fourth Offense – Determined by the Transportation Administrator/Director.
  5. Extreme Acts of Violence – Immediate expulsion.