



MEETING MINUTES

Voting Members

Paul Bokota, Board Clerk
Lauren Brooks, Board Member
Jeff Kim, Board Clerk
Katie McEwen, Board President
Cyril Yu, Board Member

1. CALL TO ORDER

President Yu called the meeting to order at 5:00 p.m.

2. CLOSED SESSION PUBLIC COMMENTS

Minutes:
None.

3. CLOSED SESSION

The Board adjourned to closed session at 5:01 p.m.

a. Student Discipline Issues (5 cases) [Education Code Sections 35146 and 48918(c)]

The Board discussed five student discipline matters.

b. Public Employee Discipline/Dismissal/Release/Resignation [Government Code Section 54957]

The Board met with staff to discuss one public employee discipline/dismissal/release/resignation.

c. Public Employee Performance Evaluation [Government Code Section 54957]

The Board met with the Superintendent and Assistant Superintendents to discuss the Superintendent's Goals and Objectives for 2023-24 and 2024-25.

4. RECONVENE REGULAR MEETING - 6:30 PM

President Yu reconvened the meeting at 6:30 p.m.

5. PLEDGE OF ALLEGIANCE / ROLL CALL

The Pledge of Allegiance to the Flag of the United States of America was led by Member Bokota.

Members Present:

Paul Bokota
Lauren Brooks
Jeff Kim
Katie McEwen
Cyril Yu

Student Members Present:

Ishaan Gaikwad, Irvine High School
Charlotte Pham, Woodbridge High School
Kobi Tran, Portola High School
Chloe Tsai, University High School
Zaira Ulmer, Northwood High School

Staff Present:

Terry L. Walker, Superintendent of Schools
John Fogarty, Assistant Superintendent, Business Services
Eamonn O'Donovan, Assistant Superintendent, Human Resources
Cassie Parham, Assistant Superintendent, Education Services
Raiana Chavez, Executive Assistant to the Superintendent

6. REPORT OF CLOSED SESSION DISCUSSION / ACTION

President Yu reported on the discussions in Closed Session. In addition to the four student discipline matters discussed, the Board also considered and approved a request for a second 30-day extension of the expulsion hearing for Case No. 01H-2425, in compliance with Education Code 48918(a)(1).

Additionally, there was a motion by Member Bokota and a second by Member Brooks, carried 5-0, with Members Bokota, Brooks, Kim, McEwen, and Yu voting to approve the Resignation Agreement and General Release between the District and classified employee No. 60736.

7. STUDENT DISCIPLINE

a. Case No. 02H-2425

Approve the staff recommendation to expel Case No. 02H-2425 and to suspend and shorten the expulsion, permitting student to voluntarily transfer from Irvine High School to ACCESS for the remainder of the 2024-2025 school year. Student will be eligible to reenroll in the Irvine Unified School District for the start of the 2025-2026 school year, pending completion of rehabilitation items, with a behavior contract in place.

Motion made by: Lauren Brooks

Motion seconded by: Paul Bokota

Voting:

Paul Bokota - Yes
Lauren Brooks - Yes
Jeff Kim - Yes
Katie McEwen - Yes
Cyril Yu - Yes

b. Case No. 01M-2425

Approve the staff recommendation to expel Case No. 01M-2425 and to suspend and shorten the expulsion, permitting student to voluntarily transfer from South Lake Middle School to ACCESS for the remainder of the 2024-2025 school year. Student will be eligible to reenroll in the Irvine Unified School District for the start of the 2025-2026 school year, pending completion of rehabilitation items, with a behavior contract in place.

Motion made by: Paul Bokota

Motion seconded by: Lauren Brooks

Voting:

Paul Bokota - Yes
Lauren Brooks - Yes
Jeff Kim - Yes
Katie McEwen - Yes
Cyril Yu - Yes

c. Case No. 02M-2425

Approve the staff recommendation to expel Case No. 02M-2425 and to suspend and shorten the expulsion, permitting student to voluntarily transfer from Cadence Park School to IUSD Virtual Academy for the remainder of the 2024-2025 school year. Student will be eligible to enroll in a comprehensive middle school (specific school to be determined), for the start of the 2025-2026 school year, pending completion of rehabilitation items, with a behavior contract in place.

Motion made by: Katie McEwen

Motion seconded by: Lauren Brooks

Voting:

Paul Bokota - Yes
Lauren Brooks - Yes
Jeff Kim - Yes
Katie McEwen - Yes
Cyril Yu - Yes

d. Case No. 03M-2425

Approve the staff recommendation to expel Case No. 03M-2425 and to suspend and shorten the expulsion permitting student to voluntarily transfer from Vista Verde School to ACCESS for the remainder of the 2024-2025 school year. Student will be eligible to reenroll in the Irvine Unified School District for the start of the 2025-2026 school year, pending completion of rehabilitation items, with a behavior contract in place.

Motion made by: Lauren Brooks

Motion seconded by: Paul Bokota

Voting:

Paul Bokota - Yes
Lauren Brooks - Yes
Jeff Kim - Yes
Katie McEwen - Yes
Cyril Yu - Yes

8. APPROVAL OF MINUTES

Approve the minutes of the following meeting(s), as presented:

October 8, 2024 - Regular Meeting

Motion made by: Paul Bokota

Motion seconded by: Jeff Kim

Voting:

Paul Bokota - Yes
Lauren Brooks - Abstain
Jeff Kim - Yes
Katie McEwen - Yes
Cyril Yu - Yes

9. ADOPTION OF AGENDA

Adopt agenda, as presented.

Motion made by: Katie McEwen

Motion seconded by: Jeff Kim

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Cyril Yu - Yes

10. SPECIAL PRESENTATIONS / RECOGNITIONS

a. Coastline ROP Update

Minutes:

Dr. Brian Dozer, Superintendent of Coastline ROP, shared their updated logo, mission, vision, and slogan "Preparing Students for What's Next". Specific to Irvine, he shared that there are 40 classes taught at IUSD schools, 27 of those in-bell and 13 after-bell. There are also four Career Specialists at IUSD schools to support students interested in ROP courses. In the last two years, Coastline has supported 730 students in obtaining certifications and 250 students obtain internships.

Since 2021, enrollment in Coastline ROP classes at IUSD schools has increased. In addition to the courses offered at IUSD campuses, there are over 30 regional or virtual classes available to serve students from 23 high schools across four districts. Coastline has over 50 articulation agreements with dual enrollment agreements coming soon; all courses are UC/CSU A-G approved.

He listed all the available Coastline ROP classes, highlighting the new ones, including Careers in Artificial Intelligence, CyberForward, Introduction to Entrepreneurship, and Supply Chain Management. Additional classes will be coming soon which include pathways in Sustainability and Mental and Behavioral Health, with internships in Manufacturing and Engineering and Digital and Media Arts.

In closing, he shared the recently released Coastline ROP Labor Market Study and information about the Career Exploration Exhibit Days, where 5,300 students, including middle school students, are introduced to ROP and Career Technical Education (CTE) class options.

b. Recognition of Board Member Paul Bokota

Minutes:

Member Paul Bokota was recognized for his 12 years of service as an Irvine Unified School District Board member. Additional comments were provided by Superintendent Walker and Natalie Hamilton. IUCPTA President Jim Leung presented Member Bokota with a token of appreciation. Aniela Bokota read comments on behalf of Mary Thomas Valens and Wendy Bokota read comments on behalf of Janelle Cranch. In closing, Aniela Bokota and Wendy Bokota provided comments. The Board of Education highlighted Member Bokota and President Yu presented him with a token of appreciation on behalf of the Board and District.

11. PUBLIC COMMENTS

Minutes:

Speaking to the topic of University High School Pool Equipment:

Joe Lee

Ryan Vande Wydeven

Justin Ng

Betsy Nguyen

Handersen Lee

Speaking to the topic of elementary school safety and barriers:

Quynhnga (Mary) Nguyentran

Yuriko Shinozaki

Tare Xian

Jasmine Allen read Kelly Valle's comments

Judy Hawley and Don Browder addressed the Board regarding SB 1138 Military Processing absence approval for students.

12. STUDENT BOARD MEMBER REPORTS

Minutes:

Student Board Members Ishaan Gaikwad, Charlotte Pham, Kobi Tran, Chloe Tsai, and Zaira Ulmer reported on school activities.

13. SUPERINTENDENT'S REPORT

Minutes:

Superintendent Walker provided brief comments reminding the community that the District recently provided video tutorials for setting language preferences on IUSD websites, the parent portal, and other resources. He encouraged parents and the community to visit the IUSD website for information.

14. ANNOUNCEMENTS AND ACKNOWLEDGMENTS

Minutes:

Board members Bokota, Brooks, Kim, McEwen, and Yu provided updates on their school visits, conference attendance, other responsibilities, and participation in various meetings and activities.

15. CONSENT CALENDAR

Approve Consent Calendar Item Nos. 16.a. – 20.a. with the exception of Item No. 17.a. Field Trips and Excursions, pulled by Member Brooks for separate approval.

Motion made by: Paul Bokota

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Cyril Yu - Yes

16. CONSENT CALENDAR - Business Services

- a. Check Register Report
- b. Contract Services Action Report 2024-25/05
- c. Purchase Order Detail Report
- d. Claim for Damages #04-2024
- e. Liability Lawsuit Settlement Agreement #01-2023

17. CONSENT CALENDAR - Education Services

- a. Field Trips and Excursions
- b. Participation in Outdoor Education Science Camps for the 2024-25 School Year
- c. Approval of Revised School Plan for Student Achievement (SPSA) Plans for the 2024-25 School Year
- d. Annual Approval of Parent/Guardian and Family Engagement Policies for Title I Schools

18. CONSENT CALENDAR - Human Resources

- a. Certificated Personnel Action Report 2024-25/05
- b. Classified Personnel Action Report 2024-25/05

19. CONSENT CALENDAR - Special Education

- a. Special Education Settlement Agreement(s)
- b. Special Education Reimbursement(s)
- c. Special Education Master Contract(s) 2024-25

20. CONSENT CALENDAR - Superintendent

- a. Conference Attendance

21. CONSENT CALENDAR RESOLUTIONS - Roll Call

Approve Consent Calendar Resolution Item No. 21.a.

Motion made by: Paul Bokota

Motion seconded by: Jeff Kim

Voting:

- Paul Bokota - Yes
- Lauren Brooks - Yes
- Jeff Kim - Yes
- Katie McEwen - Yes
- Cyril Yu - Yes

- a. Resolution No. 24-25-26: Employment of Short-Term Employees

22. FACILITIES CONSENT CALENDAR

Approve Facilities Consent Calendar Item Nos. 22.a. – 22.u.

Motion made by: Katie McEwen

Motion seconded by: Paul Bokota

Voting:

Paul Bokota - Yes
Lauren Brooks - Yes
Jeff Kim - Yes
Katie McEwen - Yes
Cyril Yu - Yes

- a. Additional Architectural Services for Classroom Expansion at Beacon Park School
- b. Authorization to Extend Month-to-Month Lease of Two (2) Relocatable Classroom Buildings at Eastwood Elementary School – Placed Summer 2019
- c. Authorization to Extend Month-to-Month Lease of Two (2) Relocatable Classroom Buildings at Eastwood Elementary School – Placed Summer 2023
- d. Authorize the Utilization of California Multiple Award Schedule (CMAS) Contract for the Purchase of Automotive Related Equipment, Hand and Power Tools and other Brand Snap-On Tools
- e. Independent Study of the Design Options for Measure E Series 4 – Performing Arts Center Expansion at University High School
- f. On-Call Services for Geotechnical Investigations
- g. Review of Public Information Meeting Held for the Placement of an Eight (8) Classroom Modular Building and the Relocation of Four (4) Relocatable Buildings at Stonegate Elementary School
- h. Change Order Request for Creekside Education Center Nutrition Services Expansion 2023
- i. Change Order Request for Eastwood Elementary School Villa Classroom Expansion 2024 - Contract Time Extension for Bid Package No. 1
- j. Change Order Request for Eastwood Elementary School Villa Classroom Expansion 2024 - Request to Add Subcontractors for Bid Package No. 1
- k. Change Order Request for Eastwood Elementary School Villa Classroom Expansion 2024 - Imposition of Penalties for Failure to List Subcontractors for Bid Package No. 1
- l. Change Order Request for the Eastwood Elementary School Villa Classroom Expansion 2024
- m. Change Order Requests for Portola High School Expansion – Phase 1
- n. Change Order Request for Portola High School Expansion – Phase 2
- o. Change Order Request for Portola High School Expansion Phase 2 Rebid Bid Package 07 – Heating, Ventilation and Air Conditioning and Bid Package 10 – Doors and Hardware
- p. Change Order Request for the Measure E Series 3 – Expansion Project at Culverdale Elementary School
- q. Change Order Request for the Measure E Series 3 – Expansion Project at Culverdale Elementary School Bid Package 18 – Grading, Demo & Relocatable Relocation
- r. Change Order Requests for the Measure E Series 3 – Expansion Projects at Greentree Elementary School and Santiago Hills Elementary School Rebid

- s. Change Order Requests for the Measure E Series 3 – New Performing Arts Complex at Irvine High School – Increment 2
- t. Change Order Requests for the Measure E Series 3 – Interior Improvement Projects at Greentree Elementary School and Santiago Hills Elementary School
- u. Notices of Completion for the Measure E Series 3 – Expansion Project at Culverdale Elementary School and Culverdale Elementary School Relocatables 2023

23. ITEMS REMOVED FROM THE CONSENT CALENDAR

Approve Item No. 17.a. Field trips and Excursions

Minutes:

Members Brooks and Bokota asked questions regarding field trips and recommended staff examine Board Policy regarding field trips including educational benefit parameters.

Motion made by: Paul Bokota

Motion seconded by: Katie McEwen

Voting:

- Paul Bokota - Yes
- Lauren Brooks - Yes
- Jeff Kim - Yes
- Katie McEwen - Yes
- Cyril Yu - Yes

24. ITEMS OF BUSINESS

a. Use of Facilities Fee Schedule Increase

Authorize staff to increase the Use of Facilities Fee Schedule as prepared by Woolpert, Inc. in three (3) increments, effective July 1, 2025, July 1, 2026 and July 1, 2027.

Minutes:

Joe Chapin, Director of Maintenance, Operations, and Transportation, and Jennifer Payton, Assistant Director of Operations and Transportation, highlighted the Facilities Usage Fee Justification Study. The District contracted with Woolpert to conduct a thorough Facilities Fee Study, as the Civic Center Act requires school districts to make their facilities available to community members. The study included a comparison of the facilities fees charged by neighboring districts to make sure the District's fees are comparable. The results of the Study suggest a fee increase, gradually over three years. If approved, staff will be proactively notifying user groups of the planned increases.

Motion made by: Katie McEwen

Motion seconded by: Paul Bokota

Voting:

- Paul Bokota - Yes
- Lauren Brooks - Yes
- Jeff Kim - Yes
- Katie McEwen - Yes
- Cyril Yu - Yes

b. Resolution No. 24-25-27: Statutory School Fees (“Reportable Fees”) Report for Fiscal Year 2023-24 – Roll Call

Adopt Resolution No. 24-25-27, certifying compliance with Government Code section 66000 et seq. regarding Reportable Fees for the fiscal year 2023-24.

Minutes:

Jesse Barron, Facilities and Planning Coordinator, outlined the process for the development of the Statutory School Fees Report, which includes an accounting of expenses and revenues and includes a five-year plan for expenses of developer fees.

Motion made by: Katie McEwen

Motion seconded by: Jeff Kim

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Cyril Yu - Yes

25. PUBLIC COMMENTS

Minutes:

None.

26. CLOSED SESSION (AS NECESSARY)

Minutes:

None.

27. ADJOURNMENT

The meeting was adjourned at 9:27 p.m.

Motion made by: Paul Bokota

Motion seconded by: Lauren Brooks

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Cyril Yu - Yes