

Irvine Unified School District
Irvine, California

Board of Education
Minutes of Regular Meeting
November 19, 1996

Call to Order

The Regular Meeting of the Board of Education was called to order by President Hadley at 6:40 p.m., at the District Administration Center, 5050 Barranca Parkway, Irvine, CA.

Roll Call

Members Present:

Hank Adler, Tom Burnham, Mike Regele, Margie Wakeham, Mary Ellen Hadley

Members Absent:

None

Closed Session

The Board adjourned to Closed Session at 6:45 p.m. to discuss employee issues and potential litigation.

Public Employee Issue: Potential Litigation [GC 54956.9]

The Board discussed potential litigation matters relating to an employee. No formal action was taken.

The Board discussed potential litigation matters relating to employee discipline and/or dismissal. No formal action was taken.

Public Employee Issue: Discipline/Dismissal/Release [GC 54957]

On the motion of Member Wakeham, seconded by Member Adler and carried, the Board approved a settlement agreement in the matter of certificated employee #6221 on a vote of 5 to 0.

Reconvene Regular Meeting

President Hadley reconvened the meeting at 7:40 p.m. and reported on the action taken during Closed Session.

Pledge of Allegiance

The Pledge of Allegiance to the Flag of the United States of America was led by Tom Burnham and was followed by a moment of silence.

Roll Call

Members Present:

Hank Adler, Tom Burnham, Mike Regele, Margie Wakeham, Mary Ellen Hadley

Members Absent:

None

Student Members Present:

Reza Farokhpay, Jed Fenchel, Michael Tan

Student Members Absent:

None

Staff:

Dennis M. Smith, Superintendent

Paul Reed, Deputy Superintendent, Business Services

Sue Long, Deputy Superintendent, Human Resources

Dean Waldfogel, Deputy Superintendent, Curriculum and Instruction
Lee Brooks, Executive Assistant to the Superintendent

Other Staff:

Nancy Albers, Robin Beacham, Lynn Bogart, Mary Cliff, Moe Farsheed,
Peggy Fishbeck, Steve Garretson, Dennis Gibbs, Pat Gibson, Bev Huff,
Al Kaufman, Leah Laule, Pam LeBleu, Corinne Loskot, Sally Snyder,
Donna Wilkerson

Video Techs:

Adam Dugan, Ken Bishop

Approval of Minutes

On the motion of Member Regele, seconded by Member Wakeham and carried, the Board approved the Minutes of the Consent Calendar Meeting of November 4, 1996, as presented.

Oral Communication

President Hadley welcomed the newly elected board members -- Jeanne Flint, Karen Preston, and Mike Regele.

Special Presentation to Departing Board Members

Superintendent Smith introduced the following speakers who spoke in recognition of the departing board members.

Mike Ward - Mayor, City of Irvine
Greg Smith - City Council, City of Irvine
Marlene Draper - Board of Education, Capistrano Unified School District
Ralph and Bea Shapiro - Community Members
Lee Sicoli - Community Member
Jacquie Boslet - Parent
Janet Colclaser - Community Member
Michael Hadley - Family Member

Superintendent Smith presented Mary Ellen Hadley and Tom Burnham with plaques on behalf of the school district for their dedicated service to the children of Irvine.

Recess

Superintendent Smith called a recess at 8:10 p.m.

Reconvene Regular Meeting

President Hadley reconvened the regular meeting at 8:20 p.m.

Special Presentation

On behalf of the Irvine Education Foundation, Lupe Cooke presented a check to the District for \$12,780 representing the proceeds from the Honors Concert. Chris Kroesen presented a check to the District for \$72,000 representing proceeds from the instrumental music rental program.

Laurie Davila presented an overview of the "Rotary Smiles Dental Clinic" which offered free dental check-ups to students from Brywood, Turtle Rock, and Deerfield who met the criteria of either not having seen a dentist in the past year, or not having dental insurance.

Adoption of the Agenda

On the motion of Member Adler, seconded by Member Regele and carried, the Board adopted the agenda, as amended:

MOVE Item 11e, *Authorization of a Retroactive Salary Adjustment for IUSD Employees According to the Provisions of Existing Employment Agreements* to ITEMS OF BUSINESS, Item 14f.

MOVE Item 11f, *Contract Services Report* to ITEMS OF BUSINESS, Item 14i

MOVE Item 11j, *Health Benefit Consultant Authorization - Rael & Letson Actuaries and Consultants* to ITEMS OF BUSINESS, Item 14j.

Announcements and Acknowledgments

Member Wakeham expressed gratitude to the Rotary Club for their services. She also acknowledged the help provided by the Assistance League through "Operation School Bell" which provides clothing for children and families through Irvine Temporary Housing.

On behalf of Irvine Temporary Housing, Member Wakeham thanked all the schools who participated in collecting food for families for Thanksgiving.

Member Adler congratulated new board members Mike Regele (returning), Karen Preston, and Jeanne Flint, and thanked Mary Ellen Hadley and Tom Burnham for their dedicated service.

Member Regele also expressed gratitude to Mary Ellen Hadley and Tom Burnham for their willingness to serve on behalf of the children of Irvine.

President Hadley announced that Sally Snyder was awarded the "1996 Colleen Lau Pearson Award" from *Stop-Gap News*.

Superintendent's Report

Superintendent Smith reported that Vista Verde has been selected as a semi-finalist by the National Blue Ribbon Schools Program.

Smith reported he and Margie Wakeham had attended the Exchange Club's "Youth of the Year Banquet" and announced that the three student board members were among those recognized: Reza Farokhpay, WHS; Jed Fenchel, UHS; and Michael Tan, IHS.

Smith announced that Dan Graham, Principal, College Park, had accepted the position of middle school principal at Rancho Santa Margarita Middle School in SVUSD and expressed the district's best wishes for his continued success.

Smith reported on the Northwood High School Groundbreaking and its anticipated opening in the fall of 1999.

Student Board Members' Report

Student Members Farokhpay, Fenchel and Tan reported on school activities.

Consent Calendar

On the motion of Member Wakeham, seconded by Member Regele (Member Burnham abstaining on Item 11c) (Student Members Farokhpay, Fenchel and Tan voting "Yes"), the Board took the following action on the amended Consent Calendar:

1. Acceptance of Gifts

Accepted the following gifts to the district:

DISTRICT

Donation: Epson Stylus 800 Ink Jet printer

Donor: Dorothy Terman, IUSD employee

Donation: Samsung monitor

Donor: Kiley Company, ATTN: Mindy

14795 Jeffrey Road, #204

Irvine, CA 92620

DISTRICT SCIENCE PROGRAM

Donation: 800 deluxe chicken salad boxes

Donor: Del Taco Corporation, ATTN: Louisa Dunk

1800 W. Katella Avenue, Orange, CA 92667

CULVERDALE ELEMENTARY SCHOOL

Donation: \$4,000.00 for a "Time Together" paraprofessional and \$7,000.00 for a health clerk and library aide

Donor: Culverdale PTA

c/o Culverdale Elementary School

Donation: food supplies for staff development day
Donor: Mimi's Café, ATTN: Julie Seuff, Mgr.
4030 Barranca Parkway, Irvine, CA 92614

DEERFIELD ELEMENTARY SCHOOL

Donation: \$50.00
Donor: MacPherson Enterprises
ATTN: Joe MacPherson, President
2 Auto Center Drive, Tustin, CA 92782

EASTSHORE ELEMENTARY SCHOOL

Donation: Epson printer
Donors: Mr. and Mrs. Dean Armstrong
9 Shearwater, Irvine, CA 92604

Donation: books for the library
Donors: Mr. and Mrs. Thomas Relth
11 Ashwood, Irvine, CA 92604

Donation: 55 books for library
Donors: Mr. and Mrs. Steven Stone
3 Sun creek, Irvine, CA 92604

GREENTREE ELEMENTARY SCHOOL

Donation: binders
Donors: Mr. and Mrs. David Andrade
187 Oval Road, Irvine, CA 92604

Donation: \$250.00
Donor: MacPherson Enterprises
ATTN: Joe MacPherson, President
2 Auto Center Drive, Tustin, CA 92782

LOS NARANJOS ELEMENTARY SCHOOL

Donation: \$5,138.75 for ½ cost of Instructional Assistant/Computers salary and
\$2,610.00 for cost of additional art lessons for 1996-97
Donor: Los Naranjos PTA
c/o Los Naranjos Elementary School

RANCHO SAN JOAQUIN MIDDLE SCHOOL

Donation: \$50.00 for a classroom VCR/TV
Donors: Paul Fitzgerald and Linda Williams
17 Aspen Tree Lane, Irvine, CA 92612

SANTIAGO HILLS ELEMENTARY SCHOOL

Donation: computer software
Donor: Mr. Wilfredo Lanz
179 Streamwood, Irvine, CA 92620

Donation: electric dryer for custodial use
Donors: Mr. and Mrs. Peter Perez
29 Runningbrook, Irvine, CA 92620

UNIVERSITY PARK ELEMENTARY SCHOOL

Donation: \$150.00
Donor: MacPherson Enterprises
ATTN: Joe MacPherson, President
2 Auto Center Drive, Tustin, CA 92782

VENADO MIDDLE SCHOOL

Donation: \$100.00
Donors: Yang-Kaou Lee and Shao-Ling Tien
28 Bennington, Irvine, CA 92620

VISTA VERDE SCHOOL

Donation: computer equipment
Donors: Christopher and Julie Phillips
5 Norton Street, Irvine, CA 92612

WESTPARK ELEMENTARY SCHOOL

Donation: video camera and case
Donors: Mr. and Mrs. Daniel Clegg
c/o IUSD Transportation Department

WESTWOOD BASICS PLUS ELEMENTARY SCHOOL

Donation: \$100.00
Donors: Yang-Kaou Lee and Shao-Ling Tien
28 Bennington, Irvine, CA 92620

2. Excursions/Field Trips

Approved the following field trips/excursions:

Sponsoring School: Irvine High School
Excursion: Boys Varsity Basketball "Matador Shootout"
Destination: Bullhead City, Arizona and
Laughlin, Nevada
Dates: December 26-28, 1996
Participants: 13 Students/2 Adults
Cost: \$500.00

Sponsoring School: Eastshore Elementary School
Excursion: Catalina Island Marine Institute (Outdoor Education for 6th Graders)
Destination: Catalina Island, California
Dates: March 24-28, 1997
Participants: 82 students/7 adults
Cost: \$22,057.50

Sponsoring School: Culverdale Elementary School
Excursion: Orange County Marine Institute - Gold Digger's Express
Destination: Dana Point Harbor, California
Dates: March 26 and June 6, 1997
Participants: 72 students/6 adults
Cost: \$2,356.00

3. Certificated Personnel Action Report

Approved the Personnel Action Report 1996-97/09 as submitted for Certificated Employment and Separation. A copy is attached to and made a part of these minutes.

4. Classified Personnel Action Report

Approved the Personnel Action Report 1996-97/09 as submitted for Classified Employment, Resignation, Termination, and Leave of Absence. A copy is attached to and made a part of these minutes.

5. Payment for Related Services for Special Education Students

Approved the individual pupil service contract for the handicapped student(s) negotiated between the Irvine Unified School District and the State Certified Nonpublic Agency(s), and approve the necessary revision to the budget to pay the District's mandated portion of such contract(s).

6. Reimbursement to Parents Resulting from a Due Process Hearing/Mediation

Authorized payment to the parents in an amount not to exceed \$2,540.00.

7. Proposed Board Policy, First Reading: Differential Proficiency Standards for Students With Disabilities

This policy and Administrative Regulations are being presented to the Board for First Reading.

8. Tolling Agreement With Rutan & Tucker to Extend Statute of Limitations for Additional Year

1) On behalf of the Irvine Unified School District and the Irvine Child Care Project, approved and authorized Paul Reed, Deputy Superintendent of Business Services, to execute the Amendment to Tolling Agreement with Rutan & Tucker extending the statute of limitations to October 1, 1997, for any cause of action that the District may have against Rutan & Tucker in connection with the Orange County bankruptcy.

2) Acting as the Governing Body of Community Facilities Districts No. 85-1, No. 86-1, and No. 86-1A, approved and authorized Paul Reed, Deputy Superintendent of Business Services, to execute the Amendment to Tolling Agreement with Rutan & Tucker extending the statute of limitations to October 1, 1997, for any cause of action that the District may have against Rutan & Tucker in connection with the Orange County bankruptcy.

9. Quarterly Financial Report [Government Code Section 53646]

Accepted the Quarterly Financial Report as presented.

10. Checks and Purchase Orders

Approved check numbers 85018 through 85567 for previously approved purchase orders, contracts and bids and new purchase orders as submitted per 11/12/96 listing. A copy is attached to and made a part of these minutes.

Consent Calendar Resolution

On the motion of Member Wakeham, seconded by Member Regele and carried (Student Members Farokhpay, Fenchel and Tan voting "Yes"), the Board took the following action on the Consent Calendar Resolution:

RESOLUTION NO. 96-97-15: Application for Participation in the Lease-Purchase Roof Replacement Program

Authorized application for participation in the Lease-Purchase Roof Replacement Program.

AYES: Members Adler, Burnham, Regele, Wakeham, Hadley

NOES: None

ABSENT: None

Items of Business

President Hadley moved Item 14b, *Determination of the Relocation of the District's Montessori Program for 1997-98* to Item 14a.

Determination of the Relocation of the District's Montessori Program for 1997-98

A written report was included with the agenda and is on file in the District Office.

Paul Reed presented an overview of the Montessori Program and the relocation issue resulting from the Yale Site sale where the program is currently housed.

Speaking to the topic:

Russ Riggen, Montessori Relocation Committee

The Board discussed some possible alternative sites such as UCI, City Parks, or the land to be released at the Tustin Military Base. Member Wakeham suggested requesting the help of Congressman Christopher Cox and other federal legislators relative to the Tustin Base land release issue.

Member Burnham moved, and Member Wakeham seconded a motion to close the program given the debt that would have to be assumed and the wide range of intangibles. After further discussion, the motion was withdrawn.

On the motion of Member Burnham, seconded by Member Wakeham and carried, the Board forestalled ordering any portables at this time until a specific site can be developed that will provide continuity of the program.

Technology Support for Middle School Applied Technology Labs and Laptops for Teachers

A written report was included with the agenda and is on file in the District Office.

On the motion of Member Burnham, seconded by Member Wakeham and carried, the Board:

- 1) Approved \$97,500 for the instructional modules and furniture for the Applied Technology Labs at middle schools
- 2) Approved \$265,000 for the third round of laptop distribution for teacher use in support of staff development

Sal Morreale spoke on behalf of the Finance Committee, and recommended that the Board do an assessment or survey of the laptops currently being used before approving the purchase of additional units.

Dean Waldfoegel responded that the program is based on the premise that all students should learn to use technology, which in turn requires teachers to learn technology to enable them to determine reasonable expectations for students. In data recently collected from the last laptop distribution, 25% of teachers had no computer experience prior to the distribution; 50% had only word processing experience. Round One distribution participants have reported using the laptop as a personal professional tool which serves as a model for students.

The Board supported the need for an assessment and accountability. Waldfoegel advised an end of the year analysis would be conducted after teachers have progressed through the training.

Steve Garretson, President, ITA, provided information relative to the teacher training program and reported that teachers are required to demonstrate mastery of specific software skills upon completion of the training. Member Wakeham recommended ROP for additional training opportunities.

Staff Development for Literacy and Reduced Class Size

A written report was included with the agenda and is on file in the District Office.

Dean Waldfoegel presented an overview on staff development requirements for Literacy and Reduced Class Size.

On motion of Member Adler, seconded by Member Wakeham and carried, the Board approved Monday, April 21, 1997 (for this year only) as a district-wide staff development day for elementary schools, with appropriate notification to the public.

Recess

President Hadley called a recess at 10:00 p.m. and reconvened the meeting at 10:10 p.m.

Submission of the 1995-96 Audit of the Irvine Unified School District

A written report was included with the agenda and is on file in the District Office.

Ron White, Vavrinek, Trine, Day & Co., presented an overview of the district audit.

Suggestions for improved A.S.B. accounting for all school districts included centralization, inservices, and internal audits.

Sal Morreale reported that the Finance Committee accepted the audit as presented.

On the motion of Member Wakeham, seconded by Member Regele and carried, the Board received and filed the audit of the 1995-96 financial records of the Irvine Unified School District as presented by Vavrinek, Trine, Day & Co.

Authorization of Retroactive Salary Adjustment for IUSD Employees According to the Provisions of Existing Employment Agreements

A written report was included with the agenda and is on file in the District Office.

Member Adler made a motion to table the item pending verification of the calculations by the auditor (Vavrinek, Trine, Day & Co.). The motion to table was then withdrawn.

On the motion of Member Adler, seconded by Member Wakeham and carried, the Board authorized adjustment of salary structures for all employee contracts as stipulated by the agreements in the amount of 3.91% or 3.96%, respectively. Said salary amounts to be paid retroactively to July 1, 1996, with calculations to be verified by the auditor.

Request for Preliminary Planning Approval of a Proposal By Cox California PCS, Inc. for Placement of a Monopole at the IUSD Maintenance Yard

A written report was included with the agenda and is on file in the District Office.

On the motion of Member Wakeham, seconded by Member Regele and carried (Member Adler abstaining) the Board provided preliminary approval for the placement of a cellular monopole at the IUSD Maintenance Yard and directed the Deputy Superintendent for Business Services and his staff to proceed with the specification of the project and bring it back to the Board of Education for consideration according to normal procedure for such projects.

Public Hearing: Proposed Placement of Storage Container at Northwood Elementary School

A written report was included with the agenda and is on file in the District Office.

On the motion of Member Regele, seconded by Member Burnham and carried, the Board, after holding a public hearing and considering all public comments, approved the placement of one metal storage container at Northwood Elementary School.

Class Size Reduction Update

Superintendent Smith provided an update on the class size reduction effort indicating completion of grade 1, with grade 2 implementation to begin after the first of the year on either a full or partial-day basis, and kindergarten to follow. He also advised that kindergarten teachers are close to agreement on their extended work day. He recognized Sue Long, Leah Laule, and Dennis Gibbs for their hard work toward this effort.

Smith reported that the Board Resolution relative to full funding for class size reduction before moving on to additional grade levels was very well-received by other districts and governing boards and has been used as a model across the county.

Contract Services Report

A written report was included with the agenda and is on file in the District Office.

REMOVE FREUND, CHARLOTTE

On motion of Member Adler, seconded by Member Regele and carried, the Board approved and/or ratified the Contract Services Report 1996-97/10, as amended.

Health Benefit Consultant Authorization - Rael & Letson Actuaries and Consultants

A written report was included with the agenda and is on file in the District Office.

Member Adler asked if the District had provided our existing firm the opportunity to make a proposal on this item. Paul Reed advised that the District has worked with Mr. Loos on several affiliations in the past.

On the motion of Member Adler, seconded by Member Regele and carried, the Board:

1) Authorized the Deputy Superintendent of Business Services to enter into a contract with Rael & Letson for consultant services provided by Mr. Jack Loos effective November 1, 1996, at a rate of \$1.20 per eligible employee per month.

2) Authorized staff to pay Mr. Jack Loos for consultant services from August 1, 1996, through November 1, 1996, at the previously determined consultant rate established by Associated Third Party Administrators

Oral Communication

None

Adjournment

There being no further Board of Education business, the meeting was adjourned at 10:32 p.m.

Mary Ellen Hadley Dennis M. Smith

President Superintendent