

# ***Irvine Unified School District***

*Irvine, California*

## ***Board of Education Minutes of Regular Meeting December 9, 2003***

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### ***Call to Order***

The Regular Meeting of the Board of Education was called to order by President Kuwabara at 6:20 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, CA.

### ***Roll Call***

#### **Members Present:**

Steven Choi, Debbie Coven, Carolyn McInerney, Sharon Wallin, Sue Kuwabara

#### **Members Absent:**

None

### ***Closed Session***

The Board adjourned to Closed Session at 6:22 p.m.

#### **Public Employee Performance Evaluation**

On the motion of Member Wallin, seconded by Member McInerney and carried 5-0, the Board approved a contract revision for Assistant Superintendent Leah Laule, effective January 1, 2004.

### ***Reconvene Regular Meeting***

President Kuwabara reconvened the meeting at 7:06 p.m. and reported the action taken in Closed Session.

### ***Pledge of Allegiance***

The Pledge of Allegiance to the Flag of the United States of America was led by Student Member Arkin and was followed by a moment of silence in honor of Oak Creek teacher Kristy Blackmore, who passed away this week from cancer.

### ***Roll Call***

#### **Members Present:**

Steven Choi, Debbie Coven, Carolyn McInerney, Sharon Wallin, Sue Kuwabara

#### **Members Absent:**

None

**Student Members Present:**

Chris Arkin, Marissa Gilman, Kendra Kadam, Matthew Miede

**Student Members Absent:**

None

**Staff:**

Dean Waldfogel, Superintendent  
Sue Long, Deputy Superintendent, Human Resources  
Vern Medeiros, Deputy Superintendent, Business Services  
Leah Laule, Asst. Superintendent, Education Services  
Lee Brooks, Executive Assistant to the Superintendent

**Other Staff:**

Anne Caenn, Janelle Cranch, Mary Cliff, Terri Field, Steve Garretson, Dennis Gibbs,  
Lloyd Linton, Lorrie Lujan, Terry Walker

**Video Production Services:**

Mike McIntyre, Teleios Services

***Board Reorganization – 2004***

**Election of Officers**

President Kuwabara opened nominations for officers.

Member Wallin nominated Member McInerney to serve as President of the Board; Member Coven seconded the nomination. Member McInerney was unanimously elected to serve as Board President.

Member McInerney nominated Member Wallin to serve as Clerk of the Board; Member Kuwabara seconded the nomination. Member Wallin was unanimously elected to serve as Board Clerk.

**Board Responsibilities**

New President McInerney assumed the Chair, and the Board reorganized responsibilities, as indicated.

***Board Responsibilities - 2004***

<b><i>Responsibility</i></b>	<b><i>Member</i></b>
Representative to the Nominating Committee of the County Committee on School District Organization	Sue Kuwabara <i>Alternate:</i> Debbie Coven
Representative to the Governing Board of Coastline Regional Occupational Program (CROP)	Sue Kuwabara <i>Alternate:</i> Steven Choi
Coalition for Legislative Action (District)	Debbie Coven Sharon Wallin <i>(shared)</i>

Irvine Child Care Project	Debbie Coven <i>Alternate:</i> Sharon Wallin
Facility Finance Committee	Steven Choi <i>Alternate:</i> Carolyn McInerney
Special Education Community Advisory Committee	Sue Kuwabara Sharon Wallin <i>(shared)</i>
P.T.A. Council Representatives	Sue Kuwabara Sharon Wallin <i>(shared)</i>
G.A.T.E. Community Advisory Committee	Steven Choi <i>Alternate:</i> Debbie Coven
Irvine Public Schools Foundation	Carolyn McInerney Sharon Wallin <i>(shared)</i>
Irvine Prevention Coalition	Debbie Coven <i>Alternate:</i> Sharon Wallin
Emergency Response	Carolyn McInerney
Teacher of the Year Committee	Sue Kuwabara

### School Site Liaison Assignments - 2004

<b>School Sites</b>	<b>Member</b>
Brywood, Canyon View, Northwood, Northwood H.S., Santiago Hills, Sierra Vista, Westwood Basics Plus	Sue Kuwabara
Culverdale, Lakeside, Oak Creek, Plaza Vista, Stone Creek, Woodbridge H.S.	Carolyn McInerney
College Park, El Camino Real, Greentree, Meadow Park, Creekside/San Joaquin H.S., South Lake, Vista Verde	Debbie Coven
Alderwood Basics Plus, Deerfield, Eastshore, Irvine H.S., Springbrook, Venado	Sharon Wallin
Bonita Canyon, Rancho San Joaquin, Turtle Rock, University H.S., University Park, Westpark	Steven Choi

### Appointment of Representatives to District Committees

<b>Health Advisory Committee</b>	
<b>Board Member</b>	<b>2004 Appointment (Second year of 2-year term)</b>
Steven Choi	Dr. William Han
Debbie Coven	Lorraine Murray
Sue Kuwabara	Diane Elliot

Carolyn McInerney	Karen Geneau
Sharon Wallin	Victoria Parret

<i>Finance Committee</i>	
<i>Board Member</i>	<i>2004 Appointment (Second year of 2-year term)</i>
Steven Choi	Jonathan Lee
Debbie Coven	Karen Blakely
Sue Kuwabara	Craig Shankman
Carolyn McInerney	Sherry Slunka
Sharon Wallin	David Vered

### **Establishment of Meeting Dates**

The Board approved the following meeting dates for 2004:

January 13  
 February 3  
 February 17  
 March 2  
 March 16  
 April 6  
 May 4  
 May 18  
 June 1  
 June 22  
 July 20  
 August 31  
 September 14  
 October 5  
 October 19  
 November 2  
 November 16  
 December 7

### **Approval of Minutes**

On the motion of Member Wallin, seconded by Member Coven and carried 5-0, the Board approved the Minutes of the Regular Meeting of November 18, 2003, as presented.

### **Adoption of the Agenda**

On the motion of Member Kuwabara, seconded by Member Choi and carried, the Board adopted the agenda, as amended :

Item Removed from Consent Calendar for Separate Action :  
DISCUSS Item No. 11h, *Hines Nursery Lease Agreement*

### **Oral Communication**

None

### **Student Board Member Reports**

Student Members Gilman, Arkin, Miede, and Kadam reported on school activities.

### **Superintendent's Report**

Superintendent Waldfogel reported on the Governor's proposed spending limit and possible impacts to education funding, and reiterated the serious underfunding of education in California, which ranks \$700 per pupil below the national average.

### **Announcements and Acknowledgments**

Members Kuwabara, Wallin, Coven, Choi, and McInerney reported on school visits, conference attendance, and meeting participation.

### **Consent Calendar**

On the motion of Member Wallin, seconded by Member Kuwabara and carried 5-0 (Student Members Arkin, Gilman, Kadam, and Miede voting "Yes"), the Board took the following action on the amended Consent Calendar:

1. **Payment for Nonpublic School/Agency Services for Special Education Students**  
Approved the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.
2. **Contract for Special Education Related Services**  
Authorized payment for special education related services in an amount not to exceed \$4,140.
3. **Payment in Accordance with the Terms of Settlement Agreement**  
Authorized payment in an amount not to exceed \$3,500 for Case No. SN03-01815 in accordance with the terms of the settlement agreement.
4. **Purchase Order Detail Report**  
(A copy is attached to and made a part of these minutes.)  
Approved the Purchase Order Detail Report dated November 26, 2003.
5. **Check Register Report**  
Ratified issuance of check numbers as listed representing Board authorized purchase orders, invoices and contracts:
  - District 75, Irvine Unified School District - Numbers 00063859 through 00064422
  - District 50, Community Facilities District No. 01-1 - Numbers 00001030 through 00001035
  - District 44, Community Facilities District No. 86-1 - Numbers 00002270 through 00002284

District 43, Community Facilities District No. 85-1 - Number 00001006  
District 41, Irvine Child Care Project - Numbers 00001720 through 00001729  
Revolving Cash - Numbers 24340 through 24398

6. **Contract Services Action Report**  
*(A copy is attached to and made a part of these minutes.)*  
Approved and/or ratified the Contract Services Action Report 2003-04/08 as submitted.
7. **Legal Challenge to CMS Medicaid**  
Authorized a contribution of \$500 to the NSBA legal fund to litigate MAA guideline revisions.
8. **Classified Personnel Action Report**  
*(A copy is attached to and made a part of these minutes.)*  
Approved and/or ratified the Classified Personnel Action Report 2003-04/08 as submitted for Employment and Resignation.
9. **Certificated Personnel Action Report**  
*(A copy is attached to and made a part of these minutes.)*  
Approved and/or ratified the Certificated Personnel Action Report 2003-04/08 as submitted for Employment and Leave of Absence.
10. **Gifts**  
*(A copy is attached to and made a part of these minutes.)*  
Accepted the gifts to the District as submitted.
11. **Field Trips and Excursions**  
Approved the following field trips funded by donations:
  - 1) NHS cross country team to Fresno, California, November 28-29, 2003 for \$650.00;
  - 2) Stone Creek 4<sup>th</sup> grade classes to Newport Beach, California on January 6, 2004 for \$1,710.00;
  - 3) UHS drama students to New York, New York, January 22-27, 2004 for \$27,300.00;
  - 4) WHS percussion ensemble to San Diego, California, April 15-18, 2004 for \$2,400.00;
  - 5) Irvine Home School grades 4-8 classes to Bonsall, California, April 20-23, 2004 for \$6,045.00;
  - 6) WHS vocal music/Encore students to Las Vegas, Nevada, April 22-25, 2004 for \$8,000;
  - 7) WHS vocal music/Entertainers students to San Francisco, California, May 14-16, 2004 for \$13,000.00.

## **ITEMS REMOVED FROM CONSENT CALENDAR**

### **Hines Nursery Lease Agreement**

Member Choi requested clarification regarding the size of the site and amount of the lease proceeds.

On the motion of Member Choi, seconded by Member Wallin and carried 5-0, the Board authorized the Deputy Superintendent, Business Services, to enter into a lease agreement with the Hines Nursery.

### **Consent Calendar Resolutions**

On the motion of Member Wallin, seconded by Member Coven and carried 5-0 (Student Members Arkin, Gilman, Kadam, and Miede voting "Yes"), the Board took the following action on the Consent Calendar Resolutions:

**RESOLUTION NO. 03-04-16: Annual Report on School Facility Fee Revenue and Expenditures for 2002-2003**

Adopted Resolution No. 03-04-16, certifying compliance with Government Code Section 66000 et seq. regarding School Facility Fees.

**RESOLUTION NO. 03-04-17: California Department of Education, Office of Child Development, Child Care and Development Services Application, FY 2004-2005**

Adopted Resolution No. 03-04-17 for signature authorization and approval for IUSD application with the California Department of Education, Office of Child Development, for Child Care and Development services at Vista Verde School and the Early Childhood Learning Center for FY 2004-2005.

**RESOLUTION NO. 03-04-18: Authorization of Personnel to Approve Vendor Payments**

Acting as the governing body of the Irvine Unified School District, the Irvine Child Care Project, and Community Facilities Districts No. 85-1, No. 86-1 and No. 01-1, adopted Resolution No. 03-04-18 which updates the roster of personnel authorized to electronically approve all IUSD vendor claims/orders.

AYES: Members Choi, Coven, Kuwabara, Wallin, and McInerney

NOES: None

ABSENT: None

***CFD Consent Calendar***

On the motion of Member Kuwabara, seconded by Member Coven and carried 5-0, the Board, acting as the governing body of Community Facilities District No. 86-1, took the following action on the CFD Consent Calendar:

**Consultant Services for School Site Constraints Study for Northern Sphere**

Authorized the Deputy Superintendent, Business Services, to contract with The Planning Center to perform Site Constraints Study for potential school sites in the Northern Sphere for a fee of \$50,000.

**Additional Environmental Assessment Services for Future Harvard/ Barranca School Site**

Authorized the Deputy Superintendent, Business Services, to contract with The Planning Center to provide additional environmental services for the Harvard/Barranca school site for an additional amount not to exceed \$2,800.

***Items of Business***

*(Written reports were included with the agenda and are on file in the District Office.)*

**Submission of the 2002-03 Audit of the Irvine Unified School District**

Deputy Superintendent Vern Medeiros introduced Mr. Ron White, Vavrinek, Trine, Day & Co., who reviewed the audit and responded to questions from the Board.

The Board received and filed the audit of the 2002-03 financial records of the Irvine Unified School District as presented by Vavrinek, Trine, Day & Co.

**Public Hearing: Adoption of California Environmental Quality Act Compliance Negative Declaration for the University High School Classroom Addition**

On the motion of Member Kuwabara, seconded by Member Wallin and carried 5-0 (Student Members Arkin, Gilman, Kadam, and Miede voting "Yes"), the Board took the following action:

- 1) Held a public hearing to solicit any further comments, prior to adoption of Negative Declaration.
- 2) Considered all written and verbal public comments and responses and approved all environmental documents and adopted the Negative Declaration for construction of the University High School

Classroom Addition/ Improvement Project.

- 3) Authorized Deputy Superintendent, Business Services, to file the Notice of Determination with the required agencies.

### **Updated Technology Plan**

Steve Garretson, Director, Technology Services, provided an overview of proposed changes to the Technology Plan, required under the new E-rate regulations, and remarked on the ongoing challenges relative to identifying a sustained funding source in support of technology.

On the motion of Member Choi, seconded by Member Coven and carried 5-0 (Student Members Arkin, Gilman, Kadam, and Miede voting "Yes"), the Board approved the updated Technology Plan, as presented.

### **First Interim Report of 2003-04 (AB 1200, Chapter 1213, Statutes of 1991)**

Deputy Superintendent Medeiros provided a powerpoint presentation outlining the timeline, process, and budget assumptions used to develop the First Interim Report.

On the motion of Member Coven, seconded by Member Kuwabara and carried 5-0 (Student Members Arkin, Gilman, Kadam, and Miede voting "Yes"), the Board certified the First Interim Report of 2003-04 as "Positive, and based on information presented, that the District is able to meet its multi-year financial obligations."

### ***CFD Item of Business***

*(A written report was included with the agenda and is on file in the District Office.)*

### **RESOLUTION NO. 03-04-19: Intention to Annex Territory to Irvine Unified School District Community Facilities District No. 01-1 (South Irvine Communities)**

On the motion of Member Kuwabara, seconded by Member Wallin and carried 5-0, the Board, acting as the governing body of Community Facilities District No. 01-1, adopted Resolution No. 03-04-19, Intention to Annex Territory to Irvine Unified School District Community Facilities District No. 01-1 (South Irvine Communities), and set Tuesday, January 13, 2004 at 7:00 p.m. for the public hearing.

AYES: Members Choi, Coven, Kuwabara, Wallin, McInerney  
NOES: None  
ABSENT: None

### ***Oral Communication***

None

### ***Adjournment***

On the motion of Member Kuwabara, seconded by Member Wallin and carried 5-0, there being no further Board of Education business, the meeting was adjourned at 8:30 p.m.

Carolyn McInerney  
President

Dean Waldfoegel  
Superintendent



