

Irvine Unified School District

Irvine, California

***Board of Education
Minutes of Regular Meeting
December 11, 2001***

Call to Order

The Regular Meeting of the Board of Education was called to order by President Preston at 5:35 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, CA.

Roll Call

Members Present:

Steven Choi, Sue Kuwabara, Carolyn McInerney, Margie Wakeham, Karen Preston

Members Absent:

None

Closed Session

The Board adjourned to Closed Session at 5:37 p.m.

Student Discipline Issue

The Board discussed a student discipline issue.

Labor Negotiations: Irvine Teachers Association, California School Employees Association, Irvine Supervisory Association, Irvine Administrators Association, and Irvine Administrative Assistants to the Principals

The Board discussed labor negotiations. No action was taken.

Reconvene Regular Meeting

President Preston reconvened the meeting at 7:05 p.m. and reported on the discussion in Closed Session.

Student Discipline Issue

On the motion of Member McInerney, seconded by Member Choi and carried 5-0, the Board expelled Student No. 953759 for violation of Ed. Code Section 48900(a)(2), for the remaining portion of the fall semester 2001 and spring semester 2002.

Pledge of Allegiance

The Pledge of Allegiance to the Flag of the United States of America was led by Student Member Choi and was followed by a moment of silence.

Roll Call

Members Present:

Steven Choi, Sue Kuwabara, Carolyn McInerney, Margie Wakeham, Karen Preston

Members Absent:

None

Student Members Present:

Mike Choi, Tiffany Gates, Lauren Micek, Shelby Pollard

Student Members Absent:

None

Staff:

Patricia Clark White, Superintendent

Sue Long, Deputy Superintendent, Human Resources

Vern Medeiros, Deputy Superintendent/Chief Financial Officer

Dean Waldfogel, Deputy Superintendent, Curriculum and Instruction

Lee Brooks, Executive Assistant to the Superintendent

Other Staff:

Anne Caenn, Mary Cliff, Dennis Gibbs, Gayla Hitzel, Erica Hoegh, Ken Horner,

Leah Laule, Lloyd Linton, Mark Sontag, Adelle Yeaton

Video Production Services:

Mike McIntyre, Teleios Services

Public Hearing: Small School Closure (Continued from November 27 Meeting)

President Preston reopened the public hearing regarding Small School Closure which was continued from the November 27 meeting.

Speaking to the topic:

Jessica Taylor, 15206 Touraine 92604

Mark Kaspenwicz, 15322 Touraine 92604

Yasmin Vali, 18 Goldenrod 92614

Debra Wood, 5 Sunset River 92604

Paul Vu, 5152 Skinner 92604

Richard Creighton, 5331 Strasbourg 92604

Asha Vora, 8 Alderbrook 92604

Steve Eisendrath, 6 Carnelian 92614

Kevin Griffin, 3791 Hendrix 92614

Glee Anne Jeffries, 15392 Alsace Circle 92604

Carol Drake, 5062 Chateau Circle 92604

Andy McTigue, 5252 Burgundy Circle 92604

Cristina Taylor, 15206 Touraine 92604

Linda Roberts, 5081 Chateau Circle 92604

Cheryl Braun, 15071 Humphrey 92604

Pamela Sainick, 5211 Chablis Circle 92604

Milan Mehta, 7 Caraway 92604

Jennifer Branin, 9 Carnelian 92614

Debra Jacobs, 3971 Cedron 92606

Timothy Joens, 114 W. Yale Loop 92604

Greg Sikes, 18 Aldergrove 92604

Lynette Bain, 15452 Verdun Circle 92604

Pam Wenger, 52 Brookmont 92604

David Vaporean, 34 Blackswan 92604

Dick Fenner, 131 Nighthawk 92604

Mark Schuk, 5241 Chablis Circle 92604

Brent Noblitt, 15122 Touraine Way 92604

Yi Doo, 15 Eagles Point 92604

Tim Stanley, 15302 Nimes Circle 92604

Fred Sainick, 5211 Chablis Circle 92604

Recess

President Preston called a recess at 8:22 p.m. and reconvened the meeting at 8:35 p.m.

Approval of Minutes

On the motion of Member Choi, seconded by Member McInerney and carried 5-0, the Board approved the following Minutes, as presented:

Regular Meeting of October 2, 2001

Regular Meeting of October 16, 2001

Consent Calendar Meeting of November 6, 2001

Board Reorganization - 2002

Election of Officers

President Preston opened nominations for officers.

Member McInerney nominated Member Choi to serve as President of the Board. Member Choi was unanimously elected to serve as Board President.

Member Preston nominated Member Kuwabara to serve as Clerk of the Board. Member Kuwabara was unanimously elected to serve as Board Clerk.

Board Responsibilities

New President Choi assumed the Chair and the Board reorganized responsibilities as indicated:

Board Responsibilities - 2002

<i>Responsibility</i>	<i>Member</i>
Representative to the Nominating Committee of the County Committee on School District Organization	Karen Preston
Representative to the Governing Board of Coastline Regional Occupational Program (CROP)	Margie Wakeham <i>Alternate:</i> <i>Steven Choi</i>
Political Action Committee of the Orange County School Boards Association (2)	Carolyn McInerney Margie Wakeham
Legislative Action Coalition (District)	Sue Kuwabara Carolyn McInerney <i>(shared)</i>
Irvine Child Care Project	Sue Kuwabara <i>Alternate:</i> <i>Margie Wakeham</i>
Facility Finance Committee	Margie Wakeham <i>Alternate:</i> <i>Steven Choi</i>
Special Education Community Advisory Committee	Carolyn McInerney Sue Kuwabara <i>(shared)</i>
P.T.A. Council Representatives	Sue Kuwabara <i>Alternate:</i> <i>Karen Preston</i>

Curriculum Council	All Board Members <i>(requires posting)</i>
G.A.T.E. Community Advisory Committee	Steven Choi <i>Alternate:</i> Margie Wakeham
Irvine Public Schools Foundation	Carolyn McInerney Steven Choi <i>(shared)</i>
Irvine Prevention Coalition	Sue Kuwabara <i>Alternate:</i> Margie Wakeham
Emergency Response	Steven Choi
Teacher of the Year Committee	Margie Wakeham <i>Alternate:</i> Sue Kuwabara
Excellence in Irvine Committee (2)	Carolyn McInerney Margie Wakeham
El Toro Reuse Planning Authority	Carolyn McInerney

School Site Liaison Assignments - 2002

<i>School Sites</i>	<i>Member</i>
Brywood, Canyon View, Northwood, Northwood H.S., Santiago Hills, Sierra Vista, Westwood Basics Plus	Karen Preston
Culverdale, Eastshore, Lakeside, Oak Creek, Plaza Vista, Stone Creek, Woodbridge H.S.	Margie Wakeham
College Park, El Camino Real, Greentree, Meadow Park, SELF/San Joaquin H.S., South Lake, Vista Verde	Steven Choi
Alderwood Basics Plus, Deerfield, Irvine Comm. Day School, Irvine H.S., Los Naranjos, Springbrook, Venado	Sue Kuwabara
Bonita Canyon, Rancho San Joaquin, Turtle Rock, University H.S., University Park, Westpark	Carolyn McInerney

Appointment of Representatives to District Committees

<i>Health Advisory Committee</i>	
<i>Board Member</i>	<i>2002 Appointment</i> <i>(Second year of 2-year term)</i>
Steven Choi	Dr. William Han
Sue Kuwabara	Diane Elliot
Carolyn McInerney	Karen Geneau
Karen Preston	Terri Paulick
Margie Wakeham	Victoria Parret

<i>Finance Committee</i>	
<i>Board Member</i>	<i>2002 Appointment</i> <i>(Second year of 2-year term)</i>
Steven Choi	Myung R. Suh, CPA
Sue Kuwabara	Brent Caldwell
Carolyn McInerney	Sherry Slunka
Karen Preston	Sue Banes
Margie Wakeham	Peter Rundle

Establishment of Meeting Dates

The Board approved the following meeting dates for 2002:

January 8 - Budget Study Session

January 9 - Town Hall Meeting: Budget (WHS)

January 10 - Town Hall Meeting: Budget (NHS)

January 15 - Public Hearing: Budget Cut Recommendations

January 22 - Budget Cut Decisions

February 5

February 19

March 5

March 19

April 16

May 7

May 21

June 4

June 25

July 16

August 27

September 17

October 1

October 15

November 19

December 10 - Organizational/Regular Meeting

Oral Communication

Community member (representing the Irvine Music Coalition), addressed the Board regarding the findings of the Program & Services Analysis Task Force relative to comparison data with surrounding districts.

Adoption of the Agenda

On the motion of Member Wakeham, seconded by Member Preston and carried 5-0 (Student Members Choi, Gates, Micek and Pollard voting "Yes"), the Board adopted the agenda, as amended :

ADD Addendum to Item 111, *Conference Attendance*

MOVE Item 111, *Conference Attendance and Addendum* to Item 14c

REVISE Item 13a, *Receive Bids/Award Contract -- Irvine High School -- Modernization Project*

REVISE Item 13b, *Receive Bids/Award Contract -- Category #21-Asphaltic Concrete Paving -- Oak Creek Elementary School Project*

MOVE Item 13b, *Receive Bids/Award Contract -- Category #21-Asphaltic Concrete Paving -- Oak Creek Elementary School Project*, to Item 14d (per subsequent Board action noted below).

Student Board Members' Report

Student Members Pollard, Micek, Gates and Choi reported on school activities.

Superintendent's Report

Superintendent White reported on current district activities, awards and recognitions.

Consent Calendar

On the motion of Member Preston, seconded by Member Kuwabara and carried 5-0 (Student Members Choi, Gates, Micek and Pollard voting "Yes"), the Board took the following action on the amended Consent Calendar:

1. Payment for Nonpublic School/Agency Services for Special Education Students

Approved the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/ Agencies.

2. Contracts for Special Education Related Services

Authorized payment for special education related services in an amount not to exceed \$21,000.

3. Purchase Order Detail Report

(A copy is attached to and made a part of these minutes.)

Approved the Purchase Order Detail Report dated November 29, 2001.

4. Check Register Report

Ratified issuance of check numbers as listed representing Board authorized purchase orders, invoices and contracts:

District 75, Irvine Unified School District - Numbers 00041120 through 00041653

District 44, Community Facilities District 86-1 - Numbers 00001680 through 00001686

District 41, Irvine Child Care Project - Numbers 00001503 through 00001512

Community Facilities District No. 86-1, Bank of New York Western Trust Co.,

Bond Series 97, 98, 99 - Numbers 01661456 through 01661558; Numbers 01665614 through 01665632

Revolving Cash - Numbers 21855 through 21948

5. Contract Services Action Report

(A copy is attached to and made a part of these minutes.)

Approved and/or ratified the Contract Services Action Report 2001-02/07 as submitted.

6. Claim for Damages - #01-004

Denied the claim for damages on behalf of the named claimant and referred the matter to the District's insurance administrator.

7. Architectural Services for Development of a Feasibility Study for a New High School Stadium

Authorized the Assistant Superintendent, Facilities, Operations and Planning to distribute an RFP for architectural services to develop a feasibility study for a new high school stadium.

8. Request for Qualifications for Architectural and Engineering Services for Design of Pool at Northwood High School

Authorized staff to issue a request for qualifications for architectural and engineering services for design of the aquatic pool to be constructed at Northwood High School.

9. Classified Personnel Action Report

(A copy is attached to and made a part of these minutes.)

Approved and/or ratified the Classified Personnel Action Report 2001-02/07 as submitted for Employment and Resignation.

10. Certificated Personnel Action Report

(A copy is attached to and made a part of these minutes.)

Approved and/or ratified the Certificated Personnel Action Report 2001-02/08 as submitted for Employment, Resignations, Retirement, and Termination.

11. Gifts

(A copy is attached to and made a part of these minutes.)

Accepted gifts to the District as submitted.

12. Field Trips, Tours and Excursions

Approved the following field trips (funded by donations):

- 1) NHS Wrestling Team to Big Bear, California, December 14-16, 2001 for \$168.00;
- 2) UHS Junior Classical League to Rolling Hills Estates, California, March 22-23, 2002 for \$15,000.00;
- 3) WHS Junior Classical League to Rolling Hills Estates, California, March 22-23, 2002 for \$18,750.00.

Consent Calendar Resolution

On the motion of Member McInerney, seconded by Member Wakeham and carried 5-0 (Student Members Choi, Gates, Micek and Pollard voting "Yes"), the Board took the following action on the Consent Calendar Resolution:

RESOLUTION NO. 01-02-17: Annual Report on School Facility Fee Revenue and Expenditures for 2000-2001

Adopted Resolution No. 01-02-17 certifying compliance with Government Code Section 66000 et seq. regarding School Facility Fees.

AYES: Members Kuwabara, McInerney, Preston, Wakeham, Choi

NOES: None

ABSENT: None

CFD Consent Calendar

On the motion of Member Wakeham, seconded by Member McInerney and carried 5-0, the Board moved Item 13b, *Receive Bids / Award Contract -- Category #21-Asphaltic Concrete Paving -- Oak Creek Elementary School Project* to Item 14d.

On the motion of Member Wakeham, seconded by Member Kuwabara and carried 5-0, the Board, acting as the governing body of Community Facilities District No. 86-1, took the following action on the amended CFD Consent Calendar:

1. Receive Bids / Award Contract -- Irvine High School -- Modernization Project

Authorized the Superintendent or Superintendent's designee to enter into a contract with L.A. Contractors Corporation for Irvine High School Modernization project in the amount of \$3,084,000.00.

2. Change Order No. 2 -- Central Utility System Upgrade -- Irvine High School

Approved Change Order No. 2 in the amount of \$76,949.50 to D. Burke Mechanical Corp., for the Central Utility System Upgrade project at the Irvine High School. The revised contract amount to be \$1,666,969.05. No change to the completion date.

3. Notice of Completion -- Central Utility System Upgrade -- Irvine High School

Accepted the Central Utility System Upgrade at Irvine High School as complete, subject to completion of the punch list, and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.

4. Architectural Services for Modernization and Related Architectural / Engineering for Group 2 Modernization

Authorized the Assistant Superintendent, Facilities, Operations and Planning to negotiate and enter into a contract with HMC Group, Inc., to provide architectural and engineering services and submission of applications for funding of a modernization project under the State Facilities Program at each of the following schools: College Park, Greentree, Los Naranjos, Turtle Rock elementary schools; Vista Verde School; and Venado Middle School.

Items of Business

(Written reports were included with the agenda and are on file in the District Office.)

Administrative Response to Potential Mid-year Cuts

Vern Medeiros reported on the special legislative session being called in January by Governor Davis to address the State's revenue shortfall, and the potential loss of revenue to IUSD of up to \$1.5M this school year.

He reviewed the District's plan to address the shortfall including a freeze on new positions, vacancies only being filled after a review process by Cabinet, a freeze on all major purchases, and deferment of all work projects being paid from unrestricted funds. He also provided a list of possible specific budget cuts for the Board's information and consideration.

Submission of the 2000-01 Audit of the Irvine Unified School District

Mr. Ron White, Vavrinek, Trine, Day & Co., was introduced and responded to questions from the Board relative to the 2000-01 audit. The Board discussed the Community Facilities District (CFD), Health & Welfare, and Workers Compensation funds and requested staff to provide a full accounting of each. The Board also directed staff to closely monitor the items recommended for improvement.

On the motion of Member McInerney, seconded by Member Kuwabara and carried 5-0 (Student Members Choi, Gates, Micek and Pollard voting "Yes"), the Board received and filed the audit of the 2000-01 financial records of the Irvine Unified School District as presented by Vavrinek, Trine, Day & Co.

Conference Attendance

(removed from Consent Calendar for discussion)

President Choi expressed concern about travel and conference expenditures in light of the current budget crisis.

On the motion of Member Choi, seconded by Member Preston and carried 3-2 (Members McInerney and Wakeham voting "No"), (Student Members Choi, Gates, Micek and Pollard voting "Yes"), the Board approved out-of-state conference attendance for the following staff, and requested that Cabinet review all future conference attendance requests in view of current fiscal constraints.

- 1) Rhonda DeVaux to Albuquerque, New Mexico, January 13-16, 2002 for \$1,495.00;
- 2) Micki Chyu to Washington, DC, January 27-31, 2002 for \$1,901.30;
- 3) Richard Messenger to Honolulu, Hawaii, February 20-23, 2002 for \$500.00.

Receive Bids / Award Contract -- Category #21-Asphaltic Concrete Paving -- Oak Creek Elementary School Project

(removed from CFD Consent Calendar for discussion)

Member Wakeham requested clarification regarding the CFD fund, expressing concern about adequate funding to support expenditures. Asst. Superintendent Don Chadd confirmed that adequate funding was available to cover all expenditures presented for approval in the CFD Consent Calendar.

On the motion of Member Wakeham, seconded by Member Kuwabara and carried 4-1 (Member McInerney voting "No"), the Board, acting as the governing body of Community Facilities District No. 86-1, authorized the Superintendent or Superintendent's designee to enter into a contract with Universal Asphalt Co., Inc. for Category #21-Asphaltic Concrete Paving for the Oak Creek Elementary School project in the amount of \$277,330.00.

Announcements and Acknowledgments

President Choi requested that this item be moved forward on the agenda for future meetings to consolidate all reports.

Members Wakeham, McInerney and Choi reported on school visits, conference attendance, and meeting participation.

Oral Communication

None

Adjournment

There being no further Board of Education business, the meeting was adjourned at 10:23 p.m.

Steven S. Choi
President

Patricia Clark White
Superintendent