

Irvine Unified School District
MEASURE E CITIZENS OVERSIGHT COMMITTEE (COC)
MEETING MINUTES
Monday, October 28, 2024

Meeting Location: Culverdale Elementary School – Multipurpose Room

Call to Order: The meeting of the Measure E Citizens Oversight Committee (Committee) was called to order.

Roll Call: Roll call conducted via sign in sheet.

Members Present: Barbara Belfield (Chair), Daniel Tudo, Margie Wakeham, Nancy Reisinger, Sharad Gima, Raymond Lee, Samuel Jacoby (Vice Chair), and Steve Morton

Members Absent: Ruby Lin

IUSD Staff: John Fogarty (Assistant Superintendent, Business Services), Kelvin Okino (Executive Director, Facilities & Construction), and Nicole Reynolds (Administrative Assistant, Facilities & Construction).

Next Meeting Date: Monday, February 3, 2024 at Irvine High School

Measure E Citizens Oversight Committee Business

1. Call to Order; Roll Call

A. Chair Steve Morton called the meeting to order at 6:32 PM. Roll call was conducted via sign-in sheet.

2. Tour of College Park Elementary School Measure E Improvements

A. Kelvin Okino lead a tour of the Measure E improvements at Culverdale Elementary School.

3. Approval of July 29, 2024 Minutes

A. Chair Steve Morton opened the minutes for discussion. There were no items for discussion. Chair Steve Morton motioned to approve the minutes and Vice Chair Barbara Belfield seconded. The July 29, 2024 minutes were approved.

4. Establishment of Committee Chair and Vice Chair

A. Kelvin Okino opened up the position of Committee Chair and Vice Chair.

- i. Member Margie Wakeham nominated Vice Chair Barbara Belfield for Committee Chair. Chair Steve Morton seconded the motion. Everyone was in favor. There were no objections.
- ii. Member Samuel Jacoby volunteered for Vice Chair. Member Steve Morton motioned for Samuel Jacoby for Vice Chair and member Sharad Gima seconded. Everyone was in favor. There were no objections.

iii. Kelvin Okino asked the new Chair Barbara Belfield lead the remaining of the meeting.

5. Approval of the 2025 Meeting Calendar

A. For the 2025 Meeting Calendar member Steve Morton motioned to approve the 2025 calendar and Vice Chair Samuel Jacoby seconded. The 2025 Meeting Calendar was approved.

6. Measure E Fiscal Year 2023-2024 Expense Report

A. John Fogarty discussed the 2023-2024 Expense Report. John Fogarty stated that this report is a detailed list of vendors and expenditures for 2023-2024. More detailed information on purchase orders can be provided if requested.

- i. Member Sharad Gima asked why some expenses have check numbers listed and some don't.
 - John Fogarty responded that the ones that don't have check numbers listed are paid through electronic transfer.

7. Measure E Series Financial Reports (2016A-Series 1, 2018B-Series 2, 2021C-Series 3 and AFAP)

A. John Fogarty discussed Series 1, 2, 3, and AFAP reports:

i. Series 1

- John Fogarty noted that projects in green are Final Budgets.
- John Fogarty stated there is currently a \$2.0 million surplus from Series 1.

ii. Series 2

- John Fogarty stated the budgets in yellow are Post-Bid Budgets.
- John Fogarty noted we have an anticipated surplus of \$1.4 million.

iii. Series 3

- John Fogarty stated the budgets for Series 3 are Initial Budgets. The projects in yellow are Post-Bid Budgets. These budgets will change as the project develops. Since the projects are in the early planning phase, the budgets might adjust. Overall, the projects are within the funds committed. We are looking at a \$12.3 million deficit due to labor shortages and inflation.
 - Member Margie Wakeham asked about Proposition 2 and how it could affect Irvine Unified School District.
 - i. John Fogarty responded that the challenge with State bonds passing is the competition from other districts getting funds.

iv. Augmented Funds to Accelerate Projects (AFAP)

- John Fogarty discussed AFAP projects.

8. Measure E Updates

A. Kelvin Okino presented a PowerPoint presentation that covered Budget, State Funding, Schedule, and Project Updates for the Measure E program.

B. Budget

i. Original Bond Series

- Kelvin Okino presented on the original Bond capacity of up to \$319.0 million.

- ii. Revised Bond Series
 - John Fogarty discussed the proposed Bond series for Series 1 through 5.
 - iii. Funding Timeline
 - Kelvin Okino presented the funding timeline illustrating the most recent changes in the Bond sales and State funds.
 - iv. Budget Versions
 - Kelvin Okino presented the budget cycle from the start of a project to the completion.
 - v. Budget Summary
 - Kelvin Okino presented a summary of all Measure E budgets.
 - vi. Post-Bid Budget vs Final Budget
 - Kelvin Okino discussed the differences in the Post-Bid and Final Budgets for the twenty-seven (27) projects.
 - vii. Change Orders
 - Kelvin Okino presented the following:
 - Final Change Orders percentages for all Series is 0.41%.
 - Series 1: Final Change Order percentage for the twenty-five (25) projects is 0.22% based on \$113.6 million in construction costs.
 - Series 2: Final Change Order percentage for four (4) projects is -0.07% based on \$19.9 million in construction costs.
 - Series 3: Final Change Order percentage for two (2) projects is 3.92%. There are five (5) projects still under construction.
 - AFAP: Final Change Order percentages is 0.77% based on four (4) projects.
 - viii. Implementation Plan by Series
 - Kelvin discussed the school sites and project types for each series.
 - Member Raymond Lee asked if any or our projects qualify for the Inflation Reduction Act.
 - i. Kelvin Okino responded that the act would apply for energy projects with the Maintenance, Operations and Transportation department.
 - 1. John Fogarty mentioned we have a team that works on these initiatives.
 - ix. Budget Update by Series
 - Kelvin Okino discussed the budget iterations for Series 1, 2, 3, and AFAP.
- C. State Funding
- i. There are various State grant programs available to school districts through the School Facility Program. While there are various categories to apply under the program, the District primarily applies for State grants that involve new construction, modernization, or Career Technical Education.
 - ii. To date, \$46.7 million in State grant funds have been received through Proposition 51.

iii. Kelvin Okino explained the three (3) steps to the State grant funding process and elaborated on the following:

- Step 1a “Acknowledged” which list projects there were submitted and beyond the Proposition 51 available funds. Currently, there are four (3) projects totaling \$5.1 million.
- Step 1b “Workload” which list projects submitted and under review by the State. Currently, there is one (1) project for \$452,110.
- Step 2 “Unfunded” which list projects submitted and waiting for funds to be approved under Proposition 51. Currently, there are zero (0) projects.
- Step 3 “Apportioned”. List the projects submitted, approved, and waiting for Proposition 51 State funds. Currently, there are zero (0) projects.

D. Schedule

i. Kelvin Okino discussed the program schedule for Series 3 and 4 projects:

- Series 3
 - Irvine HS Increment No. 2 will be completed in winter 2024,
- Series 4 is in the Design stage for the following sites:
 - University HS Performing Arts Center Upgrades;
 - Lakeside MS New Multipurpose Room & Nutrition Services;
 - Venado MS MPR Improvements;
 - Northwood HS New Practice Gym and PAC Improvements;
 - College Park ES Nutrition Services Expansion; and
 - Sierra Vista MS New Music Classroom.

E. Project Updates

i. Kelvin Okino discussed the following Program Updates:

- Irvine High School renderings and progress photos;
- Culverdale ES renderings and progress photos;
- Greentree ES renderings and progress photos;
- Santiago Hills ES renderings and progress photos;
- College Park ES Nutrition Services Expansion renderings;
- Lakeside MS New Music Classroom and MPR Improvements renderings;
- Northwood HS New Practice Gym renderings;
- University HS Performing Arts Center Improvements is in the Design Phase; and
- Venado MS MPR Improvement is in the Programming Phase.

9. Questions

A. There were no additional questions or comments. The next Committee meeting is scheduled for Monday, February 3, 2025 at Irvine High School in the new Performing Arts Center.

10. Adjournment

- A. Chair Barbara Belfield asked for a motion to adjourn the meeting and member Steve Morton seconded the motion. The meeting was adjourned at 8:00 PM.