

Irvine Unified School District
MEASURE E CITIZENS OVERSIGHT COMMITTEE (COC)
MEETING MINUTES
Monday, October 27, 2025

Meeting Location: Brywood Elementary School – Multipurpose Room

Call to Order: The meeting of the Measure E Citizens Oversight Committee (Committee) was called to order.

Roll Call: Roll call conducted via sign in sheet.

Members Present: Barbara Belfield (Chair), Samuel Jacoby (Vice Chair), Daniel Tudo, Ruby Lin, Nancy Reisinger, Raymond Lee, Sharad Gima, and Steve Morton

Members Absent: Margie Wakeham

IUSD Staff: John Fogarty (Assistant Superintendent, Business Services) and Kelvin Okino (Executive Director, Facilities & Construction)

Next Meeting Date: Monday, February 2, 2026 Location to be determined.

Measure E Citizens Oversight Committee Business

1. Call to Order; Roll Call

- A. Chair Barbara Belfield called the meeting to order at 6:33 PM. Roll call was conducted via sign-in sheet.

2. Tour of Brywood Elementary School 2018-2019 Measure E Improvements

- A. Kelvin Okino moved the tour to the end of the meeting mentioning that the presentation included slides prior to the improvements.

3. Approval of July 28, 2025 Meeting Minutes

- A. Chair Barbara Belfield opened the minutes for discussion. There were no items for discussion. Member Sharad Gima motioned to approve the minutes and Chair Barbara Belfield seconded. The July 28, 2025 minutes were approved.

4. Establishment of Committee Chair and Vice Chair

- A. Kelvin Okino opened up the position of Committee Chair and Vice Chair.
 - i. Chair Barbara Belfield nominated Vice Chair Samuel Jacoby for Committee Chair and Member Ruby Lin seconded the motion. Everyone was in favor. There were no objections.
 - ii. Member Sharad Gima nominated Barbara Belfield for Vice Chair and Member Steve Morton seconded the motion. Everyone was in favor. There were no objections.

5. Approval of the 2026 Meeting Calendar

- A. Member Sharad Gims motioned to approve the 2026 calendar and Vice Chair Barbara Belfield seconded. The 2026 Meeting Calendar was approved.

6. Measure E Fiscal Year 2024-2025 Expense Report

- A. John Fogarty discussed the 2024-2025 Expense Report adding that this is the summary provided every October. John Fogarty stated the report is a detailed list of vendors and expenditures for 2024-2025. More detailed information on purchase orders can be provided if requested.

7. Measure E Series Financial Reports (2016A-Series 1, 2018B-Series 2, 2021C-Series 3, 2023D Series 4 and AFAP)

- A. John Fogarty discussed Series 1, 2, 3, and AFAP reports:
 - i. Series 1: Budgets in green are Final Budgets, there is a \$1.96 million surplus.
 - ii. Series 2: Budgets in green are Final Budgets, anticipate a \$2.18 million surplus.
 - iii. Series 3: Budgets in yellow are Post-Bid Budgets and budgets in green are Final Budgets, anticipate a \$11.9 million deficit for Series 3. However, the surplus funds from Series 1, Series 2, AFAP, and current State funds received to date, the overall program budget remains in the positive.
 - iv. Series 4: Budgets highlighted in red do not have initial budgets yet.
 - v. Augmented Funds to Accelerate Projects (AFAP): Budgets highlighted in green are Final Budgets and the budget highlighted in yellow is a Post-Bid budget.

8. Measure E Updates

- A. Kelvin Okino presented a PowerPoint presentation that covered Budget, State Funding, Schedule, and Project Updates for the Measure E program.
- B. Budget
 - i. Revised Bond Series
 - Kelvin Okino presented the Bond series issued to date.
 - ii. Funding Timeline
 - Kelvin Okino presented the funding timeline summarizing the various funding sources for the program.
 - iii. Budget Versions
 - Kelvin Okino presented the budget cycle from the start of a project to the completion.
 - iv. Budget Summary
 - Kelvin Okino presented a summary of fund sources for the Measure E projects and cumulative summary of the remaining funds.
 - v. Post-Bid Budget vs Final Budget
 - Kelvin Okino discussed the differences in the Post-Bid and Final Budgets for the twenty-seven (27) projects.
 - vi. Change Orders

- Kelvin Okino presented the following:
 - Final Change Orders percentage for completed projects (\$215.9 million) is 1.06%
 - Series 1: Final Change Order percentage for the twenty-five (25) projects is 0.22% based on \$113.6 million in construction costs.
 - Series 2: Final Change Order percentage for four (4) projects is -0.07% based on \$19.9 million in construction costs.
 - Series 3: Final Change Order percentage for eight (8) projects is 2.83% based on \$69.0 million in construction costs.
 - AFAP: Final Change Order percentages for four (4) projects is 0.77% based on \$13.3 million in construction costs.

C. State Funding

- To date, \$46.9 million in State grant funds have been received.
- Kelvin Okino explained the three (3) steps to the State grant funding process and elaborated on the following:
 - Step 1a “Acknowledged” which list projects there were submitted and beyond the Proposition 51 available funds. Currently, there are zero (0) projects.
 - Step 1b “Workload” which list projects submitted and under review by the State. Currently, there is one (1) project for \$452,110.
 - Step 2 “Unfunded” which list projects submitted and waiting for funds to be approved under Proposition 51. Currently, there are zero (0) projects.
 - Step 3 “Apportioned”. List the projects submitted, approved, and waiting for Proposition 51 State funds. Currently, there are zero (0) projects.

D. Measure E Brywood Elementary

- Criteria for Project Implementation
 - Kelvin Okino presented on the criteria for the Measure E projects.
- Brywood Elementary School
 - Kelvin Okino presented slides illustrating the before and after photos of Brywood Elementary School Measure E improvements.

E. Program Schedule

- Kelvin Okino discussed the program schedule for Series 4 projects:
 - Series 4 is in the design phase for the following sites:
 - University HS New Performing Arts Center;
 - Lakeside MS New Multipurpose Room and Nutrition Services;
 - Northwood HS New Practice Gym;
 - College Park ES Nutrition Services Expansion;
 - Sierra Vista MS New Music Classroom and Nutrition Service Expansion; and
 - Venado MS MPR Improvements.

F. Project Updates

i. Kelvin Okino discussed the following Series 4 Project Updates:

- College Park ES Nutrition Services Expansion is in the design phase. Updated renderings were included.;
- Lakeside MS New Music Classroom and MPR Improvements is in the design phase. Updated renderings were included.;
- Northwood HS New Practice Gym is in the design phase. Updated renderings were included.;
- Sierra Vista MS Music Classroom and Nutrition Services Expansion is in the design phase. Site maps and updated renderings were included.;
- University HS New Performing Arts Center is in the design phase. Site maps and updated renderings were included.; and
- Venado MS MPR Improvement remains in the programming phase.

9. Tour of Brywood Elementary School 2018-2019 Measure E Improvements

A. Kelvin Okino conducted a tour through several Measure E improvements areas. In the multipurpose room, walls were constructed to reduce sound transfer throughout the building. Student and staff restrooms were modernization. The nutrition services area was expanded to include a kitchen and serving line area. Interior doors with adjacent folding glass partitions were installed in the classrooms. New ductwork, paint, carpet, and audiovisual systems were installed in the classrooms. A new Innovation Lab and new Design Lab were constructed. He mentioned that a new three classroom music building was constructed as part of the Measure E work.

10. Questions

- A. There were no questions or comments.
- B. The next Committee meeting is scheduled for Monday, February 2, 2026. Location is to be determined.

11. Adjournment

- A. Member Steve Morton asked for a motion to adjourn the meeting and Member Ruby Lin seconded the motion. The meeting was adjourned at 7:16 PM.