

Irvine Unified School District

Irvine, California

Board of Education Minutes of Regular Meeting November 19, 2002

Call to Order

The Regular Meeting of the Board of Education was called to order by President Choi at 5:35 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, CA.

Roll Call

Members Present:

Sue Kuwabara, Carolyn McInerney, Margie Wakeham, Sharon Wallin, Steven Choi

Members Absent:

None

Closed Session

The Board adjourned to Closed Session at 5:37 p.m. to discuss student discipline issues (one case was removed from the agenda).

Reception

The Board adjourned to the reception honoring retiring Board Member Margie Wakeham at 6:00 p.m.

Reconvene Regular Meeting

President Choi reconvened the meeting at 7:05 p.m. and reported on the discussion in Closed Session.

Student Discipline Issue

On the motion of Member McInerney, seconded by Member Kuwabara and carried 5-0, the Board expelled Student No. 001619, for violation of Ed. Code Section 48900(c), through June 20, 2003.

Pledge of Allegiance

The Pledge of Allegiance to the Flag of the United States of America was led by Member Wakeham and was followed by a moment of silence.

Roll Call

Members Present:

Sue Kuwabara, Carolyn McInerney, Margie Wakeham, Sharon Wallin, Steven Choi

Members Absent:

None

Student Members Present:

Mairin Charles, Allison Howard, Nathan Jacobs, and Annie Pestolesi

Student Members Absent:

None

Staff:

Dean Waldfogel, Superintendent
Sue Long, Deputy Superintendent, Human Resources
Vern Medeiros, Deputy Superintendent/Chief Financial Officer
Don Chadd, Asst. Superintendent, Facilities, Operations and Planning
Leah Laule, Asst. Superintendent, Education Services
Lee Brooks, Executive Assistant to the Superintendent

Other Staff:

Nancy Albers, Anne Caenn, Mary Cliff, Janelle Cranch, Tony Ferruzzo, Dennis Gibbs,
Lloyd Linton, Nancy Melgares, Kris Moore

Video Production Services:

Mike McIntyre, Teleios Services

Approval of Minutes

On the motion of Member Kuwabara, seconded by Member McInerney and carried 5-0, the Board approved the Minutes of the Special Meeting of September 3, 2002, as presented.

Adoption of the Agenda

On the motion of Member Wallin, seconded by Member McInerney and carried, the Board adopted the agenda, as amended:

REVISE	Item 11h, <i>Contract Services Action Report 2002-03/06</i>
REVISE	Item 11i, <i>Certificated Personnel Action Report 2002-03/03</i>
MOVE	Item 11o, <i>Field Trips, Tours and Excursions</i> to Items Removed from Consent Calendars following Items of Business
REVISE	Item 13o, <i>Receive Bids/Award Contract – University High School Modernization – Phase 3 Project</i>

Special Presentation

Retiring Board Member Margie Wakeham was honored for her 17 years of service to the District. Presentations included a Resolution from local legislators Dick Ackerman, Bill Campbell, Ross Johnson, and John Campbell,

presented by Michelle Hart; and a Proclamation from Orange County Supervisors Todd Spitzer and Tom Wilson, presented by Member McInerney. Additional accolades were delivered by ITA President Anne Caenn, CSEA President Janelle Cranch, CROP Superintendent Paul Snyder, and past Board Members Hank Adler and Mike Regele. Board President Steven Choi presented a crystal desk plaque on behalf of the Board and District.

Oral Communication

Ruth Sanchez, 9 Helena 92604, addressed the Board regarding the facilities use fees.

Michael Haggin, 17 Ashbrook Place 92604, spoke regarding the role of board members relative to fund raising.

Student Board Member Reports

Student Board Members Charles, Jacobs, Pestolesi and Howard reported on school activities.

Superintendent's Report

Superintendent Waldfogel reported on current district activities, awards and recognitions and presented comparative data showing how California fares against other states relative to per pupil funding and expenditures, average teacher salaries and teacher/student ratios.

CFO Vern Medeiros provided a State Budget Update including the current shortfall projection of \$21.1B by the end of 2003-04, recommended action from the Legislative Analyst's Office, suggestions to mitigate impacts, and a review of cuts already made by the District over the past several years.

Announcements and Acknowledgments

Members Wallin, Wakeham, McInerney, Kuwabara and Choi reported on school visits, conference attendance, and meeting participation. Member Wakeham expressed appreciation to her committee appointees - Vicky Parret, Health Advisory Committee, and Peter Rundle, Finance Committee.

Recess

President Choi called a recess at 8:30 p.m. and reconvened the meeting at 8:45 p.m.

Consent Calendar

On the motion of Member Kuwabara, seconded by Member McInerney and carried 5-0, the Board took the following action on the amended Consent Calendar:

- 1. Payment for Nonpublic School/Agency Services for Special Education Students**
Approved the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.
- 2. Contracts for Special Education Related Services**
Authorized payment for special education related services in an amount not to exceed \$113,358.40.

3. **District-wide School and Classroom Library Plan**
Approved the District-wide School and Classroom Library Plan as submitted.
4. **Contract for Television Broadcasting and Consulting Services (TOC) 2002-03**
Approved the Television Broadcasting and Consulting Services Contract with Coast Community College District for Culverdale and Eastshore elementary schools during 2002-03 for a fee not to exceed \$1,500.00.
5. **Grant Proposal: Irvine's Promising Tobacco Prevention Program**
Approved the submission of the Guidance Resources grant proposal to the California Department of Education, FY 2002-03, for the purpose of providing tobacco prevention and education services to students in grades 6-8 at Vista Verde School.
6. **Purchase Order Detail Report**
(A copy is attached to and made a part of these minutes.)
Approved the Purchase Order Detail Report dated November 6, 2002.
7. **Check Register Report**
Ratified issuance of check numbers as listed representing Board authorized purchase orders, invoices and contracts:
District 75, Irvine Unified School District - Numbers 00052131 through 00053360
District 44, Community Facilities District No. 86-1 - Numbers 00001879 through 00001931
District 41, Irvine Child Care Project - Numbers 00001600 through 00001608
Revolving Cash - Numbers 23137 through 23302
8. **Contract Services Action Report**
(A copy is attached to and made a part of these minutes.)
Approved and/or ratified the Contract Services Action Report 2002-03/06, as amended.
9. **Bid Authorization to Re-carpet the District Office**
Authorized staff to seek public bids for the re-carpet of the District Office.
10. **Piggy Back Authorization – Relocatable Classroom Buildings**
Authorized the purchase of relocatable classroom buildings from the Newhall School District piggy back bid, during the 2002-2003 fiscal year, as the need is identified.
11. **Classified Personnel Action Report**
(A copy is attached to and made a part of these minutes.)
Approved and/or ratified the Classified Personnel Action Report 2002-03/06 as submitted for Employment, Retirements and Termination.
12. **Certificated Personnel Action Report**
(A copy is attached to and made a part of these minutes.)
Approved and/or ratified the Certificated Personnel Action Report 2002-03/06 as amended for Employment, Resignations, Retirement, and Leave of Absence.
13. **Gifts**
(A copy is attached to and made a part of these minutes.)
Accepted gifts to the District, as submitted.
14. **Conference Attendance**
Approved out-of-state conference attendance for Nancy Colocino and Pat McKenzie to Washington, D.C., December 12-13, 2002 for \$710.00.

Consent Calendar Resolution

On the motion of Member Wakeham, seconded by Member McInerney and carried 5-0, the Board took the following action on the Consent Calendar Resolution:

RESOLUTION NO. 02-03-13: California Department of Education, Office of Child Development, Child Care and Development Services, FY 2003-2004

Adopted Resolution No. 02-03-13 for signature authorization and approval for IUSD application to contract with the California Department of Education, Office of Child Development for Child Care and Development services at Vista Verde School and the Early Childhood Learning Center for FY2003-2004.

AYES: Members Kuwabara, McInerney, Wakeham, Wallin, Choi

NOES: None

ABSENT: None

CFD Consent Calendar

On the motion of Member McInerney, seconded by Member Kuwabara and carried 5-0, the Board, acting as the governing body of Community Facilities Districts No. 86-1 and No. 01-1, took the following action on the amended CFD Consent Calendar:

1. **Notice of Completion – Category #21-Asphaltic Concrete Paving – Oak Creek Elementary School Project**
Accepted Category #21-Asphaltic Concrete Paving at the Oak Creek Elementary School project as complete and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.
2. **Change Order No. 1 – Category #11-Flooring – Oak Creek Elementary School Project**
Approved change order No. 1 in the amount of \$478.00 to Donald M. Hoover Co. for Category #11-Flooring at Oak Creek Elementary School project. The revised amount to be \$126,053.00. No change to the completion time.
3. **Change Order No. 1 – Category #1-Landscaping – Oak Creek Elementary School Project**
Approved change order No. 1 in the amount of \$10,000.00 to Sunrise Landscaping Co., Inc. for Category #1-Landscaping at Oak Creek Elementary School project. The revised contract amount to be \$644,000.00. No change to the completion date.
4. **Retention of Consultant – Topographic Survey – Irvine High School Gymnasium Addition**
Authorized the Assistant Superintendent of Facilities, Operations and Planning to enter into a contract with SB&O, Inc. for topographic survey services for an amount of \$3,500.00 plus reimbursables.
5. **Notice of Completion – Category #16-HVAC – Oak Creek Elementary School Project**
Accepted Category #16-HVAC at the Oak Creek Elementary School project as complete and authorized staff to file Notice of Completion with the County Recorder's Office.
6. **Notice of Completion – Category #15R-Finish Carpentry – Oak Creek Elementary School Project**
Accepted Category #15R-Finish Carpentry at the Oak Creek Elementary School project as complete and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.
7. **Notice of Completion – Category #2-Framing – Oak Creek Elementary School Project**

Accepted Category #2-Framing at Oak Creek Elementary School project as complete and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.

8. **Notice of Completion – Category #4-Structural Steel – Oak Creek Elementary School Project**
Accepted Category #4-Structural Steel at the Oak Creek Elementary School project as complete and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.
9. **Notice of Completion – Category #9-Glass & Glazing – Oak Creek Elementary School Project**
Accepted Category #9-Glass & Glazing at Oak Creek Elementary School project as complete and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.
10. **Notice of Completion – Category #14-Food Service – Oak Creek Elementary School Project**
Accepted Category #14-Food Service at the Oak Creek Elementary School project as complete and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.
11. **Notice of Completion – Category #11-Flooring – Oak Creek Elementary School Project**
Accepted Category #11-Flooring at the Oak Creek Elementary School project as complete and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.
12. **Notice of Completion – Category #6-Casework – Oak Creek Elementary School Project**
Accepted Category #6-Casework at the Oak Creek Elementary School project as complete and authorized staff to file Notice of Completion with the County of Orange Recorder's Office.
13. **Notice of Completion – Category #1-Landscaping – Oak Creek Elementary School Project**
Accepted Category #1-Landscaping at the Oak Creek Elementary School project as complete and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.
14. **Change Order No.1 – Category #4-Structural Steel – Oak Creek Elementary School Project**
Approved change order No. 1 in the amount of \$7,089.00 to Columbia Steel, Inc. for Category #4-Structural Steel at Oak Creek Elementary School project. The revised contract amount to be \$283,489.00. No change to the completion time.
15. **Receive Bids/Award Contract – University High School Modernization – Phase 3 Project**
Authorized the Assistant Superintendent of Facilities, Operations and Planning to enter into a contract with Sea Pac Engineering, Inc. for the University High School Modernization Phase 3 project in the amount of \$3,508,000.00, including alternates 1-4.
16. **Notice of Completion – Rancho San Joaquin Middle School Shade Structure**
Accepted shade structure at Rancho San Joaquin Middle School as complete and authorize staff to file Notice of Completion with Orange County Recorder's Office.
17. **Appraisal Services for North Irvine Middle School Site Trade**
Authorized the Assistant Superintendent of Facilities, Planning and Operations to contract with Bruce Hull & Associates, Inc. to perform appraisal services for the North Irvine Middle School site trade at a cost not-to-exceed \$7,000.00.
18. **Appraisal Services For Future Quail Hill (PA 17) Elementary School Site (No. 01-1)**
Authorized the Assistant Superintendent of Facilities, Operations, and Planning to contract with Bruce Hull & Associates, Inc., to perform appraisal services for the Quail Hill site (Planning Area 17) in an amount not to exceed \$5,000.00.

On the motion of Member Wakeham, seconded by Member McInerney and carried 5-0, the Board, acting as the governing body of Community Facilities District No. 01-1, took the following action on the CFD Consent Calendar Resolution:

RESOLUTION NO. 02-03-14: To Establish a General Fund for Community Facilities District No. 01-1
Adopted Resolution No. 02-03-14 establishing a General Fund for CFD No. 01-1.

AYES: Members Kuwabara, McInerney, Wakeham, Wallin, Choi
NOES: None
ABSENT: None

Items of Business

(Written reports were included with the agenda and are on file in the District Office.)

School Configuration Committee Report, Phase I

Deputy Superintendent Sue Long expressed appreciation to the members of the committee and introduced those present.

Superintendent Waldfogel provided an overview of the committee's charge including the need and purpose of the study, committee selection process, and specific planning objectives.

He advised that Phase I of the study will focus on reviewing board policies and guidelines affecting the recommendations and proposals. Phase II will include development of a ten year general plan for school configuration and student housing based on the adopted policies.

Committee members Ken Stone and David Vered reviewed the policy recommendations for School Location and Facilities Planning (BP 7100), Optimum Number of Schools (BP 7101) and School Size (BP 7112).

Deputy Superintendent Sue Long reviewed minor language revisions to existing Board Policy and Administrative Regulations relative to Transportation Fees (BP 3540) and Home-to-School Transportation Limits.

Speaking to the topic:

Debbie Coven, 22 Hillgrass 92612

Michael Haggin, 17 Ashbrook 92604

The Board expressed appreciation to the committee members for their work and discussed the value of establishing a criteria which will provide the community an opportunity to plan for future changes, while maintaining flexibility for future decision-making within fiscal constraints.

The Board further requested staff to schedule two public forums to present the information and receive input from interested community members prior to second reading and adoption.

On the motion of Member McInerney, seconded by Member Kuwabara and carried 5-0, the Board approved for first reading the following Board Policies and scheduled them for second reading and adoption at the first regular meeting in January 2003.

Board Policy No. 7100 - School Location and Facility Planning

Board Policy No. 7112 - School Size

Board Policy No. 7101 - Optimum Number of Schools (new)

Board Policy No. 3540 - Transportation Fees

Establishing Fund-raising Priority Recommendations for the Irvine Public Schools Foundation For 2003-04

IPSF Executive Director Tim Shaw reported on the need to establish a process to assure the Foundation's fund raising efforts reflect the Board's direction and to build sustainable long-term fund raising strategies.

The Board also expressed high interest in having IPSF pursue other alternatives for support of high school programs, such as writing instruction and assessment.

Speaking to the topic:

Michael Haggin, 17 Ashbrook 92604

Kevin Bossenmeyer, 25 Cedar Ridge 92612

On the motion of Member McInerney, seconded by Member Wakeham and carried 5-0, the Board adopted priority recommendations for Irvine Public Schools Foundation 2003-04 fund-raising efforts, as follows:

- 1) Art, Music, Science Specialist Teachers, Grades 4-6 - \$1.3M
- 2) Class Size Reduction Grade 2 - \$350,000
- 3) Health Services - \$100,000

Out-of-State Field Trips Sponsored by Outside Organizations - District Liability

CFO Vern Medeiros provided information relative to the District's liability exposure for out-of-state field trips sponsored by outside organizations.

The Board took no action, and directed staff to secure a more comprehensive legal analysis of liability exposure and develop a check list of required criteria for approval.

RESOLUTION NO. 02-03-12: In Support of CSBA's Professional Governance Standards

On the motion of Member Kuwabara, seconded by Member McInerney and carried 5-0, the Board adopted Resolution No. 02-03-12 in support of CSBA's Professional Governance Standards.

AYES: Members Kuwabara, McInerney, Wakeham, Wallin, Choi

NOES: None

ABSENT: None

CSBA Delegate Assembly Nominations (Region 15)

On a vote of 5-0, the Board nominated Steven Choi and Sue Kuwabara as candidates for representatives to the CSBA Delegate Assembly from Region 15.

Items Removed From Consent Calendar

(for discussion and separate action)

Field Trips, Tours and Excursions

On motion of Member Choi, seconded by Member Wakeham and carried 5-0, the Board approved and/or ratified the following field trips funded by donations:

- 1) NHS Model United Nations Club to Los Angeles, California, November 8-10, 2002 for \$5,070.00;
- 2) IHS Junior State students to Garden Grove, California, November 23-24, 2002 for \$712.00;
- 3) NHS debate team/forensics/speech students to Carlsbad, California, December 6-7, 2002 for \$1,200.00;
- 4) Turtle Rock 6th grade classes to Long Beach, California on February 24, 2003 for \$1,750.00;

- 5) Plaza Vista 5th grade class to Dana Point, California, March 4-5, 2003 for \$2,145.00;
- 6) NHS dance students to Long Beach, California, March 13-15, 2003 for \$1,200.00;
- 7) College Park 1st grade class to Dana Point, California on April 24, 2003 for \$1,200.00;
- 8) College Park 1st grade class to Dana Point, California on June 10, 2003 for \$1,200.00.

The following trips were removed and requested to be reauthorized, pending the Board's decision regarding approval of out-of-state field trips:

- 1) NHS Spanish students to Madrid, Spain, April 12-20, 2003, for \$25,000.00
- 2) UHS dance students to New York, New York, April 13-17, 2003 for \$33,000.00
- 3) IHS Choir to Berlin, German, June 23-July 6, 2003 for \$130,000.00 (*previously approved 10/01/02*).

Oral Communication

None

Adjournment

There being no further Board of Education business, the meeting was adjourned at 10:50 p.m.

Steven S. Choi
President

Dean Waldfogel
Superintendent