

Irvine Unified School District
Irvine, California

Board of Education
Minutes of Regular Meeting
November 18, 1997

Call to Order

The Regular Meeting of the Board of Education was called to order by President Wakeham at 6:10 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, CA.

Roll Call

Members Present:

Hank Adler, Karen Preston, Mike Regele, Margie Wakeham

Members Absent:

Jeanne Flint (Member Flint joined the meeting at 6:18 p.m.)

Closed Session

The Board adjourned to Closed Session at 6:12 p.m. to discuss the following items:

Labor Negotiations

The Board discussed labor negotiations. No formal action was taken.

Public Employee Discipline/Dismissal/Release

The Board discussed an employee discipline issue with legal counsel. No formal action was taken.

Public Employee Employment: Administrator

The Board discussed the administrative selection process. No formal action was taken.

Reconvene Regular Meeting

President Wakeham reconvened the meeting at 7:40 p.m. and reported on the discussion in closed session.

Pledge of Allegiance

The Pledge of Allegiance to the Flag of the United States of America was led by President Wakeham and was followed by a moment of silence.

Roll Call

Members Present:

Hank Adler, Jeanne Flint, Karen Preston, Mike Regele, Margie Wakeham

Members Absent:

None

Student Members Present:

Yujin Chung, Libby Smiley, Justin Tsai

Student Members Absent:

None

Staff:

Patricia Clark White, Superintendent

Sue Long, Deputy Superintendent, Human Resources

Paul Reed, Deputy Superintendent, Business Services

Dean Waldfoegel, Deputy Superintendent, Curriculum and Instruction
Lee Brooks, Executive Assistant to the Superintendent

Other Staff:

Maddie Alpert, Mary Cliff, Gary Downes, Mary Elaine Sonksen, Dennis Gibbs, Jeff Herdman, Leah Laule, Corinne Loskot, Paul Mills, Julie Mitchell, Mark Reider, Pam Rhoades, Gail Rothman, Jenni Samuel, Stan Steele, Bruce Terry, Donna Wilkerson

Video Techs:

Jon Finen, Ken Bishop, Adam Dugan

Approval of Minutes

The Board approved the Minutes of the Regular Meeting of October 21, 1997, and the Consent Calendar Meeting of November 4, 1997, as presented.

Oral Communication

Brittany Hsiang, 34 Wheeler 92620, and members of the "Young Ethics Advocates" addressed the Board to provide information regarding their group which promotes core ethical values.

Special Presentations

Keith Greer, President, Irvine Public Schools Foundation, presented a check in the amount of \$450,000 to the Board to be used to support the following District programs:

\$350,000 - Technology
\$90,000 - Fine Arts
\$10,000 - Science Education

He further reported on other fund-raising activities including the "New Home Buyer Contribution Program" wherein new home buyers may donate \$50 or more to the Foundation (with a match from the builder of up to \$100), and a new community outreach and membership drive entitled "Partners in Education" to enlist the financial support of parents, community leaders, and small business owners through an annual membership contribution to the foundation.

Member Regele expressed his appreciation to the Foundation members for their phenomenal accomplishments and continued support, and specifically acknowledged Mr. Greer's efforts and commitment.

President Wakeham also thanked the IPSF board members for their contributions to the children of Irvine and commented on the successful consolidation of the three foundations.

President Wakeham presented Principal Bruce Terry and Gary Downes, Vista Verde School, with a plaque commemorating their designation as a 1997 National Blue Ribbon School and expressed the Board's pride and congratulations for this very significant accomplishment.

School Curriculum Report

Principal Jeff Herdman, Jenni Samuel, and students presented an overview of the Peer Assistance Leadership (PAL) and Conflict Manager programs at El Camino Real, which teach character and values development in support of the school's continuous improvement effort of "Developing People and Building Community." In conclusion, the PAL's invited board members to join them in the "Choogie, Choogie" song and dance, a rare opportunity for all.

Adoption of the Agenda

On the motion of Member Regele, seconded by Member Preston and carried, the Board adopted the agenda, as amended.

MOVE Item 12d, *Excursions/Field Trips* to ITEMS OF BUSINESS - 14f
ADD Item 12p, *Notice of Completion: Roof Repairs to Culverdale Elementary School*

Announcements and Acknowledgments

Member Regele congratulated Irvine and Woodbridge High Schools for the successful Fourth Annual Invitational Field Tournament held on Nov. 1, 1997, at Irvine Stadium.

Mr. Regele also announced the OCSBA reception for board members at the CSBA conference, on Friday, 12/10, 5:30-7:30 p.m., being held at the Hilton.

Member Flint thanked the Sunrise Exchange Club for their sponsorship of the "Youth of the Year" breakfast held on Nov. 11, honoring 24 outstanding Irvine students.

She reported on a school visitation to SELF High School on Nov. 3, including a tour of the alternative and adult education programs, and thanked Paul Mills and staff for their hospitality.

Flint reported her upcoming attendance of an ROP meeting on Nov. 19, and the California Association of ROP's and ROC's annual conference in Monterey, where she will meet with the School-to-Career task force.

Member Preston commented on an article in the Wall Street Journal regarding the appropriate use of technology in schools, and indicated Irvine was on the right track according to their recommendations. She commended Dean Waldfoegel for his leadership in this important arena.

Preston advised that she, Member Flint, and Superintendent White had attended OCSBA's meeting and dinner on Nov. 12, and commented on the recognition and affection displayed by a number of attendees toward Superintendent White on her return to Orange County.

President Wakeham also commented on her attendance of the "Youth of the Year" breakfast, recognizing the outstanding accomplishments of those students being honored. She also commended Superintendent White who was a featured speaker at the event.

Wakeham reported on current activities of Irvine Temporary Housing indicating that many schools are involved in efforts to support less fortunate families. She further commented on the resulting benefits of both positive character development and mission opportunities for students as a result of these efforts.

Student Board Members' Report

Student Members Chung, Smiley, and Tsai reported on school activities.

Superintendent's Report

White reported on her attendance of the IHS/WHS football game on Nov. 14, the UHS Fall Play on Nov. 15, and the PTA Reflections contest at Irvine Valley College on Nov. 15.

Superintendent White announced the District will host "Ask-A-Scientist Night," on Tuesday, December 2 ,at 7:00 p.m., at Rancho San Joaquin Middle School, where students will have the opportunity to seek advice from 45 scientists and engineers from local science-related businesses and public agencies.

White reported on the "Youth of the Year" breakfast on November 11, at the Airport Hilton, sponsored by the Exchange Club and congratulated the following students who were recognized for their superior qualities in leadership, scholarship, athletic ability, and citizenship:

Tejal Bhirud - IHS
Caroline Bravo-Karimi - UHS
David Halbridge - WHS

In addition, she commended Justin Tsai, Student Board Member, for a very creative presentation of his accomplishments.

White reported that the UCI music department hosted an invitational orchestra festival on October 29-30, with all three IUSD high school orchestras participating.

White congratulated Irvine and Woodbridge High Schools who hosted the Fourth Annual Invitational Field Tournament on Saturday, Nov. 1, and congratulated University High School which won the afternoon Sweepstakes Award as the finest unit out of approximately ten schools in their division. She also recognized Terri Mitchell, IHS, and Penny Rieck, WHS, for their outstanding leadership in coordinating this very successful event.

White announced that the Irvine High School Singers performed at the Sixth Annual CSUF Honor Choir Festival on October 11 and commented on a letter from Dr. Vance Wolverton, Professor of Music, CSUF, regarding the outstanding teaching and professionalism of Rich Messenger, Irvine High School Choral Director.

White congratulated Matthew Barranti, a first grader in Mrs. Spencer's class at Santiago Hills, whose artwork was selected to be featured on the cover of the MWD's 1998 "Using Water Wisely" Calendar.

In closing, White shared a commendation received from the Irvine Police Department to

Ken Horner, Principal, and Gayla Hitzel, Psychologist, Alderwood Basics Plus.

Consent Calendar

On the motion of Member Adler, seconded by Member Preston and carried (Student Members Chung, Smiley, and Tsai voting "Yes"), the Board took the following action on the amended Consent Calendar:

1. Classified Personnel Action Report

(A copy is attached to and made a part of these minutes.)

Approved the Classified Personnel Action Report 1997-98/09 as submitted for Employment and Leaves of Absence.

2. Certificated Personnel Action Report

(A copy is attached to and made a part of these minutes.)

Approved the Certificated Personnel Action Report 1997-98/09 as amended for Employment and Retirement.

3. Contract Services Action Report

(A copy is attached to and made a part of these minutes.)

Approved and/or ratified Contract Services Action Report 1997-98/07 as amended.

4. Payment for Related Services for Special Education Students

Approved the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Agencies, and approved the necessary revision to the budget to pay the District's mandated portion of such contract(s) as amended.

5. Submission of Orange County Community Foundation Proposals, 1997-1998

Approved the submission of the proposals to the Orange County Community Foundation, FY 1997-98, for the purpose of supporting Irvine students in their growth to capable, responsible maturity.

6. Reimbursement to Parent for Providing Private Transportation for Student

Authorized payment to parent for transporting student to and from Oralingua School in Whittier in an amount not to exceed \$5,641.65.

7. Gifts

Accepted gifts to the District as submitted.

BONITA CANYON ELEMENTARY SCHOOL

Donation: LaserWriter II printer

Donor: Mike Felts

6 Sunrise, Irvine, CA 92612

GREENTREE ELEMENTARY SCHOOL

Donation: Hot Files Wall Management Systems

Donor: In S. Kim

6 Lincoln, Irvine, CA 92604

Donation: umbrellas for the kindergarten snack table area

Donor: Kathy Toombs

4072 Pleasant, Irvine, CA 92620

IRVINE HIGH SCHOOL

Donation: computer equipment and software
Donors: Mr. and Mrs. Nientsu Chao
26 Appomattox, Irvine, CA 92620

Donation: 1970 Cadillac El Dorado
Donor: Brian Doyl
9 Delamesa East, Irvine, CA 92620

Donation: Epson DFX 5000 impact printer
Donor: National Directory Service
ATTN: Catherine R. Taylor
4040 Barranca Parkway, Suite 200
Irvine, CA 92604

Donation: 1983 Honda Accord
Donor: John L. Smets
115 Kazan, Irvine, CA 92620

RANCHO SAN JOAQUIN MIDDLE SCHOOL

Donation: notebooks and an assortment of office organizational items
Donors: Mr. and Mrs. Harold Asplund
36 Gillman, Irvine, CA 92612

Donation: computer equipment and software
Donor: Jay Rindenau
2 Ascension, Irvine, CA 92612

SANTIAGO HILLS ELEMENTARY SCHOOL

Donation: computer equipment
Donor: Timothy Costello
18 Kara East, Irvine, CA 92620

Donation: software, a mouse, and keyboard
Donor: Linda Ormes
14 Hidalgo, Irvine, Ca 92620

SOUTH LAKE MIDDLE SCHOOL

Donation: \$40.00 to music library
Donor: Betsy Bellotti
480 East Yale Loop, Irvine, CA 92614

Donation: \$200.00
Donor: Amy Chan
16 Rainstar, Irvine, CA 92614

Donation: \$40.00 to music library
Donors: Ted and Cindi Galfin
31 Farragut, Irvine, CA 92620

Donation: \$20.00
Donor: Matt Garner
8981 Blackheath, Westminster, CA 92683

Donation: \$60.00
Donors: Philip and Melissa Giffin
6 Racing Wind, Irvine, CA 92614-5480

Donation: \$3,000.00 for technology development
Donors: Mr. and Mrs. Steeve Kay

22 Quiet Moon, Irvine, CA 92614

Donation: Epson FY-286e printer and paper
Donor: Scott Peotter
22 Barcelona, Irvine, CA 92614

TURTLE ROCK ELEMENTARY SCHOOL

Donation: computer equipment
Donor: Stradling, Yocca, Carlson & Rauth
ATTN: Mark J. Heubsch
1660 Newport Center Drive, #1600
Newport Beach, CA 92660

Donation: Global stack chairs, secretary chair, waiting room chairs, desk and desk units, cabinet, computer keyboard trays
Donor: Herbert H. Lee
17 Pemberly, Irvine, CA 92612

VISTA VERDE SCHOOL

Donation: computer equipment
Donor: Yates & Associates, ATTN: Mike Ravelo
1570 Brookhollow Drive, #212
Santa Ana, CA 92705

WOODBRIIDGE HIGH SCHOOL

Donation: 1983 Ford Mustang
Donor: Jerome P. Blommer
8 Pebble Path, Irvine, CA 92614

Donation: 1986 Mercury Cougar
Donors: Mr. and Mrs. Roger Dear
11 Acacia Tree, Irvine, CA 92612

Donation: computer
Donor: Sue DeLong
14 Diamante, Irvine, CA 92620

Donation: computer equipment
Donor: Irell and Manella, LLP, ATTN: Janet Ahmed
840 Newport Center Drive, Suite 500
Newport Beach, CA 92660

8. Change Order No. 1 - Placement of Relocatable Classroom Buildings - Montessori International

Approved Change Order No. 1 in the amount of \$48,047 to Berry Contractors, Inc. for the placement of relocatable classrooms. The revised contract amount is \$534,548. The new contract completion date is October 8, 1997.

9. Notice of Completion - Placement of Relocatable Classroom Buildings - Montessori International

Accepted the placement of relocatable classroom buildings project as complete, subject to completion of the punch list, and authorized staff to file the Notice of Completion with the Orange County Recorder's office.

10. Notice of Completion - Montessori International School

Accepted the Montessori International School relocatable classrooms and restroom as complete, subject to completion of the punch list, and authorized staff to file the Notice of Completion with the Orange County Recorder's office.

11. Change Order No. 1 - Class-Size-Reduction Relocatable Classroom Site Electrical Project

Approved Change Order No. 1 in the amount of \$11,982.68 to Action Electric Corporation for the class-size-reduction relocatable classroom site electrical project. No change in contract completion date. New contract amount to be \$460,971.90.

12. Notice of Completion - Class-Size-Reduction Relocatable Classroom Site Electrical Project

Accepted the class-size-reduction relocatable classroom site electrical project as complete, subject to completion of the punch list, and authorized staff to file the Notice of Completion with the Orange County Recorder's office.

13. Claim for Damages

Denied the claim for damages on behalf of the named claimant and referred the matter to the District's insurance administrator.

14. Checks and Purchase Orders

(A copy is attached to and made a part of these minutes.)

Approved check numbers 98604 through 99205 for previously approved purchase orders, contracts and bids and new purchase orders as submitted per 11/10/97 listing.

15. Notice of Completion: Roof Repairs to Culverdale Elementary School *(addendum report)*

Authorized filing of a Notice of Completion with the Office of the County recorder for roof repairs to Culverdale Elementary School.

CFD Consent Calendar

On the motion of Member Adler, seconded by Member Preston and carried (Student Members Chung, Smiley, and Tsai voting "Yes"), the Board took the following action on the CFD Consent Calendar:

Change Order No. 1 - Northwood High School

Acting as the governing body of Community Facilities District No. 86-1, approved Change Order No. 1 in the amount of \$575,800 to Douglas E. Barnhart, Inc. for the Northwood High School project. The new contract amount to be \$37,027,589. No change in contract completion date.

Notice of Completion - Relocatable Classrooms at Class-Size-Reduction School Sites

Acting as the governing body of Community Facilities District No. 86-1, accepted the relocatable classrooms at class-size-reduction school sites as complete, subject to completion of the punch list, and authorize staff to file the Notice of Completion with the Orange County Recorder's office.

Change Order No. 1 - Enrollment Growth Relocatable Classroom Placement Project

Acting as the governing body of Community Facilities District No. 86-1, approved Change Order No. 1 in the amount of \$9,688.80 to Mel Smith Electric, Inc. for the enrollment growth relocatable classroom placement project. The revised contract amount to be \$367,688.80. No change to the contract completion date.

Notice of Completion - Enrollment Growth Relocatable Classroom Placement Project

Acting as the governing body of Community Facilities District No. 86-1, accepted the enrollment growth relocatable classroom placement project as complete, subject to completion of the punch list, and authorized staff to file the Notice of Completion with the Orange County Recorder's office.

Notice of Completion - Relocatable Classrooms at Enrollment Growth School Sites

Acting as the governing body of Community Facilities District No. 86-1, accepted the relocatable classrooms at enrollment growth school sites as complete, subject to completion of punch list, and authorized staff to file the Notice of Completion with the Orange County Recorder's office.

Change Amount Authorized for Purchase of Class-Size-Reduction Relocatable Classroom Buildings

Acting as the governing body of Community Facilities District No. 86-1, authorized an additional expenditure to Aurora Modular Industries for the class-size-reduction relocatable classrooms in the amount of \$24,220.

Items of Business

Reuse of El Toro Marine Corps Air Station

(A written report was included with the agenda and is on file in the District Office.)

Paul Reed advised that to date the District has taken no formal position relative to the reuse of the El Toro Marine Corps Air Station, other than a response to the draft Environmental Impact Report (EIR). Reed stated that in general, airports are a detriment to schools and school programs.

Speaking to the topic:

Peter Hirsch, Community Development, City of Irvine, presented a letter from Mayor Shea expressing the City's strong opposition to an airport at MCAS El Toro.

President Wakeham proposed that the Board consider taking a position of opposition to the airport, as have several neighboring districts, specifically citing the negative impact of pollutants, noise, and traffic, and concern for student safety.

The Board directed staff to draft a resolution declaring opposition to an airport at MCAS El Toro to be brought back in January for approval. Members Regele, Flint, and Preston expressed support for the resolution; Member Adler advised his support for the District taking a position on the issue, but would abstain due to a conflict of interest.

Northwood High School Update

(A written report was included with the agenda and is on file in the District Office.)

Dean Waldfoegel presented an update on the planning process for Northwood High School, including the timeline for identification of a principal and recommendations regarding two key areas: 1) arrangements for athletic participation among next year's 9th grade class, and 2) the development of procedures for the selection of key staff consistent with the teacher contractual agreement. He reported that a task force of staff members with prior experience in opening a new high school had been convened to address these issues. He advised that the group came to firm consensus on the guiding principle that the 9th grade year should be characterized by exposure to and participation in the full range of experiences that are a typical part of a comprehensive 9-12 high school. In addition,, the group's recommendations relative to athletics were to expand 9th grade participation in all sports where extensive cuts are typical, and that league play should not begin until the first year the school has a senior class.

Superintendent White advised that her recommendation would be that once the principal and key staff have been identified, an action plan that involved staff and community leaders would be developed and forwarded to the Board. In addition, the Board would be updated on the steps in the process as they are implemented.

The Board expressed their desire to assure wide representation and collaboration from all facets of the community.

CSBA Delegate Assembly Nomination

(A written report was included with the agenda and is on file in the District Office.)

On the motion of Member Flint, seconded by Member Adler and carried, the Board nominated Margie Wakeham as a candidate for representative to the CSBA Delegate Assembly from Region 15.

General Telecommunications Consulting Services

(A written report was included with the agenda and is on file in the District Office.)

Paul Reed reported on current district telecommunications needs including consultant services to provide expertise and direction.

Then, on the motion of Member Adler, seconded by Member Preston and carried, the Board authorized the Deputy Superintendent of Business Services to enter into a contract with Eagles Soar Communications to provide telecommunications consulting services on voice-related services, for 25 hours for a fee not to exceed \$4,000.

Submission of the 1996-97 Audit of the Irvine Unified School District

(A written report was included with the agenda and is on file in the District Office.)

Ron White, Vavrinek, Trine, Day & Co., presented the audit report to the Board.

Member Regele requested clarification regarding the "qualified" designation of the report. Mr. White explained that though it is acceptable for school districts to not maintain historical records of general fixed assets, it must be called out, resulting in the "qualified" designation.

Member Adler requested information regarding the computer disaster recovery plan. Paul Reed advised that a data back-up recovery plan is in place; a hardware back-up plan still needs to be developed.

Then, on the motion of President Wakeham, seconded by Member Regele and carried, the Board received and filed the audit of the 1996-97 financial records of the Irvine Unified School District as presented by Vavrinek, Trine, Day & Co.

Excursions/Field Trips *(moved from Consent Calendar for discussion)*

Member Preston requested clarification of the calendar year used to determine limits on overnight field trips for students (July-June) and the Board requested a copy of the matrix of overnight field trips for the current school year.

Then, on the motion of Member Preston, seconded by Member Flint and carried, the Board approved field trips for University and Woodbridge high schools. These trips fall within District overnight field trip restrictions.

Sponsoring School: University High School
Excursion: Boys Basketball St. Francis Holiday Tournament
Destination: Mountain View/Palo Alto, California
Dates: December 26-31, 1997
Participants: 12 students/3 adults
Cost: \$4,500.00

Sponsoring School: Woodbridge High School
Excursion: Vocal Music Group to Ragtime Concert
Destination: Los Angeles, California
Dates: January 7, 1998
Participants: 35 students/5 adults
Cost: \$2800.00

Oral Communication

None

President Wakeham thanked the Board for their support during her term as President.

Closed Session

The Board adjourned to closed session at 9:40 p.m. to discuss real property negotiations with no action to be taken.

Adjournment

There being no further Board of Education business, the meeting was adjourned at 11:00 p.m.

Margie Wakeham Patricia Clark White

President Superintendent