

**Irvine Unified School District**  
Irvine, California

**Board of Education**  
**Minutes of Organizational / Regular Meeting**  
**December 8, 1998**

**Call to Order**

The Regular Meeting of the Board of Education was called to order by Acting President Regele at 6:20 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, CA.

**Roll Call**

**Members Present:**

Steven Choi, Jeanne Flint, Karen Preston, Margie Wakeham, Mike Regele

**Members Absent:**

None

**Closed Session**

The Board adjourned to Closed Session at 6:22 p.m..

**Student Discipline Issue**

The Board discussed a student discipline issue.

**Adjourn to New Board Member Reception**

The Board adjourned to the New Board Member Reception at 6:45 p.m.

**Reconvene Regular Meeting**

Acting President Regele reconvened the meeting at 7:40 p.m. and reported on the discussion in closed session. The Board then took the following action:

**Student Discipline Issue**

On the motion of Member Flint, seconded by Member Wakeham and carried, the Board expelled Student No. 549953172 for violation of Ed. Code Sections 48900(b), 48900(k), and 48900(m) through summer school 1999.

**Administration of Oath of Office**

The Oath of Office was administered by Superintendent White to the two newly elected Board members: Steven Choi and Margie Wakeham.

**Pledge of Allegiance**

The Pledge of Allegiance to the Flag of the United States of America was led by Member Wakeham and was followed by a moment of silence.

**Roll Call**

**Members Present:**

Steven Choi, Jeanne Flint, Karen Preston, Margie Wakeham, Mike Regele

**Members Absent:**

None

**Student Members Present:**

Shai Kalansky, Paul Rugani, Bud Sant

**Student Members Absent:**

None

**Staff:**

Patricia Clark White, Superintendent  
Sue Long, Deputy Superintendent, Human Resources  
Paul Reed, Deputy Superintendent, Business Services  
Dean Waldfoegel, Deputy Superintendent, Curriculum and Instruction  
Lee Brooks, Executive Assistant to the Superintendent

**Other Staff:**

Carole Allen, Judy Baldwin, Lynn Bogart, Laura Bokesch, Don Chadd,  
Mary Cliff, Tony Ferruzzo, Ron Fritsch, Dennis Gibbs, Michelle Jansen,  
Lloyd Linton, Tammy Parham, Deidra Price, Gail Rothman, Mark Sontag,  
Roz Sukdakow, Dorothy Terman, Donna Wilkerson, Melodee Zamudio

**Video Production Services:**

Teleios Services (Mike McIntyre)

***Special Presentations/Recognitions***

Superintendent White presented David Y. Won, Administrative Pastor, Bethel Korean Church, with a memento in appreciation for his cooperation in facilitating the use of the Bethel Korean Church for the IUSD Welcome Back Event - Fall 1998.

Superintendent White presented Principal Mark Reider, Rancho San Joaquin Middle School,

with a Certificate of Recognition from the Board of Education for their distinguished achievement in being selected for the National Blue Ribbon Schools award.

**Board Reorganization - 1999**

***Election of Officers***

Member Wakeham nominated Member Regele to serve as President of the Board; Member Preston seconded the nomination. Member Regele was unanimously elected to serve as Board President.

Member Preston nominated Member Flint to serve as Clerk of the Board; Member Wakeham seconded the nomination. Member Flint was unanimously elected to serve as Board Clerk.

***Board Responsibilities***

The Board reorganized responsibilities as indicated:

<b><i>Responsibility</i></b>	<b><i>Member</i></b>
Representative to the Nominating Committee of the County Committee on School District Organization	Margie Wakeham
Representative to the Governing Board of Coastline Regional Occupational Program (CROP)	Jeanne Flint <i>Alternate:</i> Karen Preston
Political Action Committee of the Orange County School Boards Association (2)	Karen Preston Jeanne Flint
Legislative Action Committee (District)	Margie Wakeham Steven Choi
Irvine Child Care Project	Margie Wakeham <i>Alternate:</i>

	<i>Steven Choi</i>
Facility Finance Committee	Margie Wakeham <i>Alternate:</i> Steven Choi
Special Education Community Advisory Committee	Karen Preston <i>Alternate:</i> Jeanne Flint
P.T.A. Council Representatives	Margie Wakeham Jeanne Flint
Superintendent's Curriculum Council	Jeanne Flint Steven Choi
G.A.T.E. Community Advisory Committee	Steven Choi <i>Alternate:</i> Margie Wakeham
Irvine Public Schools Foundation	Mike Regele <i>Alternate:</i> Jeanne Flint
Irvine Prevention Council	Karen Preston
Emergency Response	Mike Regele
Teacher of the Year Committee	Margie Wakeham
Strategic Planning Council	TBD ( <i>after meeting schedule is established</i> )

***School Site Liaison Assignments***

<b><i>School Sites</i></b>	<b><i>Member</i></b>
Brywood, Canyon View, Northwood, Northwood H.S., Santiago Hills, Sierra Vista, Westwood Basics Plus	Mike Regele
Culverdale, Eastshore, Lakeside, Plaza Vista, Stone Creek, Woodbridge H.S.	Jeanne Flint
College Park, El Camino Real, Greentree, Meadow Park, SELF/San Joaquin H.S., South Lake, Vista Verde	Karen Preston
Alderwood Basics Plus, Deerfield, El Toro Marine, Irvine H.S. Los Naranjos, Springbrook, Venado	Margie Wakeham

Bonita Canyon, Rancho San Joaquin, Turtle Rock,  
University H.S., University Park, Westpark

Steven Choi

***Appointment of Representatives to District Committees***

<b><i>Health Advisory Committee</i></b>	
<b><i>Board Member</i></b>	<b><i>1999 Appointment (2 year term)</i></b>
Steven Choi	Dr. Hermann Tai
Jeanne Flint	Ruth Anderson
Karen Preston	Terri Paulick
Mike Regele	Jacquie Boslet
Margie Wakeham	TBD

  

<b><i>Finance Committee</i></b>	
<b><i>Board Member</i></b>	<b><i>1999 Appointment (2 year term)</i></b>
Steven Choi	Myung R. Suh, CPA
Jeanne Flint	Sue Banes
Karen Preston	TBD
Mike Regele	Steven Thames
Margie Wakeham	John Boslet (temporary until new appointment is made)

***Establishment of Meeting Dates***

On the motion of Member Wakeham, seconded by Member Choi and carried, the Board approved the following meeting dates for 1999:

January 12 (7:30 a.m. - Consent only)  
January 19  
February 2  
February 16  
March 2  
March 23  
April 20  
May 4  
May 18  
June 1  
June 15 (7:30 a.m. - Consent only)  
July 13  
August 10 (7:30 a.m. - Consent only)  
August 31  
September 7  
September 21 (7:30 a.m. - Consent only)  
October 5  
October 19  
November 2 (7:30 a.m. - Consent only)

November 16  
December 7

### **Approval of Minutes**

On the motion of Member Wakeham, seconded by Member Preston and carried (Members Choi and Flint abstaining), the Board approved the Minutes of the Special Meeting of November 5, 1998, as presented.

On the motion of Member Wakeham, seconded by Member Preston and carried (Member Choi abstaining), the Board approved the Minutes of the Regular Meeting of November 10, 1998, as presented.

On the motion of Member Wakeham, seconded by Member Preston and carried (Member Choi abstaining), the Board approved the Minutes of the Consent Calendar Meeting of November 24, 1998, as presented.

### **Oral Communication**

Crystal Chen and Rohini Reddi, representing the IHS Young Ethics Advocates, invited the Board to a community forum on Values Education on February 22, at 7:30 p.m., at the Barclay Theater.

Gail Rothman, President, Irvine Teachers Association, addressed the Board regarding salary negotiations for teachers.

Paul Harvey, 5732 Oakley Terrace, addressed the Board relative to the challenges of integrating students with disabilities into regular programs and requested their support.

### **Adoption of the Agenda**

On the motion of Member Preston, seconded by Member Flint and carried, the Board adopted the agenda, as amended:

MOVE Item 13a, *Submission of Safe School Plan — Implementation Proposals, 1999-2000* to ITEMS OF BUSINESS - 16f

MOVE Item 13i, *Contract Authorization — IUSD Health Benefit Plan Claims Payment Account — Zenith Administrators, Inc.* to ITEMS OF BUSINESS - 16g

MOVE Item 13j, *Health Benefit Plan — Claims Payment Audit* to ITEMS OF BUSINESS - 16h

REVISE Item 15a, *Receive Bids/Award Contract — Canyon View Elementary School*

MOVE Item 16b, *District-Wide School Library Plan* to 16a

### **Student Board Members' Report**

Student Members Kalansky, Rugani and Sant reported on school activities.

### **Announcements and Acknowledgments**

Members Wakeham, Preston, Flint, Choi, and Regele reported on school visits, conference attendance, and meeting participation.

### **Superintendent's Report**

Superintendent White reported on current district activities, awards and recognitions.

### **Consent Calendar**

On the motion of Member Wakeham, seconded by Member Flint and carried (Student Members Kalansky, Rugani and Sant voting "Yes"), the Board took the following action on the amended Consent Calendar:

#### **1. Signature Authorization and Contract With Harcourt Brace Educational Measurement for Standardized Testing and Reporting Services, 1998**

Ratified the signature authorization and contract with Harcourt Brace Educational Measurement for standardized testing and reporting services, 1999.

#### **2. Contract for Television Broadcasting and Consulting Services (TOC) 1998-99**

Approved the Television Broadcasting and Consulting Services Contract with Coast Community College District for Culverdale, Eastshore, El Toro and Northwood elementary schools during 1998-99 for a fee not to exceed \$3,000.00.

#### **3. Certifications for K-3 Class Size Reduction (CSR) Funds for the 1998-99 School Year**

Approved the required Class Size Reduction Certifications for the 1998-99 school year.

#### **4. Purchase Orders**

*(A copy is attached to and made a part of these minutes.)*

Approved purchase orders per 11/30/98 listing.

#### **5. MacPherson Enterprise Donations**

Accepted October donations in the amount of \$4,300 from the MacPherson Enterprises 1997-98 "Help Our Schools" campaign.

#### **6. Health and Welfare Plan — Actuarial Study**

Authorized the Deputy Superintendent of Business Services to enter into a contract with Rael & Letson for the purpose of securing an actuarial study of the District's Health Benefit Plan in an amount not to exceed \$8,000.

#### **7. Annual Certification Regarding Self-Insured Workers' Compensation Claims**

Certified that the Annual Budget Report (Publication Budget) adopted by the governing board reserves \$1,789,000 for the cost of the self-insured workers' compensation claims through June 30, 1999, and subsequent to disclosure of required cost information at a public meeting.

#### **8. Notice of Completion — Cable Plant for Telecommunications System**

Accepted the telecommunications system cable plant project as complete, subject to completion of the punch list, and authorized staff to file the Notice of Completion with the County Recorder's office.

#### **9. Classified Personnel Action Report**

*(A copy is attached to and made a part of these minutes.)*

Approved the Classified Personnel Action Report 1998-99/09 as submitted for Employment, Separation and Leave of Absence.

#### **10. Certificated Personnel Action Report**

*(A copy is attached to and made a part of these minutes.)*

Approved the Certificated Personnel Action Report 1998-99/09 as submitted for Employment.

#### **11. Contract Services Action Report**

*(A copy is attached to and made a part of these minutes.)*

Approved and/or ratified the Contract Services Action Report 1998-99/09 as submitted.

#### **12. Gifts**

*(A copy is attached to and made a part of these minutes.)*

Accepted gifts to the District as submitted.

#### **13. Field Trips, Tours and Excursions**

Approved the following field trips:

- 1) UHS Boys Basketball Team to Poway/San Diego, California on December 27-31, 1998 for \$3,500.00.
- 2) Vista Verde 6th-8th graders to Marine Institute at Toyon Bay, Catalina Island, California on May 17-19, 1999 for \$12,000.00.

#### **Consent Calendar Resolutions**

On the motion of Member Wakeham, seconded by Member Flint and carried (Student Members Kalansky, Rugani and Sant voting "Yes"), the Board took the following action on the Consent Calendar Resolutions:

#### **RESOLUTION NO. 98-99-14: Certifying That the District Has Eligibility for Funding for 1998-99 K-3 Class Size Reduction Program**

- 1) Adopted Resolution Nol 98-99-14 certifying that the District has eligibility for funding for 1998-99 class size reduction facilities funding.
- 2) Authorized the Deputy Superintendent of Business Services to file an application with the State for 1998-99 class-size reduction facilities funding from the State Department of Education.

## **RESOLUTION NO. 98-99-15: Authorizing Agent for Matters Relating to Federal Impact Aid (P.L. 103-382)**

Adopted Resolution No. 98-99-15 designating Paul Reed, Deputy Superintendent, Business Services, as agent in matters relating to P.L. 103-382 and Patricia Clark White, Superintendent, as alternate.

## **RESOLUTION NO. 98-99-16 to Establish New Funds**

Adopted Resolution No. 98-99-16 to Establish Fund 96 and Fund 97.

AYES: Members Choi, Flint, Preston, Wakeham, Regele

NOES: None

ABSENT: None

### ***CFD Consent Calendar***

On the motion of Member Wakeham, seconded by Member Flint and carried (Student Members Kalansky, Rugani and Sant voting "Yes"), the Board took the following action on the CFD Consent Calendar:

#### **Receive Bids/Award Contract — Canyon View Elementary School *(as revised)***

Acting as the governing body of Community Facilities District No. 86-1, awarded the contract for the construction of Canyon View Elementary School and authorized the Deputy Superintendent, Business Services, to enter into a contract with the low base bidder, P.H. Hagopian, Contractor, Inc. in the amount of \$7,224,000 for the construction of Canyon View Elementary School, subject to verification of the bid terms.

#### **Change Order No. 1 — College Park Exterior Courtyard Remodel — Project No. 98/44/13**

Acting as the governing body of Community Facilities District No. 86-1, approved Change Order No. 1 in the amount of \$6,000 to Wakeham-Baker, Inc. for the College Park Exterior Courtyard Remodel, Project No. 98/44/13. The new contract amount to be \$120,368.

#### **Notice of Completion — College Park Exterior Courtyard Remodel — Project No. 98/44/13**

Acting as the governing body of Community Facilities District No. 86-1, accepted the College Park Exterior Courtyard Remodel, Project No. 98/44/13, as complete, subject to completion of the punch list, and authorized staff to file the Notice of Completion with the County Recorder's office.

#### **Geotechnical Investigation Services for Future Oak Creek Elementary School**

Acting as the governing body of Community Facilities District No. 86-1, authorized the Deputy Superintendent of Business Services to contract with GeoSoils, Inc. an amount not to exceed \$7,600.

### ***Items of Business***

#### **District-Wide School Library Plan**

*(A written report was included with the agenda and is on file in the District Office.)*

Dean Waldfoegel provided an overview and background for the District-Wide School Library Plan, including a Powerpoint presentation narrated by secondary media specialists Carole Allen, Judy Baldwin, Laura Bokesch, Michelle Jansen and Roz Sudakow.

The Board requested staff to explore possible collaboration opportunities with the City of Irvine relative to sharing of resources and staffing.

On the motion of Member Wakeham, seconded by Member Preston and carried, the Board approved the district-wide plan: A School Library Plan for the Twenty-first Century.

### **Recess**

President Regele called a recess at 9:40 p.m. and reconvened the meeting at 9:47 p.m.

#### **New High School Attendance Area Boundaries Effective Fall 1999**

*(A written report was included with the agenda and is on file in the District Office.)*

Paul Reed reviewed the proposed changes in high school attendance area boundaries due to the opening of Northwood High School in the fall of 1999.

The Board expressed a desire to preserve open enrollment options, acknowledging the limitations of space available, and the need for increased publicity.

Member Flint made a motion to set a public hearing and continue the item to the next regular meeting of 1/19/99, with a request for increased publicity by the local press. The motion failed for lack of a second.

The Board requested staff to publicize high school attendance area boundary changes through multiple venues including the local press, district/school communications, and the District's web page.

On the motion of Member Flint, seconded by Member Wakeham and carried, the Board approved the following new high school attendance area boundaries effective fall 1999:

< Northwood High School

All of IUSD north of Trabuco Road and west of Jeffrey

< Irvine High School

Between Trabuco Road and Irvine Center Drive; MCAS Tustin, Orange Tree and Oak Creek

< Woodbridge High School

The Woodbridge community, Westpark north of Barranca Parkway

< University High School

IUSD south of the San Diego I-405 freeway, and Westpark south of Barranca Parkway, and the IUSD portion of the Irvine Business Complex

#### **Year-Round Calendar at Plaza Vista**

*(A written report was included with the agenda and is on file in the District Office.)*

Based on a high level of community interest, Superintendent White recommended surveying the Plaza Vista community to determine support for both traditional and year-round calendars.

Dean Waldfogel reviewed the advantages/disadvantages of both schedules.

On the motion of Member Wakeham, seconded by Member Choi and carried, the Board continued this item until the regular meeting of 1/19/99, and directed staff to survey the community and adjacent areas.

#### **Assurance of Ability to Meet Multi-Year Financial Commitments (AB 1200, Chapter 1213, Statutes of 1991)**

*(A written report was included with the agenda and is on file in the District Office.)*

Paul Reed provided an overview of the First Interim Review, and reiterated the legal requirement for each school district to examine its financial condition twice during each fiscal year.

On the motion of Member Wakeham, seconded by Member Flint and carried, the Board accepted the Interim Budget Review and certified that the District is able to meet its multi-year financial commitments in all funds.

#### **CSBA Delegate Assembly Nominations (Region 15)**

*(A written report was included with the agenda and is on file in the District Office.)*

On the motion of Member Regele, seconded by Member Wakeham and carried, the Board nominated Jeanne Flint as a candidate for representative to the CSBA Delegate Assembly from Region 15.

#### **Submission of Safe School Plan — Implementation Proposals, 1999-2000**

*(moved from Consent Calendar for discussion)*



Student Member Kalansky asked if student disaster preparedness volunteers could be included in the training provided to staff under the district's Safe School Plans. Dean Waldfogel volunteered to research the question.

On the motion of Member Wakeham, seconded by Member Preston and carried, the Board approved the submission of the Safe School Plan Implementation Grant proposals to the California Department of Education, FY 1999-2000, for Turtle Rock, Santiago Hills, Westwood Basics, Venado, Meadow Park, Los Naranjos, Greentree, Canyon View and Rancho, for the purpose of maintaining staff, student, and campus safety.

**Contract Authorization — IUSD Health Benefit Plan Claims Payment Account — Zenith Administrators Inc.**

*(moved from Consent Calendar for discussion)*

Member Flint requested additional background data for comparison purposes between SMA and Zenith Administrators, Inc., which was provided.

On the motion of Member Flint, seconded by Member Wakeham and carried, the Board authorized the Deputy Superintendent of Business Services to enter into a two year contract with Zenith Administrators Inc. effective January 1, 1999 for payment of health benefit claims at a rate of \$12.80 per person medical per month, and \$3.75 per person dental per month.

**Health Benefit Plan — Claims Payment Audit**

*(moved from Consent Calendar for discussion)*

Member Flint requested clarification relative to the audits to be performed by Thomas Havey LLP under this contract.

On the motion of Member Flint, seconded by Member Wakeham and carried, the Board authorized the Deputy Superintendent of Business Services to enter into a contract with Thomas Havey LLP in an amount not to exceed \$5,500, plus out of pocket travel expenses not to exceed \$7,000 in the aggregate.

**Oral Communication**

None

**Adjournment**

There being no further Board of Education business, the Board adjourned to the IUSD Educational Financing Corporation meeting at 11:05 p.m.

Michael B. Regele      Patricia Clark White

President              Superintendent