

Irvine Unified School District

Irvine, California

Board of Education Minutes of Regular Meeting December 10, 2002

Call to Order

The Regular Meeting of the Board of Education was called to order by President Choi at 6:15 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, CA.

Roll Call

Members Present:

Debbie Coven, Sue Kuwabara, Carolyn McInerney, Sharon Wallin, Steven Choi

Members Absent:

None

Closed Session

The Board adjourned to Closed Session at 6:17 p.m.

Student Discipline Issue

The Board discussed a student discipline issue.

Reconvene Regular Meeting

President Choi reconvened the meeting at 7:03 p.m. and reported on the discussion in Closed Session.

Student Discipline Issue

On the motion of Member McInerney, seconded by Member Kuwabara and carried 5-0, the Board expelled Student No. 006137 for violation of Ed. Code Sections 48900(a)(1) and 48900.4, through June 20, 2003.

Pledge of Allegiance

The Pledge of Allegiance to the Flag of the United States of America was led by President Choi and was followed by a moment of silence.

Roll Call

Members Present:

Debbie Coven, Sue Kuwabara, Carolyn McInerney, Sharon Wallin, Steven Choi

Members Absent:

None

Student Members Present:

Mairin Charles, Allison Howard, Nathan Jacobs, Annie Pestolesi

Student Members Absent:

None

Staff:

Dean Waldfogel, Superintendent
Sue Long, Deputy Superintendent, Human Resources
Vern Medeiros, Deputy Superintendent/Chief Financial Officer
Leah Laule, Asst. Superintendent, Education Services
Lee Brooks, Executive Assistant to the Superintendent

Other Staff:

Anne Caenn, Rose Clegg, Mary Cliff, Janelle Cranch, Rhonda DeVaux, Dennis Gibbs, Erica Hoegh, Glee Anne Jeffries, Lloyd Linton, Betty Manwill, Kris Moore

Video Production Services:

Mike McIntyre, Teleios Services

Administration of Oath of Office

Superintendent Dean Waldfogel administered the Oath of Office to newly elected board members Steven Choi, Debbie Coven and Sharon Wallin.

Board Reorganization - 2003

Election of Officers

President Choi opened nominations for officers.

Member McInerney nominated Member Kuwabara to serve as President of the Board. Member Kuwabara was unanimously elected to serve as Board President.

Member Wallin nominated Member McInerney to serve as Clerk of the Board. Member McInerney was unanimously elected to serve as Board Clerk.

Board Responsibilities

New President Kuwabara assumed the Chair, and the Board reorganized responsibilities as indicated:

Board Responsibilities - 2003

<i>Responsibility</i>	<i>Member</i>
Representative to the Nominating Committee of the County Committee on School District Organization	Steven Choi <i>Alternate:</i> Sue Kuwabara

Representative to the Governing Board of Coastline Regional Occupational Program (CROP)	Sue Kuwabara <i>Alternate:</i> Steven Choi
Political Action Committee of the Orange County School Boards Association (2)	n/a <i>(Delegate Assy. members only; selected by OCSBA)</i>
Coalition for Legislative Action (District)	Carolyn McInerney Sharon Wallin <i>(shared)</i>
Irvine Child Care Project	Debbie Coven <i>Alternate:</i> Sharon Wallin
Facility Finance Committee	Steven Choi <i>Alternate:</i> Carolyn McInerney
Special Education Community Advisory Committee	Sue Kuwabara Sharon Wallin <i>(shared)</i>
P.T.A. Council Representatives	Sue Kuwabara Sharon Wallin <i>(shared)</i>
Curriculum Council	All Board Members <i>(requires posting)</i>
G.A.T.E. Community Advisory Committee	Steven Choi <i>Alternate:</i> Debbie Coven
Irvine Public Schools Foundation	Carolyn McInerney Sharon Wallin <i>(shared)</i>
Irvine Prevention Coalition	Debbie Coven <i>Alternate:</i> Sharon Wallin
Emergency Response	Sue Kuwabara
Teacher of the Year Committee	Sue Kuwabara

President Kuwabara congratulated Member McInerney as the President-Elect of the Association of Low Wealth Schools organization, who will serve as Board representative to that group, and the Board expressed interest in joining the California Association of Suburban School Districts (CALSSD).

School Site Liaison Assignments - 2003

<i>School Sites</i>	<i>Member</i>
Brywood, Canyon View, Northwood, Northwood H.S., Santiago Hills, Sierra Vista, Westwood Basics Plus	Carolyn McInerney
Culverdale, Lakeside, Oak Creek, Plaza Vista, Stone Creek, Woodbridge H.S.	Debbie Coven
College Park, El Camino Real, Greentree, Meadow Park, Creekside/San Joaquin H.S., South Lake, Vista Verde	Sharon Wallin
Alderwood Basics Plus, Deerfield, Eastshore, Irvine H.S., Springbrook, Venado	Steven Choi

Appointment of Representatives to District Committees

<i>Health Advisory Committee</i>	
<i>Board Member</i>	<i>2003 Appointment (2-year term)</i>
Steven Choi	Dr. William Han
Debbie Coven	Lorraine Murray
Sue Kuwabara	Diane Elliot
Carolyn McInerney	Karen Geneau
Sharon Wallin	Victoria Parret

<i>Finance Committee</i>	
<i>Board Member</i>	<i>2003 Appointment (2-year term)</i>
Steven Choi	Myung R. Suh, CPA (<i>pending new appointment</i>)
Debbie Coven	Karen Blakely
Sue Kuwabara	Brent Caldwell
Carolyn McInerney	Sherry Slunka
Sharon Wallin	David Vered

Establishment of Meeting Dates

The Board approved the following meeting dates for 2003:

- January 14
- February 4
- February 18
- March 4
- March 18
- April 8
- May 6
- May 20
- June 3
- June 24
- July 15
- August 26
- September 16
- October 7
- October 21
- November 4
- November 18
- December 9

Approval of Minutes

On the motion of Member Choi, seconded by Member McInerney and carried 4-0-1 (Member Coven abstaining), the Board approved the following Minutes, as presented:

Regular Meeting of September 17, 2002

Regular Meeting of October 1, 2002

Adoption of the Agenda

On the motion of Member Wallin, seconded by Member McInerney and carried 5-0 (Student Members Charles, Howard, Jacobs, and Pestolesi voting “Yes”), the Board adopted the agenda, as amended:

ADD	Addendum to Item 12d, <i>Contract Services Action Report 2002-03-/07</i>
REVISE	Item 14c, <i>Out-of-state Field Trips – District Liability</i>
MOVE	Item 12k, <i>Field Trips, Tours and Excursions</i> to Items of Business

Oral Communication

IPSF representatives Tim Shaw and Kathy Cichelli congratulated newly elected board members Steven Choi, Debbie Coven and Sharon Wallin.

Student Board Member Reports

Student Members Charles, Jacobs, Pestolesi, and Howard reported on school activities.

Superintendent's Report

Superintendent Waldfogel recognized Betty Manwill, Director of Transportation, on her upcoming retirement, and reported on district activities, awards and recognitions.

Waldfogel announced two School Configuration Committee Forums to be held on Wednesday, January 8, 7:00 p.m. at Woodbridge H.S., and Thursday, January 9, 7:00 p.m. at Northwood H.S. to provide the community information relative to the committee's recommendations.

Dr. Waldfogel and CFO Vern Medeiros provided an update on the State Budget Crisis.

Recess

President Kuwabara called a recess at 8:22 p.m. and reconvened the meeting at 8:33 p.m..

Announcements and Acknowledgments

Due to time constraints, board member reports were waived.

Consent Calendar

On the motion of Member Choi, seconded by Member Wallin and carried 5-0 (Student Members Charles, Howard, Jacobs, and Pestolesi voting "Yes"), the Board took the following action on the amended Consent Calendar:

1. **Payment for Nonpublic School/Agency Services for Special Education Students**
Approved the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.
2. **Purchase Order Detail Report**
(A copy is attached to and made a part of these minutes.)
Approved the Purchase Order Detail Report dated December 2, 2002.
3. **Check Register Report**
Ratified issuance of check numbers as listed, representing Board authorized purchase orders, invoices and contracts:
 - District 75, Irvine Unified School District - Numbers 00053361 through 00054133
 - District 44, Community Facilities District No. 86-1 - Numbers 00001932 through 00001960
 - District 41, Irvine Child Care Project - Numbers 00001609 through 00001611
 - Revolving Cash - Numbers 23303 through 23379
4. **Contract Services Action Report**
(A copy is attached to and made a part of these minutes.)
Approved and/or ratified the Contract Services Action Report 2002-03/07 as amended.
5. **Piggy-Back Authorization - Copy Machines**
Authorized the purchase of Copier Machines from the Los Angeles Unified School District Bid No. C-775, as the need is identified.
6. **Vista Verde School - Proposed Location of Physical Fitness Equipment**
Approved the change of location of Physical Fitness Equipment from Location #1 to Location #2, as shown on Exhibit A.
7. **Classified Personnel Action Report**
(A copy is attached to and made a part of these minutes.)
Approved and/or ratified the Classified Personnel Action Report 2002-03/07 as submitted for Employment, Retirement and Resignation.
8. **Certificated Personnel Action Report**
(A copy is attached to and made a part of these minutes.)
Approved and/or ratified the Certificated Personnel Action Report 2002-03/07, as submitted for Employment, Leave of Absence, and Termination.
9. **Gifts**
(A copy is attached to and made a part of these minutes.)
Accepted gifts to the District as submitted.
10. **Conference Attendance**
Approved out-of-state conference attendance for Glen Crosby to Toronto, Canada, January 8-11, 2003 for \$235.00 (registration only).
11. **Contract for Long Distance Phone Service**

Authorized the Director of Information Services to enter into a contract with Express Tel for long distance telephone service.

CFD Consent Calendar

On the motion of Member Wallin, seconded by Member Choi and carried 5-0, the Board, acting as the governing body of Community Facilities District Nos. 86-1 and 01-1, took the following action on the CFD Consent Calendar:

1. Change Order No. 1 - Category #5-Gypsum & Plaster - Oak Creek Elementary School Project
Approved change order No. 1 in the amount of \$14,526.00 to Best Interiors, Inc. for Category #5-Gypsum & Plaster at Oak Creek Elementary School project. The revised contract amount to be \$1,154,526.00. No change to the completion date.
2. **Notice of Completion – Category #5-Gypsum & Plaster – Oak Creek Elementary School Project**
Accepted Category #5-Gypsum & Plaster at the Oak Creek Elementary School project as complete and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.
3. **Change Order No. 2 – Category #17-Plumbing – Oak Creek Elementary School Project**
Approved change order No. 2 in the amount of \$10,000.00 to HPL Mechanical, Inc. for Category #17-Plumbing at Oak Creek Elementary School project. The revised contract amount to be \$667,856.00. No change to the completion date.
4. **Notice of Completion – Category #17-Plumbing – Oak Creek Elementary School Project**
Accepted Category #17-Plumbing at the Oak Creek Elementary School project as complete and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.
5. **Notice of Completion – Category #20-Masonry – Oak Creek Elementary School Project**
Accepted Category #20-Masonry at the Oak Creek Elementary School project as complete and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.
6. **Change Order No. 1 – New Playground Equipment – University Park Elementary School**
Approved change order No. 1 in the amount of \$1,785.00 to W.F. Construction, Inc. for the New Playground Equipment at the University Park Elementary School. The revised contract amount to be \$124,735.00. No change to the completion date.
7. **Notice of Completion – New Playground Equipment – University Park Elementary School**
Accepted the new playground equipment at University Park Elementary School as complete and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.
8. **Retention of Consultant – Geotechnical Services – Aquatic Facility Project – Northwood High School**
Authorized the Assistant Superintendent of Facilities, Operations and Planning to enter into a contract with Pacific Soils Engineering, Inc. for geotechnical services for an amount not-to-exceed \$40,000.00.
9. **Environmental Services Consultant for the IUSD/OCDE Classroom Project – University High School**
Authorized the Assistant Superintendent of Facilities, Planning and Operations to contract with Blodgett Baylois Associates to perform environmental consultant services for the IUSD/OCDE Classroom Project at University High School for a fee not to exceed \$7,500.

Items of Business

(Written reports were included with the agenda and are on file in the District Office.)

Submission of the 2001-02 Audit of the Irvine Unified School District

Mr. Ron White, Vavrinek, Trine, Day & Co., was introduced and responded to questions from the Board relative to the 2001-02 audit. The Board directed staff to closely monitor the items recommended for improvement.

On the motion of Member Wallin, seconded by Member McInerney and carried 5-0, the Board received and filed the audit of the 2001-02 financial records for the Irvine Unified School District as presented by Vavrinek, Trine, Day & Co.

First Interim Report of 2002-03 (AB1200, Chapter 1213, Statutes of 1991)

CFO Vern Medeiros reviewed the First Interim Report and explained the requirement to certify the financial condition of the District. The Board expressed concern about the current unstable fiscal environment.

Speaking to the topic:

Steve Moore, 45 W. Yale Loop 92604

On the motion of Member McInerney, seconded by Member Wallin and carried 4-1 (Member Coven voting "No"), the Board certified the First Interim Report of the 2002-03 as "Positive," and, based on information presented, that the District is able to meet its multi-year financial obligations.

Out-of-state Field Trips – District Liability

CFO Medeiros presented information relative to district field trip liability as provided by legal counsel.

Field Trips, Tours and Excursions

(removed from Consent Calendar for discussion and separate action)

On the motion of Member Wallin, seconded by Member McInerney and carried 5-0, the Board approved the following field trips funded by donations:

- 1) UHS Girls Varsity Basketball Team to Santa Maria, California, December 27-30, 2002 for \$2,000.00;
- 2) WHS Varsity Wrestling Team to Las Vegas, Nevada, January 2-4, 2003 for \$850.00;
- 3) Eastshore 6th grade students to Catalina, California, March 17-21, 2003 for \$34,435.00;
- 4) NHS Choral students to San Francisco, California, March 20-23, 2003, for \$32,500.00;
- 5) UHS Dance students to New York, New York, April 13-17, 2003 for \$33,000.00;
- 6) IHS Choir to Berlin, Germany, June 23-July 6, 2003 for \$130,000.00 *(previously approved 10-1-02)*;
- 7) UHS Symphony Orchestra to New York, New York, June 27-July 2, 2003 for \$90,000.00;
- 8) IHS/NHS Marching Band to Washington, D.C. and New York City, June 29-July 5, 2003 for \$21,000.00 *(previously approved 5-7-02)*;
- 9) WHS Marching Band to London, England, December 27, 2003-January 3, 2004 for \$281,250.00.

(NHS Spanish class students to Madrid, Spain, April 12-20, 2003 for \$25,000 was denied.)

CFD Items of Business

RESOLUTION NO. 02-03-15: Intention to Annex Territory to IUSD Community Facilities District No. 01-1 (South Irvine Communities)

On the motion of Member Wallin, seconded by Member McInerney and carried 5-0, the Board, acting as the governing body of Community Facilities District No. 01-1, adopted Resolution No. 02-03-15, Intention to Annex

Territory to IUSD Community Facilities District No. 01-1 (South Irvine Communities) and set Tuesday, January 14, 2003 at 7:00 p.m. for the public hearing.

AYES: Members Choi, Coven, McInerney, Wallin, Kuwabara

NOES: None

ABSENT: None

Oral Communication

Steve Moore, 45 W. Yale Loop 92604, addressed the Board regarding budget cuts.

Adjournment

There being no further Board of Education business, the meeting was adjourned at 9:22 p.m.

Sue Kuwabara
President

Dean Waldfogel
Superintendent