

Irvine Unified School District
MEASURE E CITIZENS OVERSIGHT COMMITTEE (COC)
MEETING MINUTES
Monday, April 24, 2023

Meeting Location: Irvine High School – Room S1

Call to Order: The meeting of the Measure E Citizens Oversight Committee (Committee) was called to order.

Roll Call: Nicole Reynolds conducted roll call

Members Present: Barbara Belfield (Chair), Steve Morton (Vice Chair), Nancy Reisinger, Ruby Lin, Sharad Gima, Daniel Tudo, Margie Wakeham

Members Absent: Juneu Kim, Samuel Jacoby

IUSD Staff: John Fogarty (Assistant Superintendent, Business Services), Kelvin Okino (Executive Director, Facilities & Construction), and Nicole Reynolds (Administrative Assistant, Facilities & Construction)

Next Meeting Date: Monday, July 31, 2023. Location to be determined

Measure E Citizens Oversight Committee Business

1. Call to Order; Roll Call

A. Kelvin Okino called the meeting to order at 6:31PM. Roll call was conducted.

2. Tour of Irvine High School Performing Arts Center – Construction Site

A. Kelvin Okino lead a tour of the construction site for the new Performing Arts Center at Irvine High School.

3. Approval of January 30, 2023 Minutes

A. Chair Barbara Belfield opened the minutes for discussion. There were no items for discussion. Member Ruby Lin moved to approve the minutes and member Steve Morton seconded. The January 30, 2023 minutes were approved.

4. Measure E Series Financial Reports (2016A-Series 1, 2018B-Series 2, 2021C-Series 3 and AFAP)

A. John Fogarty discussed Series 1, 2, 3, and AFAP reports

i. Series 1

- John Fogarty noted that projects in green are Final Budgets.
- John Fogarty mentioned there is currently a \$2.1 million surplus from Series 1.

ii. Series 2

- John Fogarty stated the budgets in yellow are Post-Bid Budgets.
- John Fogarty mentioned we have an anticipated surplus of \$1.4 million.

iii. Series 3

- John Fogarty mentioned the budgets for Series 3 are Initial Budgets. The projects in yellow are for Post-Bid Budgets. These budgets will change as the project develops. Since the projects are in the early planning phase, the budgets might adjust. Overall, the projects are within the funds committed.
- We are looking at a \$7.8 million deficit due to labor shortages and inflation. Once we use State funds to offset the Augmented Funds to Accelerate Projects (AFAP) funds to pay our selves back it will help with the deficit.

iv. Augmented Funds to Accelerate Projects (AFAP)

- John Fogarty discussed AFAP projects. These projects have been brought up from Series 4 and Series 5 to start earlier than planned. If projects are accelerated, there will be a better chance for a cost savings.
- Member Steve Morton asked what projects are in the planning stages. Kelvin Okino responded that Woodbridge High School HVAC updates are in the planning stages. John Fogarty added that we will start talking about Series 4 and 5 after we sell a Bond in the fall.

B. John Fogarty informed the Committee that if there are questions or if anyone wants to look at the source documents and background information, they can contact Nicole Reynolds to schedule an appointment.

5. Committee Member Terms through 9/12/2023

A. Kelvin Okino discussed the renewal of member terms and that there are a number of members whose term will expire but they can continue on as members as long as they do not exceed three (3) two (2) year terms.

6. Measure E Updates

A. Kelvin Okino presented a PowerPoint presentation that covered the Budget, State Funding, Schedule, and Project Updates for the Measure E program.

B. Budget

i. Revised Bond Series

- John Fogarty discussed the proposed Bond series for Series 1 through 5 and the years for the issued and proposed years for the remaining Bonds.
- John Fogarty mentioned that the Irvine voters approved Measure E for \$319.0 million and discussed the original Bond series estimates versus the current issued/proposed series.
- We are currently projecting \$281 million for the series.

ii. Funding Timeline

- Kelvin Okino presented an updated funding timeline illustrating the most recent changes in the Bond sales and State funds.

iii. Budget Versions

- Kelvin Okino discussed the budget cycle from the start of a project to the completion.

iv. Budget Summary

- Kelvin Okino discussed the different series budget amounts.

v. Post-Bid Budget vs Final Budget

- Kelvin Okino discussed the differences in the Post-Bid and Final Budgets for the twenty-seven (27) projects.

vi. Change Orders

- Kelvin Okino discussed change orders for the Series 1 and Series 2 completed projects. The change order percentage remained at 0.01% of the overall construction value.
- Series 1: Final change order percentage for the twenty-five (25) projects is 0.22% based on \$113.6 million in construction costs.
- Series 2: After two (2) completed projects, the change order percentage is currently -2.45% for Bonita Canyon ES and Turtle Rock ES.

vii. Budget Update by Series

- Kelvin Okino discussed the budget iterations for Series 1, 2, 3, and AFAP.
- Member Margie Wakeham asked what we look for in a management company for projects. Kelvin Okino responded that we have a pool of construction management firms and they are selected based on their response to the Request For Proposal, reference checks and fees.
- Kelvin Okino stated that we issue two (2) separate contracts for the construction management firms. The first contract is for pre-construction phase services and a second contract is for the construction phase services. If a firm does not perform well during the pre-construction phase services, the District may elect to use another firm for the construction phase.

C. State Funding

- i. There are various State grant programs available to school districts through the School Facility Program. While there are various categories to apply under the program, the District primarily applies for State grants that involve new construction, modernization, or Career Technical Education.
- ii. To date, \$43.9 million in State grant funds have been received through Proposition 51.
- iii. Kelvin Okino explained the three (3) steps to the State grant funding process and elaborated on the following:
 - Step 1a “Acknowledged” which list projects there were submitted and beyond the Proposition 51 available funds. Currently, there are five (5) projects totaling \$9.1 million.
 - Step 1b “Workload” which list projects submitted and under review by the State. Currently, there are zero (0) projects.
 - Step 2 “Unfunded” which list projects submitted and waiting for funds to be approved under Proposition 51. Currently, there are three (3) projects totally \$1.0 million.
 - Step 3 “Apportioned”. List the projects submitted, approved, and waiting for Proposition 51 State funds. Currently, there are zero (0) projects.

D. Schedule

- i. Kelvin Okino discussed the program schedule for Series 3 projects:
 - Irvine High School Increment No. 2 will be completed in fall 2024,
 - Culverdale ES will start shortly,
 - Greentree ES and Santiago Hills ES are delayed, and
 - Woodbridge HS Series 3 is delayed due the long lead times on mechanical units which are currently ranging from six (6) months to one (1) year. Member Ruby Lin asked what kind of improvements are planned for Woodbridge HS. Kelvin Okino responded that the improvements include replacing the old mechanical units, approximately 30 units, with new units. In addition, other old equipment items are planned to be replaced.

E. Project Updates

- i. Kelvin Okino discussed the following for Irvine HS Performing Arts Center:
 - Scope of Work, progress photos for Increment No. 1, and building renderings.
- ii. Kelvin Okino presented renderings for the following upcoming projects:
 - Culverdale ES: New Multipurpose Building;
 - Greentree ES: New Multipurpose Building and Innovation Lab; and
 - Santiago Hills ES: New Multipurpose Building, Innovation Lab, and Nutrition Services Canopy.
- iii. Kelvin Okino reiterated that Woodbridge HS HVAC upgrades are delayed

7. Questions

- A. There were no additional questions or comments. The next Committee meeting is scheduled for Monday, July 31, 2023. Meeting location is to be determined.

8. Adjournment

- A. Chair Barbara Belfield asked for a motion to adjourn the meeting and member Ruby Lin seconded the motion. The meeting was adjourned at 7:50 PM.