

**Irvine Unified School District**  
*Irvine, California*

**Board of Education**  
**Minutes of Regular Meeting**  
**November 14, 2006**

---

**Call to Order**

The Regular Meeting of the Board of Education was called to order by President Kuwabara at 6:00 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, CA.

**Roll Call**

Members Present:

Gavin Huntley-Fenner, Carolyn McInerney, Mike Parham, Sharon Wallin, Sue Kuwabara

Members Absent:

None

**Oral Communication**

None

**Closed Session**

The Board adjourned to Closed Session at 6:02 p.m.

**Student Discipline Issue**

The Board discussed one student discipline issue.

**Public Employment: Public Information Officer**

The Board met with Public Information Officer finalist, Ian Hanigan.

**Adjournment to Reception**

The Board adjourned to a reception for the Irvine Public Schools Foundation, celebrating 10 years of excellence in education.

### **Reconvene Regular Meeting**

President Kuwabara reconvened the meeting at 7:10 p.m.

### **Pledge of Allegiance**

The Pledge of Allegiance to the Flag of the United States of America was led by Member McInerney and was followed by a moment of silence in memory of IHS 9<sup>th</sup> grader, Alejandra Rodriguez, who passed away November 5, 2006.

### **Roll Call**

#### **Members Present:**

Gavin Huntley-Fenner, Carolyn McInerney, Mike Parham, Sharon Wallin, Sue Kuwabara

#### **Members Absent:**

None

#### **Student Members Present:**

Max Bloom, Kate Erickson, Winston Huang, Tom Poulos

#### **Student Members Absent:**

Navidita Kar

#### **Staff:**

Gwen Gross, Superintendent of Schools  
Vern Medeiros, Deputy Superintendent, Business Services  
Dave Hatton, Asst. Superintendent, Human Resources  
Leah Laule, Asst. Superintendent, Education Services  
Lee Brooks, Executive Assistant to the Superintendent

#### **Other Staff:**

Fran Antenore, Bruce Baron, Rick Blazer, Nancy Bower, Bill Brooks, Karen Brown,  
Anne Caenn, Gina Cuneo, Dennis Gibbs, Ken Horner, Nancy Melgares, Kris Moore,  
Pat Mulhaupt, Jon Pang, Tammy Parham, Cassie Parham, Barb Petro, Craig Ritter,  
Mark Sontag, Brad Van Patten, Kristen Voeltz, Lydia Wells

#### **Video Production Services:**

Mike McIntyre, Teleios Services

### **Closed Session Report**

President Kuwabara reported on the discussion in Closed Session.

**Student Discipline Issue**

On the motion of Member McInerney, seconded by Member Parham and carried 5-0, the Board approved the staff recommendation to expel Student No. 166990141 through June 21, 2007.

**Public Employment: Public Information Officer**

President Kuwabara introduced Public Information Officer finalist, Ian Hanigan, who expressed his excitement about his new role and thanked the Board for the opportunity.

**Approval of Minutes**

On the motion of Member McInerney, seconded by Member Wallin and carried 5-0, the Board approved the Minutes of the Regular Meeting of October 17, 2006, as presented.

**Adoption of the Agenda**

On the motion of Member McInerney, seconded by Member Wallin and carried 5-0, the Board adopted the agenda, as amended:

- REVISE      Item 3, *Student Discipline Issues* (one case removed by staff)
- ADD            Addendum to Item 14e, *Memorandum of Understanding – UCI Child Development Center*
- ADD            Addendum to Item 14w, *Field Trips and Excursions*

- Items Removed from Consent Calendars for Discussion and Separate Action:
- Item 14e, *Memorandum of Understanding – UCI Child Development Center*
  - Item 16c, *Architectural Services for Design of Lakeside and South Lake Classroom Additions*

**Special Recognitions**

**Irvine Public Schools Foundation 10-Year Anniversary Recognition**

CEO Tim Shaw presented an overview of IPSF's accomplishments for 2005-06 and plans for the upcoming year. President Kuwabara presented a plaque commemorating IPSF's 10 Year Anniversary and expressed deep appreciation for their work in support of Irvine schools.

## **Northwood High School, NCLB - National Blue Ribbon School**

NHS Principal Cassie Parham reported on her trip to Washington D.C., along with Assistant Principal Leslie Roach, where 291 schools were honored as National Blue Ribbon Schools. She thanked the Board for the opportunity to participate in what she found to be a very memorable and inspiring event.

### ***Oral Communication***

None

### ***Student Board Member Reports***

Student Members Bloom, Erickson, Huang, and Poulos reported on school activities.

### ***Superintendent's Report***

In consideration of time constraints, Superintendent Gross waived her report.

### ***Announcements and Acknowledgments***

Members Wallin, McInerney, Huntley-Fenner, Parham, and Kuwabara reported on school visits, conference attendance, and meeting participation.

### ***Special Report***

#### **6-8 Grade Configuration Update**

Staff and committee members presented a comprehensive update on the 6-8 grade configuration transition including a review of the rationale for the change, history of Board action to date, communication/information efforts, the *Essential Elements* (endorsed by the Board May 2006), and the role of each of the six sub-committees. The *Guiding Principles*, as developed by the Parent Committee, were presented, and the role and make-up of the Implementation Teams was reviewed. Sample student schedules were examined and special program considerations were discussed, including Outdoor Education, which is being recommended to be retained at grade 5. Assistant Superintendent Hatton reviewed staffing and credentialing requirements and commented on the need for ongoing communication and support for teachers affected by the change. Deputy Superintendent Medeiros provided an overview of required facility

modifications and costs at both Lakeside and South Lake middle schools.

Staff and committee members responded to questions from the Board regarding specific issues including special program parent representation, staffing and credentialing requirements, adequacy of facilities and field space, traffic impacts, and the possibility of differentiated instructional minutes among schools based on multiple schedule options. The Board expressed their appreciation to staff and committee members for their work.

Speaking to the topic:  
Debra Beauregard  
Andrew Edwards

### **Consent Calendar**

On the motion of Member Wallin, seconded by Member Parham and carried 5-0, the Board took the following action on the amended Consent Calendar:

1. **Payment for Nonpublic School/Agency Services for Special Education Students**  
Approved the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.
2. **Contract for Special Education Related Services**  
Authorized payment for special education related services in an amount not to exceed \$510.00.
3. **Payment in Accordance with the Terms of the Settlement Agreement**  
Authorized payment in an amount not to exceed \$6,000.00 in accordance with the terms of the Settlement Agreement.
4. **Special Education Community Advisory Committee (SECAC) New Members**  
Approved the new members of the SECAC for the 2006-2007 and 2007-2008 school years.
5. **Grant Proposal: Tobacco-Use Prevention Education (TUPE)**  
Approved the submission of the Guidance Resources grant proposal to California Department of Education, FY 2007-2010, for the purpose of providing tobacco prevention and education services to students at Venado Middle School.
6. **Grant Proposal: School Community Violence Prevention Program**  
Approved the submission of the Guidance Resources grant proposal to School/Law Enforcement Partnership (California Department of Education and the California Attorney General's Office), FY 2007-2012, for the purpose of enhancing a school

community violence prevention program to support school safety and prevent violence at Creekside High School.

7. **Purchase Order Detail Report**

*(A copy is attached to and made a part of these minutes.)*

Approved the Purchase Order Detail Report dated November 2, 2006.

8. **Check Register Report**

Ratified issuance of check numbers as listed, representing Board authorized purchase orders, invoices and contracts:

District 75, Irvine Unified School District - Numbers 00099119 through 00100315

District 50, Community Facilities District No. 01-1 - Numbers 00001190 through 00001206

District 44, Community Facilities District No. 86-1 - Numbers 00003354 through 00003400

District 41, Irvine Child Care Project - Numbers 00002035 through 00002043

Revolving Cash - Numbers 27871 through 27940

9. **Contract Services Action Report**

*(A copy is attached to and made a part of these minutes.)*

Approved and/or ratified the Contract Services Action Report 2006-07/06, as submitted.

10. **Claim For Damages - #05-2006**

Denied the Claim for Damages on behalf of the named claimants and referred the matter to the District's insurance administrator.

11. **Authorization to Purchase Playground Equipment Under the CMAS Contract**

Authorized staff to purchase playground equipment from Miracle Playground through the CMAS program.

12. **Authorization to Purchase Rubberized Playground Surfacing Material Under the CMAS Contract**

Authorized staff to purchase rubberized playground surfacing material from Tot Turf by Robertson Industries, Inc. through the CMAS program.

13. **Authorization to Increase Amount for Unit Cost Pricing for District-Wide Asphalt Services**

Authorized the Deputy Superintendent of Business Services to increase the contract amount for district-wide asphalt services with Accurate Asphalt for the fiscal year 2006/2007 an additional \$250,000.00 for a total not to exceed \$750,000.00.

14. **Authorization to Extend the Existing Parking Lot – Early Childhood Learning Center**

Authorized staff to move forward with the bid process in order to meet the construction

time lines for the parking lot expansion project at Early Childhood Learning Center.

15. **Authorization to Assist – Planning and Implementation – One (1) Shade Structure – Brywood Elementary School**

Authorized staff to assist the Brywood Elementary School and PTA with the proposed one (1) shade structure subject to compliance with the requirements and time lines identified by District Staff.

16. **Architectural Services for University High School Stadium**

Authorized the Deputy Superintendent of Business Services to negotiate and enter into a contract with Ruhnau Ruhnau Clarke to provide architectural services for a district stadium at University High School.

17. **Notice of Completion – One (1) Shade Structure – Deerfield Elementary School**

Accepted the one (1) shade structure at the Deerfield Elementary School as complete, and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.

18. **Classified Personnel Action Report**

*(A copy is attached to and made a part of these minutes.)*

Approved and/or ratified the Classified Personnel Action Report 2006-07/06, as submitted for Employment, Resignation and Separations.

19. **Certificated Personnel Action Report**

*(A copy is attached to and made a part of these minutes.)*

Approved and/or ratified the Certificated Personnel Action Report 2006-07/06, as submitted for Employment and Retirement.

20. **Gifts**

*(A copy is attached to and made a part of these minutes.)*

Accepted gifts to the District, as listed.

21. **Conference Attendance**

Approved out-of-state conference attendance for staff, as follows:

- 1) Leah Laule to Austin, Texas, November 29-December 1, 2006 for \$1,733.20;
- 2) Nancy Colocino and Pat McKenzie to Washington, D.C., February 12-15, 2007 for \$4,830.00;
- 3) Diana Schmelzer to Chicago, Illinois, April 17-18, 2007 for not cost to IUSD.
- 4) Diana Schmelzer to Chicago, Illinois, May 17-18, 2007 for no cost to IUSD.

22. **Field Trips and Excursions**

Approved the following field trips funded by donations:

- 1) El Camino 6<sup>th</sup> graders to Oak Glen, California, December 4-8, 2006 for \$11,730.00;
- 2) Bonita Canyon 2<sup>nd</sup> graders to Trabuco Canyon, California on December 7, 2006 for

- 
- \$1,568.00;
- 3) Northwood Elementary 6<sup>th</sup> graders to Angelus Oaks, California, February 5-9, 2007 for \$16,800.00;
  - 4) Turtle Rock 4<sup>th</sup> graders to Dana Point, California on February 8, 14, 15, 16 and 20, 2007 for \$9,275.00;
  - 5) UHS Junior Classical League students to Atherton, California, February 9-11, 2007 for \$33,000.00;
  - 6) Stone Creek 5<sup>th</sup> graders to Oak Glen, California on February 22, 2007 for \$1,380.00;
  - 7) Turtle Rock 2<sup>nd</sup> graders to Santa Ana, California on March 26, 2007 for \$1,526.00;
  - 8) El Camino Real 4<sup>th</sup> graders to San Juan Capistrano, California on April 27, 2007 for \$2,914.00;
  - 9) Brywood 6<sup>th</sup> graders to Oak Glen, California, November 28-December 1, 2006 for \$24,750.00.

### **Consent Calendar Resolution**

On the motion of Member Wallin, seconded by Member McInerney and carried 5-0, the Board took the following action on the Consent Calendar Resolution:

#### **RESOLUTION NO. 06-07-28: Notice of Withdrawal from School Excess Liability Fund JPA**

Adopted Resolution No. 06-07-28 Notice of Withdrawal from School Excess Liability Fund JPA.

AYES: Members Huntley-Fenner, McInerney, Parham, Wallin, Kuwabara  
NOES: None  
ABSENT: None

### **CFD Consent Calendar**

On the motion of Member Parham, seconded by Member Huntley-Fenner and carried 5-0, the Board, acting as the governing body of Community Facilities Districts No. 86-1, No. 01-1, No. 04-2, and one yet to be established (Stonegate), took the following action on the amended CFD Consent Calendar:

1. **Additional Funding Authorization – Lease Four (4) Relocatable Classrooms – Northwood High School**  
Approved additional funding in the amount of \$5,868.00 for certain modifications made during the installation of the relocatable classrooms at Northwood High School.
2. **Additional Funding Authorization – Lease Four (4) Relocatable Classrooms – Oak**



---

**Creek Elementary School**

Approved additional funding in the amount of \$6,743.00 for certain modifications made during the installation of the relocatable classrooms at Oak Creek Elementary School.

3. **Architectural Services for Design of Stonegate (PA 9B) Elementary School**  
Authorized the Deputy Superintendent of Business Services to negotiate and enter into a contract with PJHM Architects to provide architectural services for the future Stonegate Elementary School.
4. **Change Order No. 1 – Purchase of Two (2) Relocatables for Child Care – Turtle Ridge K-8 (Vista Verde) School**  
Approved Change Order No. 1 in the amount of <\$11,644.00> to Modtech Holdings, Inc. for the purchase and installation of two (2) relocatable classrooms for the child care program at the Turtle Ridge K-8 (Vista Verde) School. The new contract amount to be \$205,845.00. No change to the completion date.
5. **Change Order No. 2 – Bid Category No. 19- Fire Protection – Turtle Ridge K-8 (Vista Verde) School**  
Approved Change Order No. 2 in the credit amount of <\$3,954.00> to Cosco Fire Protection, Bid Category No. 19 - Fire Protection, at the Turtle Ridge K-8 (Vista Verde) School project. The revised contract amount to be \$325,468.00. No change to the completion date.
6. **Change Order No. 2 – Bid Category No. 12-Glass & Glazing – Turtle Ridge K-8 (Vista Verde) School**  
Approved Change Order No. 2 in the credit amount of <\$3,645.00> to Moonlight Glass Company, Inc., Bid Category No. 12 - Glass & Glazing, at the Turtle Ridge K-8 (Vista Verde) School project. The revised contract amount to be \$69,301.00. No change to the completion date.
7. **Change Order No. 2 – Bid Category No. 10-Roofing – Turtle Ridge K-8 (Vista Verde) School**  
Approved Change Order No. 2 in the credit amount of <\$1,334.00> to Vance and Associates Roofing, Inc., Bid Category No. 10 -Roofing, at the Turtle Ridge K-8 (Vista Verde) School project. The revised contract amount to be \$278,230.00. No change to the completion date.
8. **Change Order No. 1 – Bid Category No. 2-Site Utilities – Woodbury Elementary School**  
Approved Change Order No. 1 in the amount of \$6,528.00 to GCI Construction, Inc., Bid Category No. 2 - Site Utilities, at the Woodbury Elementary School project. The revised contract amount to be \$845,528.00. No change to the completion date.
9. **Change Order No. 1 – Bid Category No. 3-Retaining Wall – Woodbury Elementary School**

---

Approved Change Order No. 1 in the amount of \$13,194.00 to United Riggers & Erectors, Inc., Bid Category No. 3-Retaining Wall, at the Woodbury Elementary School project. The revised contract amount to be \$355,066.00. No change to the completion date.

10. **Notice of Completion – Bid Category No. 19- Fire Protection – Turtle Ridge K-8 (Vista Verde) School**

Accepted Cosco Fire Protection - Bid Category No. 19 at the Turtle Ridge K-8 (Vista Verde) School project as complete, subject to completion of the punch list, and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.

11. **Notice of Completion – Bid Category No. 12-Glass & Glazing – Turtle Ridge K-8 (Vista Verde) School**

Accepted Moonlight Glass Company, Inc. - Bid Category No. 12 at the Turtle Ridge K-8 (Vista Verde) School project as complete, subject to completion of the punch list, and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.

12. **Notice of Completion – Bid Category No. 14A-Ceramic & Quarry Tile – Turtle Ridge K-8 (Vista Verde) School**

Accepted Inland Pacific Tile, Inc. - Bid Category No. 14A at the Turtle Ridge K-8 (Vista Verde) School project as complete, subject to completion of the punch list, and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.

13. **Notice of Completion – Bid Category No. 10-Roofing – Turtle Ridge K-8 (Vista Verde) School**

Accepted Vance & Associates Roofing, Inc.-Bid Category No. 10 at the Turtle Ridge K-8 (Vista Verde) School project as complete, subject to completion of the punch list, and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.

***Items Removed From Consent Calendars***

**Memorandum of Understanding – UCI Child Development Center**

Member Parham requested additional background information and clarification regarding the "Parent Agreement," which was provided by Special Education Director Nancy Melgares.

On the motion of Member Parham, seconded by Member McInerney and carried 5-0, the Board approved the MOU for UCI Child Development Center, as amended.

---

### **Architectural Services for Design of Lakeside and South Lake Classroom Additions**

Member Wallin advised she removed this item to ensure that Board action was taken after the 6-8 Grade Configuration presentation and related Item of Business - 17a.. She further requested clarification regarding the funding source for these projects.

On the motion of Member McInerney, seconded by Member Huntley-Fenner and carried 4-1 (Member Wallin abstaining), the Board authorized the Deputy Superintendent of Business Services to negotiate and enter into a contract with PJHM Architects to provide architectural services for classroom additions at Lakeside and South Lake Middle Schools.

### **Items of Business**

*(Written reports were included with the agenda and are on file in the District Office.)*

### **Proposed "Guiding Principles" for Transition of 6th Grade Students to a 6-8 Middle School Configuration**

In follow-up to the discussion following the Special Presentation on this topic, board members expressed a desire for staff to focus on minimizing traffic impacts and enhancing student safety.

Speaking to the topic:  
Jennifer Kingsland

Member McInerney made a motion, seconded by Member Parham, to endorse the proposed *Guiding Principles* to be used along with Board adopted *Essential Elements* to guide the work of the implementation committees.

Member Wallin expressed a strong desire to amend the *Guiding Principles* to incorporate the "Desired Outcome" statement into the "Core Premise" section, to ensure 6<sup>th</sup> grade students have one teacher for their Humanities block. Staff advised though that is the intent, it was not included in the "Core Premise" because it could not be guaranteed due to the impacts of uneven numbers of students on the master schedule and staffing.

The following revision to the "Core Premise" section of the *Guiding Principles* was suggested by staff:

A successful 6<sup>th</sup> grade program will allow students an opportunity to gradually adapt to the middle school environment and experience a nurturing learning experience by having fewer rotations and teachers than a typical 7<sup>th</sup> or 8<sup>th</sup> grader. 6<sup>th</sup> grade students should spend their Humanities classes with one teacher, *to the extent possible*, and with a significant adult (could be advisor) who is one of their teachers during their middle school years.

On an amended motion by Member McInerney, seconded by Member Huntley-Fenner and

carried 5-0, the Board endorsed the proposed *Guiding Principles*, as revised, to be used along with Board adopted *Essential Elements* to guide the work of the implementation committees.

The Board also discussed credentialing requirements for 6<sup>th</sup> grade math and science teachers. Member McInerney requested staff to develop a plan for all 6<sup>th</sup> grade math and science teachers who desire to teach at a middle school site, to obtain a "single subject authorization" within the next two years.

### **CSBA Delegate Assembly Nominations 2007 (Region 15)**

On the motion of Member Wallin, seconded by Member Parham and carried 5-0, the Board nominated Sue Kuwabara as a candidate for representative to the CSBA Delegate Assembly from Region 15.

### ***Oral Communication***

None

### ***Adjournment***

On the motion of Member Wallin, seconded by Member Huntley-Fenner and carried 5-0, there being no further Board of Education business, the meeting was adjourned at 10:50 p.m.

Sue Kuwabara  
Board President

Gwen Gross  
Superintendent of Schools