

Addendum No. 1

Bid No. 23/24-01TS, School Transportation Services

April 25, 2024

Addendum No. 1 forms a part of the Agreement and modifies the original bid documents. It is intended that all work affected by the following modifications shall conform to related provisions and general conditions of the Agreement, of the original bid documents. ALL OTHER PROVISIONS of the original bid documents shall remain unchanged. **Modify the following items wherever appearing in any portion of the bid documents. Acknowledge receipt of Addendum No. 1 on the Bid Form. Failure to do so may subject bidder to disqualification.**

Changes and/or Additions to Bid Documents

- 1.1 Information for Bidders, no. 11. is amended to read as follows: *“The District reserves the right to reject any or all bids, or to waive any irregularities or informalities in any bids or in the bidding process. The award of contract, if made by the District, will be by the action of the District’s Governing Board to the lowest responsive and responsible bidder. If two identical low bids are received from responsive and responsible bidders, the District will determine which bid will be accepted pursuant to Public Contract Code Section 20117. In the event an award of the contract is made to a bidder, and such bidder fails or refuses to execute the Agreement and provide the required documents within five (5) working days after the notice of award of the contract to bidder, the District may award the contract to the next lowest responsive and responsible bidder or reject all bids.”*
- 1.2 Sample Agreement 2.3.2 is amended to read as follows: *“At any time during the Agreement period, the service shall be limited service of six (6) hours and unlimited service of eight and one-half (8-½) hours.”*
- 1.3 Sample Agreement 3.6.1 is amended to read as follows: *“Unit Daily Rate shall cover District Service Time (bus and driver) during the period beginning with the time of the first scheduled pupil pick-up each day, and ending after six (6) hours of service (bus and driver) excluding deadhead and layover time, except as noted in 3.5.1.2.”*
- 1.4 Sample Agreement 3.7.2 is amended to read as follows: *“Unlimited Service will begin when the driver and bus exceed six (6) hours, and will end when eight hours and thirty minutes (8:30) have been reached. Time billed will be for three (3) hours, as a thirty (30) minute break is required.”*

Response to Contractors’ Questions

- 1.5 Question: *“Is this RFP for alternative transportation models (provided in standard passenger vehicles like sedans, SUVs, and minivans), or is the District only looking for bus or mini-bus services?”*

Answer: The District is “seeking bids from highly qualified pupil transportation contractors to provide home-to-school, school-to-home, and activity trips such as field and athletic trip transportation services for preschool, PK-12, and adult Ed students...”. It is the bidder’s responsibility to review the bid and determine if bidder can meet the requirements.

- 1.6 Question: *“Our team also had confusion on the current RFP that is out as there is bus bid language in there. Is the current RFP that is out the one we need to respond to for the work we are currently doing for alternative transportation or is that for the busing the district has and activity trips?”*

Answer: See Answer to 1.5.

- 1.7 Question: *“Experience Factor, page 13 – Can the district further clarify, please confirm that the minimum ten (10) years of experience, means the operation of contractor owned school buses for home to school transportation?”*

Answer: Bidders are to have at least ten (10) years of successful experience in providing services similar in size and scope to the requirements of this bid. All services are to be performed by trained and licensed personnel fully experienced in performing the services required.

- 1.8 Question: *“Bid Form Pricing Sheet, page 24 – Pricing form does not provide a space for attendant hourly pricing over 5 hours?”*

Answer: The Bid Form Pricing Sheet as is, will be the determining factor for the award of this bid, however, the bidder has the option to provide up to seven (7) additional pages of pricing that is not specified in the bid. Any additional pricing information provided will be used for the Agreement between the District and awarded Contractor.

- 1.9 Question: *“Bid Form Pricing Sheet, page 24 – L: Alternate Bus Capacity Pricing? Is the district willing to accept buses with less capacity than specified?”*

Answer: Bus capacities are not specified in the Bid Form Pricing Sheet section L. Alternate Bus Capacity Pricing; the purpose of this section is for the bidder to provide bus capacities that bidder has that are not listed in sections A through G.

- 1.10 Question: *“Information Required of Bidder, page 30 numbers 4 and 5: Can the district confirm that these questions refer to the operation of school buses?”*

Answer: Numbers 4 and 5 refer to any special education transportation services.

- 1.11 Question: *“District Equipment Requirements, 4.1 page 63 – Will the district consider permitting the contractor to start the contract with buses older than the specific stated requirements? Reason for question is that most likely it will not be possible to secure new buses by the start of the contract on July 1, 2024?”*

Answer: As stated in section 4.1.1 *“Buses must not be over ten (10) years old, except with specific written approval by the District.”*

- 1.12 Question: *“Section 4.4.8: This section states that all buses must have a camera facing front to rear and another camera facing rear to front? However, further in this section it states that all buses will be equipped with a monitoring system, which includes a camera on every bus. Please clarify, are two cameras per bus required or one?”*

Answer: The bidder is expected to provide a security/video monitoring system on all buses that captures all interior views of a bus.

- 1.13 Question: *“P 24k- Can the district provide a more job detailed description for the office/utility position listed?”*

Answer: This is not a position, nor is there a job description, these are additional non-driving hours which could include but not limited to clerical support, custodial support or parking lot monitoring.

- 1.14 Question: *“P12, #25- Cost Differential. What is the current amount of liquidations being assessed year to date due to the current contractor not providing requested service? Based on the ability for contractors to secure drivers, would the district consider setting a cap on the amount being liquidated?”*

Answer: For this fiscal year, the District has invoiced no liquidated damages to the current contractor, with the exception of District staff driving; see the Answer to question 1.15. The District will not consider setting a cap on liquidated damages.

- 1.15 Question: *“P 12, #26- District Staff Driving. What is the current amount of liquidated damages assessed year to date for District having to provide drivers?”*

Answer: The District has invoiced the current contractor \$32,200 in liquidated damages for District staff driving from July 2023 through March 2024.

- 1.16 Question: *“The bid is requesting CNG for buses over 79 passengers. As the buses age out, the issue is that CNG buses are currently not being manufactured. Would the district accept either gasoline or propane buses acceptable replacements, understanding that buses with gas and propane fuel type are 72 passenger buses.”*

Answer: Refer to section 4.1 of the Sample Agreement for specific requirements.

- 1.17 Question: *“Currently there are 78 home to school routes. The bid is requesting pricing on 87 routes. Can you please provide information on the discrepancy between current quantity and the bid quantity for pricing?”*

Answer: The Bid Form Pricing Sheet states *“The number of routes and days shown in section A & B are approximate numbers from the traditional and summer school/ESY sessions of 2023/2024. These are reference numbers only sufficiently comprehensive to permit an appraisal of the District’s needs for 2024/2025.”*