

**Irvine Unified School District**  
**MEASURE E CITIZENS OVERSIGHT COMMITTEE (COC)**  
**MEETING MINUTES**  
**Monday, July 29, 2024**

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**Meeting Location:** College Park Elementary School – Multipurpose Room

**Call to Order:** The meeting of the Measure E Citizens Oversight Committee (Committee) was called to order.

**Roll Call:** Roll call conducted.

**Members Present:** Barbara Belfield (Vice Chair), Nancy Reisinger, Sharad Gima, and Daniel Tudo

**Members Absent:** Margie Wakeham, Ruby Lin, Samuel Jacoby, and Steve Morton (Chair)

**IUSD Staff:** John Fogarty (Assistant Superintendent, Business Services), Kelvin Okino (Executive Director, Facilities & Construction), and Nicole Reynolds (Administrative Assistant, Facilities & Construction).

**Next Meeting Date:** Monday, October 28, 2024. Location to be determined.

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***Measure E Citizens Oversight Committee Business***

**1. Call to Order; Roll Call**

A. Vice Chair Barbara Belfield called the meeting to order at 6:27 PM. Roll call was conducted.

**2. Tour of College Park Elementary School Measure E Improvements**

A. Kelvin Okino lead a tour of the Measure E improvements at College Park Elementary School. The improvements occurred during the summers of 2017 and 2018.

**3. Approval of January 29, 2024 Minutes**

A. Vice Chair Barbara Belfield opened the minutes for discussion. There were no items for discussion. Member Sharad Gima moved to approve the minutes and member Daniel Tudo seconded. The April 29, 2024 minutes were approved.

**4. Measure E Series Financial Reports (2016A-Series 1, 2018B-Series 2, 2021C-Series 3 and AFAP)**

A. John Fogarty discussed Series 1, 2, 3, and AFAP reports

i. Series 1

- John Fogarty noted that projects in green are Final Budgets.
- John Fogarty stated there is currently a \$2.1 million surplus from Series 1.

ii. Series 2

- John Fogarty stated the budgets in yellow are Post-Bid Budgets.
- John Fogarty noted we have an anticipated surplus of \$1.4 million.

iii. Series 3

- John Fogarty stated the budgets for Series 3 are Initial Budgets. The projects in yellow are Post-Bid Budgets. These budgets will change as the project develops. Since the projects are in the early planning phase, the budgets might adjust. Overall, the projects are within the funds committed. We are looking at a \$12.3 million deficit due to labor shortages and inflation.

iv. Augmented Funds to Accelerate Projects (AFAP)

- John Fogarty discussed AFAP projects.

## 5. Committee Members' Terms

- A. Kelvin Okino thanked everyone for their contributions to the committee and discussed the renewal of member terms. Committee member renewals will be taken to the September 10, 2024 Board of Education Meeting.

## 6. Measure E Updates

- A. Kelvin Okino presented a PowerPoint presentation that covered Budget, State Funding, Schedule, and Project Updates for the Measure E program.

B. Budget

i. Original Bond Series

- Kelvin Okino presented on the original Bond capacity of up to \$319.0 million.

ii. Revised Bond Series

- John Fogarty discussed the proposed Bond series for Series 1 through 5.

iii. Funding Timeline

- Kelvin Okino presented the funding timeline illustrating the most recent changes in the Bond sales and State funds.

iv. Budget Versions

- Kelvin Okino presented the budget cycle from the start of a project to the completion.

v. Budget Summary

- Kelvin Okino presented a summary of all Measure E budgets.

vi. Post-Bid Budget vs Final Budget

- Kelvin Okino discussed the differences in the Post-Bid and Final Budgets for the twenty-seven (27) projects.

vii. Change Orders

- Kelvin Okino presented the following:
  - Final Change Orders percentages for all Series is 0.41%.
  - Series 1: Final Change Order percentage for the twenty-five (25) projects is 0.22% based on \$113.6 million in construction costs.
  - Series 2: Final Change Order percentage for four (4) projects is -0.07% based on \$19.9 million in construction costs.
  - Series 3: Final Change Order percentage for two (2) projects is 3.92%. There are five (5) projects still under construction.

- AFAP: Final Change Order percentages is 0.77% based on four (4) projects.
- viii. Budget Update by Series
- Kelvin Okino discussed the budget iterations for Series 1, 2, 3, and AFAP.

#### C. State Funding

- i. There are various State grant programs available to school districts through the School Facility Program. While there are various categories to apply under the program, the District primarily applies for State grants that involve new construction, modernization, or Career Technical Education.
- ii. To date, \$44.9 million in State grant funds have been received through Proposition 51.
- iii. Kelvin Okino explained the three (3) steps to the State grant funding process and elaborated on the following:
  - Step 1a “Acknowledged” which list projects there were submitted and beyond the Proposition 51 available funds. Currently, there are four (4) projects totaling \$7.7 million.
  - Step 1b “Workload” which list projects submitted and under review by the State. Currently, there are zero (0) projects.
  - Step 2 “Unfunded” which list projects submitted and waiting for funds to be approved under Proposition 51. Currently, there are zero (0) projects.
  - Step 3 “Apportioned”. List the projects submitted, approved, and waiting for Proposition 51 State funds. Currently, there is one (1) project totaling \$1.7 million.

#### D. Schedule

- i. Kelvin Okino discussed the program schedule for Series 3 and 4 projects:
  - Series 3
    - Irvine HS Increment No. 2 will be completed in winter 2024,
    - Culverdale ES MPR will be completed in summer 2024,
    - Greentree ES MPR will be completed summer 2024,
    - Santiago Hills ES MPR will be completed summer 2024,
    - Greentree ES Interior Improvements will be completed in 2024,
    - Santiago Hills ES Interior Improvements will be completed in 2024, and
  - Series 4 is in the planning and scoping stage.

#### E. Project Updates

- i. Kelvin Okino discussed the following Program Updates:
  - Irvine High School renderings and progress photos,
  - Culverdale ES renderings and progress photos,
  - Greentree ES renderings and progress photos, and
  - Santiago Hills ES renderings and progress photos.

### 7. Questions

- A. There were no additional questions or comments. The next Committee meeting is scheduled for Monday, October 28, 2024. Meeting location is to be determined.

## **8. Adjournment**

- A. Vice Chair Barbara Belfield asked for a motion to adjourn the meeting and member Sharad Gima seconded the motion. The meeting was adjourned at 7:44 PM.