

**IRVINE UNIFIED SCHOOL DISTRICT**  
**Irvine, California**

**Organizational and Regular Meeting**  
**December 7, 1993**

**CLOSED SESSION**

A Closed Session Meeting of the Board of Education was held at 6 p.m., regarding several Student Discipline Issues, and a Personnel Item. The following actions were taken:

**Student Discipline Issues**

On the motion of Member Wakeham, seconded by Member Burnham and carried, the Board agreed to expel a student (No. 942826) for the remainder of the semester and re-evaluate second semester placement during the second meeting in January.

On the motion of Member Hadley, seconded by Member Wakeham and carried, the Board expelled a student (No. 470425) and immediately suspended the expulsion, placing the student in the Opportunities Program at Rancho Middle School for the remainder of the 1993-94 school year.

On the motion of Member Hadley, seconded by Member Burnham and carried, the Board expelled three students (Nos. 943369, 934270, and 942924) for the remainder of the 1993-94 school year.

**CALL ORGANIZATIONAL MEETING TO ORDER**

The Organizational Meeting was called to order by Margie Wakeham at 7:40 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, CA

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag of the United States of America was led by Margie Wakeham and was followed by a moment of silence.

**ROLL CALL**

Members Present:

Tom Burnham, Mary Ellen Hadley, Mike Regele, Margie Wakeham

Members Absent:

None

Student Members Present:

Jackie Dombrowski, Kelly Pullin, Seth Turbow

Student Members Absent:

None

Staff:

David E. Brown, Superintendent  
Sue Long, Deputy Superintendent, Personnel  
Paul Reed, Deputy Superintendent, Business  
Dean Waldfoegel, Deputy Superintendent, Curriculum  
Donna Wilkerson, Superintendent's Executive Assistant

Other Staff:

Bruce Baron, Natalye Black, Judy Cunningham, Steve Garretson, Dennis Gibbs, Dan Grider, Jane Holm, Ken Horner, Corinne Loskot, Gary Norton, Roger Mayer, Jerry Rayl, Paula Venable

Student Technicians:

Kim Ritz, Jon Finen, Jay Kamdar

**ELECTION OF OFFICERS OF THE BOARD OF EDUCATION/REORGANIZATION OF BOARD RESPONSIBILITIES**

Member Hadley nominated Member Regele to serve as Board President and Member Wakeham seconded the nomination. Member Regele was unanimously elected to serve as Board President.

Member Wakeham nominated Member Burnham to serve as Board Clerk, Member Hadley seconded the motion, and Member Burnham was unanimously elected to serve as Board Clerk.

By consensus, the Board adopted the reorganization of responsibilities as recorded below:

Representative to the Nominating Committee of the County Committee on School District Organization: **MEMBER HADLEY**

Representative to the Governing Board of Coastline Regional Occupational Program (CROP): **MEMBER WAKEHAM with Member Regele serving as Alternate.**

Political Action Committee of the Orange County School Boards Association (2): **MEMBERS HADLEY AND WAKEHAM**

Legislative Action Committee -- District: **MEMBERS HADLEY AND BURNHAM**

Irvine Education Foundation: **MEMBER WAKEHAM**

Irvine Child Care Project: **MEMBER BURNHAM**

Facility Finance Committee: **MEMBER WAKEHAM with Member Burnham serving as Alternate.**

Community Advisory for Special Education: **MEMBER HADLEY with Member Wakeham serving as Alternate.**

P.T.A. Council Representative: **NEW MEMBER with Member Wakeham serving as Alternate.**

Curriculum Council: **OPEN TO ALL BOARD MEMBERS (Meetings will be publicly noticed)**

G.A.T.E. Community Advisory Committee: **MEMBER REGELE with Member Burnham serving as Alternate.**

#### School Site Liaison Responsibilities

Regele: Irvine HS, Sierra Vista MS, Santiago Hills, Northwood, Westwood Basics Plus, Brywood

Member: Woodbridge HS, Lakeside MS, Culverdale, Stone Creek, Eastshore

Wakeham: Venado MS, Deerfield, Los Naranjos, Alderwood Basics Plus, El Toro Marine, Springbrook

Burnham: University HS, Rancho San Joaquin MS, Turtle Rock, University Park, Bonita Canyon, Westpark

Hadley: Creekside High School/San Joaquin HS, Vista Verde, El Camino, College Park, Greentree, Meadow Park

#### **ESTABLISH REGULAR BOARD MEETING DATES**

A written report was included with the agenda and is on file in the District Office.

On the motion of Member Wakeham, seconded by Member Burnham and carried, the Board adopted the following calendar for 1994:

#### First and Third Tuesdays, with Exceptions Noted:

JANUARY 11 AND 25

FEBRUARY 1 AND 15

MARCH 1, 15, AND 29

APRIL 19 (April 4-8, Spring Recess)

MAY 3 AND 17

JUNE 7

JULY 5 (CONSENT CALENDAR) AND JULY 19

AUGUST 16 AND 30

SEPTEMBER 6 AND 20

OCTOBER 4 AND 18

NOVEMBER 15 (November 1, Election Day)

DECEMBER 6 -- ORGANIZATIONAL MEETING

#### **ADJOURN ORGANIZATIONAL MEETING - CALL TO ORDER (REGULAR MEETING)**

There being no further business, the Organizational Meeting was adjourned and President Regele called the Regular Meeting of the Board of Education to order at 7:55 p.m.

### **APPROVAL OF MINUTES**

On the motion of Member Wakeham, seconded by Member Hadley and carried, the Board approved the Minutes of the October 19, 1993 Regular Meeting as presented.

### **ORAL COMMUNICATION**

Kim Ritz, Technical Advisor, provided instruction on the use of microphones.

### **ADOPT AGENDA**

On the motion of Member Wakeham, seconded by Member Burnham and carried, the Board adopted the agenda as amended:

MOVE Item 12n, RESOLUTION NO. 93-94-14: In Support of the Re-authorization of Federal Impact Aid, to NEW BUSINESS Item 15c

### **ANNOUNCEMENTS AND ACKNOWLEDGEMENTS**

Member Wakeham discussed her attendance, along with Member Hadley at the CSBA Delegate Assembly, prior to the CSBA Conference. Wakeham provided an overview of the topics discussed and expressed gratitude for the opportunity to network with Board members from around the state.

Member Hadley mentioned her re-election to serve as Regional Director for CSBA for another 2-year term, and shared information on the committee involvement she will have over the next year. Hadley further discussed legislation activities, and congratulated Mike Regele and Dean Waldfoegel for their successful presentation on Ethics during the CSBA Conference.

Member Burnham thanked Member Hadley for her statewide influence and leadership role in CSBA. Burnham also congratulated Regele and Waldfoegel for their successful ethics presentation.

In addition, Burnham discussed his opportunity to hand out PTA Reflection awards at Irvine Valley College. Burnham expressed appreciation for PTA's efforts in encouraging students to participate in the arts, and thanked Irvine Valley College for their cooperation.

In closing, Burnham mentioned a luncheon being planned for mid-February by ICCP for site directors and site principals in an effort to encourage greater collaboration at each site.

President Regele expressed his appreciation for the intensity of the interest in ethics in education communicated during the CSBA Conference.

### **SUPERINTENDENT'S REPORT**

David Brown congratulated Regele and Waldfoegel for their well-received ethics presentation at the CSBA Conference.

Brown provided the Board with a summary of Red Ribbon Week activities.

Brown announced that three hundred and twenty-five IUSD middle school students will attend a Science Career Options Conference at UCI. The Conference is funded by the National Science Foundation Science Partnership Grant, and is intended to increase students' awareness of and interest in science-related careers, and to encourage students to take more science and math classes during high school.

At President Regele's request, Brown provided the Board with a list of duties for the Board President and emerging issues for IUSD.

Brown, in closing, discussed his visit with Dave Dawson regarding University High School's office hours. Dawson requested additional information prior to responding to the District.

### **STUDENT BOARD REPORT**

Student Members Dombrowski, Pullin, and Turbow, reported on school activities.

### **SPECIAL PRESENTATIONS**

#### **Los Naranjos Restructuring**

Bruce Baron, Mychele Barlow, Jane Holm, and Paula Venable, provided an overview of restructuring (continuous improvement efforts) at Los Naranjos. The identification of essential outcomes, the design of the action, and the change in school environment were the aspects of the improvement process highlighted in the presentation.

### **Capital Campaign Status Report**

Bob Sharp provided an update on the status of the Capital Campaign. Bob Lazzarini presented the "Recommended Case for Support," the "Campaign Readiness Report," and requested Board support for moving into Phase II.

Keith Greer, Irvine Community Builders, and Steve Garretson, ITA President each expressed their excitement and support for moving forward with the Capital Campaign.

### **DEPARTURE**

Student Members Dombrowski, Pullin, and Turbow departed the meeting and were therefore absent from voting.

### **CONSENT CALENDAR**

On the motion of Member Wakeham, seconded by Member Hadley and carried, the Board took the following action on the Consent Calendar:

#### **1. Acceptance of Gifts**

Accepted the following gifts to the District (value assessed by donor):

#### **FOR USE AT CULVERDALE ELEMENTARY SCHOOL**

Donation: *The Adventures of Huckleberry Finn, Arsene Lupan, and Animal Stories*

Value: \$30.00

Donor: Mr. Takashi Akaishi

855 San Remo, Irvine, CA 92714

#### **FOR USE AT GREENTREE ELEMENTARY SCHOOL**

Donation: Earthmobile with 15 ecology books

Value: \$597.00

Donor: Miss Stephanie Pena

17 Heritage, Irvine, CA 92714

Donation: Microsoft program and manuals

Value: \$275.00

Donor: Ms. Susan Petter

AST Research

16215 Alton Parkway, Irvine, CA 92718

#### **FOR USE AT IRVINE HIGH SCHOOL**

Donation: Panasonic camcorder and tripod

Donor: Mrs. Cyndee Dvorak

13 Blue Ridge, Irvine, CA 92720

Donation: bassoon

Donors: Mr. and Mrs. Tom Embree

20 Abeto, Irvine, CA 92720

#### **FOR USE AT LOS NARANJOS PRESCHOOL**

Donation: Apple II Plus computer and printer

Value: \$200.00

Donors: Mr. and Mrs. Paul Harvey

16 Red Rock, Irvine, CA 92714

Donation: \$100.00  
Donors: Mr. and Mrs. Raymond Liu  
14732 Bel Aire Street, Irvine, CA 92714

FOR USE AT MEADOW PARK ELEMENTARY SCHOOL

Donation: Apple IIe computer with modem  
Value: \$300.00  
Donors: Stan and Lenore Simon  
31 Almeria, Irvine, CA 92714

Donation: Apple IIe computer and monitor  
Value: \$500.00  
Donors: Marilu and David Benisek  
Benisek Sales Associates  
4650 Arrow Highway, D6, Montclair, CA 91763

Donation: keypad and Apple computer upgrade and labor  
Value: \$250.00  
Donor: Rob Phillips  
134 Sandpiper Lane, Aliso Viejo, CA 92656

Donation: 15 copies of Hewlett Packard New Wave software  
Value: \$2,925.00  
Donor: Rain Bird Corporate Services  
P.O. Box 37, Glendora, CA 91741

Donation: metal file cabinet  
Value: \$250.00  
Donor: West Coast Modular, ATTN: Mike Manser  
15080 Goldenwest Cr., Westminster, CA 92683

Donation: \$100.00 for classroom supplies  
Donors: Pat and Mark McKenzie  
2 Calico, Irvine, CA 92714

Donation: six Canon Bubble Jet cartridges  
Value: \$150.00  
Donor: Canon Business Machines, Inc.  
ATTN: Tomotsu Nakamura  
3191 Red Hill Ave., Costa Mesa, CA 92626-3498

FOR USE AT RANCHO SAN JOAQUIN MIDDLE SCHOOL

Donation: \$20.00  
Donors: Mr. and Mrs. Ahn  
17616 Jordan Ave., #8A, Irvine, CA 92715

Donation: \$40.00  
Donors: Mr. and Mrs. Chen  
419 Deerfield, Irvine, CA 92714

Donation: \$20.00  
Donors: Mr. and Mrs. Chen  
37 Rockview Dr., Irvine, CA 92715

Donation: \$20.00  
Donor: Mr. Ezequiel Flores  
33 Hearthstone, Irvine, CA 92714

Donation: \$5.00  
Donor: Julia Gonzalez

3901 Parkview Ln., #27B, Irvine, CA 92715

Donation: \$20.00

Donors: Mr. and Mrs. Hensdens  
18 Thunder Trail, Irvine, CA 92714

Donation: \$20.00

Donors: Mr. and Mrs. Hsieh  
14871 Yucca Ave., Irvine, CA 92714

Donation: \$20.00

Donors: Mr. and Mrs. Kim  
11 Montage, Irvine, CA 92714

Donation: \$20.00

Donors: Mr. and Mrs. Kim  
3801 Parkview Ln., #14A, Irvine, CA 92715

Donation: \$20.00

Donors: Mr. and Mrs. Kim  
3901 Parkview Ln., #29A, Irvine, CA 92715

Donation: \$20.00

Donors: Mr. and Mrs. Kim  
17762 Manchester, Irvine, CA 92714

Donation: \$20.00

Donors: Mr. and Mrs. Moon  
17626 Jordan Ave., #25A, Irvine, CA 92715

Donation: eight office chairs, three Omni blackboards, one coffee maker, and 100 3-ring binders  
Value: \$500.00

Donors: Hewitt Associates, ATTN: Jill Olsen  
100 Bayview Cr., Newport Beach, CA 92660

Donation: \$20.00

Donors: Mr. and Mrs. Schut  
14 Waterway, Irvine, CA 92714

Donation: \$50.00

Donors: Mr. and Mrs. Shin  
2006-C Los Trancos Dr., Irvine, CA 92715

Donation: \$20.00

Donors: Mr. and Mrs. Yamashita  
3801 Parkview Ln., #24C, Irvine, CA 92715

Donation: \$200.00

Donor: Kyung-Min-Yim  
179 Pinestone, Irvine, CA 92714

FOR USE AT SIERRA VISTA MIDDLE SCHOOL

Donation: Monarch Grand Cabinet Upright piano  
Value: \$2,500.00

Donor: Sharo Khastou  
4 Atherton, Irvine, CA 92720

FOR USE AT UNIVERSITY HIGH SCHOOL

Donation: chemicals and other supplies and equipment for science department  
Value: \$6,000.00

Donor: Allergan  
ATTN: Ms. Yu-Mei Lu,  
Hazardous Waste Coordinator  
2525 Dupont Dr., Irvine, CA 92713-9534

Donation: Sharp amplifier am/fm receiver and two speakers

Value: \$300.00

Donor: Sue Buettell

307 Grand Canal, Balboa Island, CA 92662

Donation: two rocking chairs

Value: \$200.00

Donors: Wilma and Joe Sertich

3050 South Bristol, #9E, Santa Ana, CA 92704

Donation: 150 costumes for theater productions

Value: \$5,625.00

Donor: UCI - School of Fine Arts

ATTN: Costume Department

Irvine, CA 92717

#### FOR USE AT VENADO MIDDLE SCHOOL

Donation: Apple II GS computer, monitor, printer, and software

Value: \$600.00

Donors: Mr. and Mrs. George Akerly

15341 Normandie Ave., Irvine, CA 92714

Donation: Toshiba microwave oven

Value: \$150.00

Donor: ATTN: Mr. Richard Lyndhurst

Mechanical Design Services

2885 Miguel Lane, Suite A

Costa Mesa, CA 92626

#### FOR USE AT VISTA VERDE SCHOOL

Donation: NEC 25" color television

Value: \$350.00

Donor: Mrs. Karen Packard

24 Charlotte, Irvine, CA 92715

### **2. Conference Attendance Approval**

Approved/ratified the attendance of staff at the following out-of-state event:

Event: National Association of Federally Impacted Schools (NAFIS)

Location: Las Vegas, Nevada

Dates: February 3-4, 1994

Attendees: Paul Reed, Deputy Supt., Business Services

Ken Horner, Director, Business Services

Cost: \$765.00

### **3. Excursion/Field Trip Approval**

Approved the following excursion/field trips:

Sponsoring School: Irvine High School

Excursion: Marching Band and Pageantry Tour

Destination: San Francisco, California

Dates: February 24-27, 1994

Participants: 125 students/13 adults  
Cost: \$24,000.00

Sponsoring School: Meadow Park Elementary School  
Excursion: Educational Field Studies Program  
Destination: Sacramento, California  
Dates: April 13-19, 1994  
Participants: 105 students/15 adults  
Cost: \$25,000.00

Sponsoring School: University High School  
Excursion: St. Francis High School Holiday Basketball Tournament  
Destination: Mountain View - Palo Alto, California  
Dates: December 26-31, 1993  
Participants: 12 students/2 adults (minimum)  
Cost: \$4,500.00

Sponsoring School: Woodbridge High School  
Excursion: Boys Basketball Holiday Prep Classic  
Destination: Las Vegas, Nevada  
Dates: December 20-23, 1993  
Participants: 16 students/30 adults  
Cost: \$1,600.00

Sponsoring School: University High School  
Excursion: Girls Basketball Trip  
Destination: Pismo Beach, California  
Dates: December 27-30, 1993  
Participants: 12 students/3 adults  
Cost: \$1,200.00

#### **4. Personnel Services Report 93-94/9**

Approved the Personnel Services Report 93-94/9, as submitted. A copy is attached to and made a part of these minutes.

#### **5. Contract Services Report 1993/1994-10**

Approved/ratified the Contract Services Report 1993/1994-10, as submitted. A copy is attached to and made a part of these minutes.

#### **6. Payment for Related Services for Special Education Students**

Approved the individual pupil service contract for the handicapped student(s) negotiated between the Irvine Unified School District and the State certified nonpublic agency.

#### **7. Agreement Between IUSD and School Services of California, Inc. (SSC) to Review the District's Special Education Revenue Forms in Order to Maximize State Entitlement**

Directed the administration to enter into an Agreement with School Services of California, Inc., to review the district's special education revenue forms.

#### **8. Request for Additional Budgetary Authorization for Legal Services – Parham and Associates**

Approved an additional expenditure authorization of \$10,000.00 for the law firm of Parham and Associates for 1993-94 under the contract of September 15, 1987 for General Counsel legal services.

#### **9. Assurance of Ability to Meet its Multi-Year Financial Commitments (AB 1200, Chapter 1213, Statutes of 1991)**

Accepted the Interim Budget Review and certified that the District is able to meet its multi-year financial commitments in all funds.

#### **10. RESOLUTION NO. 93-94-13: Authorizing Agent for Matters Relating to P.L. 874**

Approved Resolution No. 93-94-13, designating Paul Reed as agent in matters relating to P.L. 874 and David E. Brown as alternate.



## **11. Assignment of Teachers**

Approved the 1993/94 assignments of teachers meeting the requirements of California Education Codes 44263, 44256, 44258.2, 44248.3 and 44258.7(b).

## **12. Construction Inspection: University High School Component A, Portions I & II**

Authorized a contract for new construction inspector, effective November 20, 1993 to Scott Salazar in an amount not to exceed \$3,800.00 for a duration of 30 days at University High School Component A, Portions I & II.

## **13. New Intra-District Legislation**

added "Students requesting an intra-district transfer shall be selected by a procedure that is random and unbiased" to current board policies 5111, 5111.1, 5111.2, and 5111.3, and directed staff to inform parents of the new legislation and comply with all other requirements of AB1114.

## **14. Contract Award - Change of Mental Health Care Service Firms**

Authorized the Deputy Superintendent Business Services to cancel the existing contract with U.S. Behavioral Health and to enter into a contract with Integrated Behavioral Health for the purpose of managing mental health care services.

## **15. Approval of Warrants and Purchase Orders**

Approved purchase orders listed and check numbers 51046 through 51743 from previously approved purchase orders, contracts and bids. A copy is attached to and made a part of these minutes.

## **CFD CONSENT CALENDAR**

On the motion of Member Wakeham, seconded by Member Hadley and carried, the Board took the following action on the CFD Consent Calendar:

### **1. Approval for Electrical Engineering Design for Remodeling Middle School Science Classrooms**

Acting on its own behalf and as the governing body of the Community Facilities District 86-1, authorized a contract with the firm Frederick Brown & Associates to provide the necessary electrical engineering design services for a fee not to exceed \$12,000.

## **OLD BUSINESS**

### **Capital Campaign -- Phase II Approval**

A written report was included with the agenda and is on file in the District Office.

On the motion of Member Wakeham, seconded by Member Burnham and carried, the Board approved hiring the Robert B. Sharp Division of the Russ Reid Company to conduct the Capital Campaign and authorized the contract for staffing, fees and management for Phases II & III, Campaign Implementation and Management, at a cost not to exceed \$499,265.00.

### **Board Vacancy**

On the motion of Member Burnham, seconded by Member Wakeham and carried, the Board agreed to proceed with the appointment process to fill the Board vacancy. The following procedure and timelines were also established:

1. Update the application from the previous appointment process and make applications available to interested candidates by Thursday, December 9.
2. Include the full questionnaire in the application packet, adding the questions submitted by a community member and ask candidates to respond to two or three of the questions on the list in addition to the questions on the application.
3. Establish Tuesday, January 11 as the Deadline and provide the Board with the completed applications at the January 11 meeting.
4. Hold a televised Forum on Tuesday, January 18. PTA has agreed to sponsor the event with the full support of employee groups (ITA, CSEA, and IAA).
5. The selection target date will be Tuesday, January 25. If additional screening becomes necessary due to size of the candidate pool, the final decision could be made on Tuesday, February 1.

The Board further directed staff to provide applicants with timeline information.

## **NEW BUSINESS**

### **Submission of the 1992-93 Audit of the Irvine Unified School District**

A written report was included with the agenda and is on file in the District Office.

On the motion of Member Wakeham, seconded by Member Hadley and carried, the Board received and filed the audit of the 1992-93 financial records of the Irvine Unified school District as presented by KPMG Peat Marwick.

### **Team up With Us -- After School Athletic Program for Grades 4-8**

A written report was included with the agenda and is on file in the District Office.

The Board directed staff to inform Mr. Beaulac of their concern that granting funds for "Team up with us" would be considered a gift of public funds and therefore not legal for the District. The Board further agreed that school facilities could be utilized, upon application, adhering to procedure for "use of facilities" requests for community groups.

### **Adoption of Resolution No 93-94-14 in Support of the Re-Authorization of Federal Impact Aid**

A written report was included with the agenda and is on file in the District Office.

On the motion of Member Wakeham, seconded by Member Hadley and carried, the Board of Education modified and adopted Resolution 93-94-14 in Support of the Re-authorization of Federal Impact Aid and directed staff to send it to the members of the California's Congressional Delegation and to each member of the NAFIS Board of Directors.

## **ORAL COMMUNICATION**

None

## **ADJOURNMENT**

There being no further business, the meeting was adjourned at 10:55 p.m.

Mike Regele      David E. Brown

President          Superintendent