

MEETING MINUTES

Irvine Unified School District Administration Center
5050 Barranca Parkway, Irvine, CA 92604
5:30 PM Closed Session / 6:30 PM Regular Meeting

Voting Members

Lauren Brooks, Board Member
Jeff Kim, Board Clerk
Katie McEwen, Board President
Connie Stone, Board Member
Cyril Yu, Board Member

1. CALL TO ORDER

President McEwen called the meeting to order at 5:31 p.m.

2. CLOSED SESSION PUBLIC COMMENTS

Minutes:
None.

3. CLOSED SESSION

The Board adjourned to closed session at 5:32 p.m.

a. Student Discipline Issue(s) (1 case) [Education Code Sections 35146 and 48918(c)]

The Board discussed one student discipline matter.

b. Conference with Labor Negotiators [Government Code Section 54957.6]

The Board discussed labor negotiations involving the California School Employees Association, Irvine Administrative Assistants to the Principals, Irvine Administrators Association, Irvine Supervisors Association, and the Irvine Teachers Association.

c. Public Employee Performance Evaluation [Government Code Section 54957]

The Board met with the Superintendent and Assistant Superintendents to review progress toward the Superintendent's Goals and Objectives for 2025-26.

4. RECONVENE REGULAR MEETING - 6:30 PM

President McEwen reconvened the meeting at 6:33 p.m.

5. PLEDGE OF ALLEGIANCE / ROLL CALL

The Pledge of Allegiance to the Flag of the United States of America was led by Student Member Sage Weinberg.

Members Present:

Lauren Brooks
Jeff Kim
Katie McEwen
Connie Stone
Cyril Yu

Student Members Present:

Lennon Coffin (Irvine HS)
Rose Chhabria (Northwood HS)
Maria Poveromo (Woodbridge HS)
Sage Weinberg (University HS)
Marley Willis (Portola HS)

Staff Present:

Cassie Parham, Superintendent of Schools
John Fogarty, Assistant Superintendent, Business Services
Brianna Ford, Assistant Superintendent, Information Technology
Eamonn O'Donovan, Assistant Superintendent, Human Resources
Stan Machesky, Assistant Superintendent, Education Services
Raianna Chavez, Executive Assistant to the Superintendent

6. REPORT OF CLOSED SESSION DISCUSSION / ACTION

President McEwen reported on the discussion in Closed Session.

7. STUDENT DISCIPLINE

a. Case No. 01M-2526

Approve the staff recommendation to expel Case No. 01M-2526 and to suspend and shorten the expulsion, permitting the student to voluntarily transfer from Venado Middle School to Plaza Vista School for the remainder of the 2025-2026 school year. Student will be eligible to remain enrolled in the Irvine Unified School District and matriculate to their resident high school for the start of the 2026-2027 school year with a behavior contract in place, pending completion of rehabilitation items.

Motion made by: Cyril Yu

Motion seconded by: Jeff Kim

Voting:

Lauren Brooks - Yes
Jeff Kim - Yes
Katie McEwen - Yes
Connie Stone - Yes
Cyril Yu - Yes

8. ADOPTION OF AGENDA

Adopt agenda, as presented.

Motion made by: Lauren Brooks

Motion seconded by: Cyril Yu

Voting:

Lauren Brooks - Yes
Jeff Kim - Yes

Katie McEwen - Yes
Connie Stone - Yes
Cyril Yu - Yes

9. PUBLIC COMMENTS

Minutes:

Gus Talamantes addressed the Board regarding pay for Classified hourly employees. Classified Hourly Employees addressed the Board regarding pay for Classified hourly employees.

Speaking to the topic of the Northwood High School athletic lighting project:

Sabina addressed the Board
Roman Jaklitsch addressed the Board
John Duong addressed the Board
Annie Liping Shu addressed the Board
Terrie Beals addressed the Board

10. STUDENT BOARD MEMBER REPORTS

Minutes:

Student Board Members Lennon Coffin, Rose Chhabria, Maria Poveromo, Sage Weinberg and Marley Willis reported on school activities.

11. SUPERINTENDENT'S REPORT

Minutes:

Superintendent Parham reported on the District's efforts to address community food insecurity, highlighting current canned food drives, promotion of local food assistance resources (including the District website, area food banks, the 211 hotline, and ocfoodhelp.org), and confirming that school meal programs are not impacted by CalFresh delays. She shared observations from recent visits to multiple campuses, noting strong school spirit at events such as Red Ribbon Week activities, Portola High School's 10th anniversary homecoming, and school Halloween celebrations, as well as high-quality instruction and emerging examples of AI integration in classrooms. She also reported ongoing engagement with advisory groups representing teachers, classified staff, principals, students, and union leadership, with recent student advisory discussions focused on AI use and implementation. In addition, she highlighted the College, Career, and Life Readiness Fair, which showcased a wide range of post-secondary, military, CTE, and career pathway options for students. In closing, she provided an update on the District's work with the Dignity Index to promote dignified disagreement, strengthen collaborative culture, and create safer, more welcoming learning environments, including the development of an AI-based tool to rate communication on an eight-point dignity scale.

12. BOARD MEMBER ANNOUNCEMENTS AND ACKNOWLEDGMENTS

Minutes:

Board members Brooks, Kim, McEwen, Stone, and Yu provided updates on their school visits, conference attendance, other responsibilities, and participation in various meetings and activities.

13. CONSENT CALENDAR

Approve Consent Calendar Item Nos. 14.a. – 18.a.

Motion made by: Lauren Brooks

Motion seconded by: Cyril Yu

Voting:

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Connie Stone - Yes

Cyril Yu - Yes

14. CONSENT CALENDAR - Business Services

- a. Check Register Report
- b. Contract Services Action Report 2025-26/05
- c. Purchase Order Detail Report
- d. Claim for Damages #05-2025
- e. Receive Bids/Award Contracts for Bid No. 25/26-02NS, Kitchen Equipment
- f. Receive Bids/Award Contract for Bid No. 25/26-02TS, Minivan Transportation Services
- g. Notice of Completion for Venado Middle School Roofing Repair Project

15. CONSENT CALENDAR - Education Services

- a. Field Trips and Excursions
- b. Participation in Outdoor Education Science Camps for the 2025-26 School Year
- c. Approval of Revised School Plan for Student Achievement (SPSA) Plans for the 2025-26 School Year
- d. Annual Approval of Parent/Guardian and Family Engagement Policies for Title I Schools

16. CONSENT CALENDAR - Human Resources

- a. Certificated Personnel Action Report 2025-26/05
- b. Classified Personnel Action Report 2025-26/05
- c. Preparation Program Placement Agreements for the 2025-26 School Year

17. CONSENT CALENDAR - Special Education

- a. Special Education Settlement Agreement(s)
- b. Special Education Reimbursement(s)
- c. Special Education Master Contract(s) 2025-26

18. CONSENT CALENDAR - Superintendent's Office

- a. Conference Attendance

19. FACILITIES CONSENT CALENDAR

Approve Facilities Consent Calendar Item Nos. 19.a. - 19.k.

Motion made by: Lauren Brooks

Motion seconded by: Cyril Yu

Voting:

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Connie Stone - Yes

Cyril Yu - Yes

- a. Authorization for the Lease and Placement of Twelve (12) Leased Relocatable Classroom Buildings at Woodbridge High School
- b. Change Order Requests for the Cadence Park School Classroom Villa 2024 – Increment No. 1
- c. Change Order Request for the Creekside Education Center Nutrition Services Blast Chillers 2024
- d. Change Order Request for the Early Childhood Learning Center Renovation 2025
- e. Change Order Request for the Information Technology Modular Building at Creekside Education Center
- f. Change Order Request for the Relocatable Classrooms at Multiple School Sites – Summer 2025
- g. Change Order Requests for the Sierra Vista Middle School Relocatable Classrooms – Summer 2025
- h. Change Order Requests for the Stonegate and Oak Creek Elementary School Classroom Villas 2024
- i. Notice of Completion for Creekside Education Center Nutrition Services Blast Chillers 2024
- j. Notice of Completion for Early Childhood Learning Center Renovation 2025
- k. Notice of Completion for the Relocatable Classrooms at Multiple School Sites – Summer 2025

20. ITEMS REMOVED FROM THE CONSENT CALENDAR

21. ITEMS OF BUSINESS

- a. **Resolution No. 25-26-24: Statutory School Fees ("Reportable Fees") Report for Fiscal Year 2024-25 - Roll Call**

Adopt Resolution No. 25-26-24, certifying compliance with Government Code section 66000 et seq. regarding School Facility Fees for the fiscal year 2024-25.

Motion made by: Jeff Kim

Motion seconded by: Lauren Brooks

Voting:

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Connie Stone - Yes

Cyril Yu - Yes

b. First Reading - Proposed Board Policy 9100: Annual Organizational Meeting and Proposed Repeal of Board Policy 9120: Officers

Approve for second reading and adoption proposed Board Policy 9100: Annual Organizational Meeting and proposed repeal of Board Policy 9120: Officers, as revised.

Minutes:

The Board made the following revisions:

Under the Board Organization and Transition header, the following sentence was revised to: "However, if the President is no longer a member or is not president, the Clerk [shall] perform this duty. If neither the Board President or Clerk are present, the Board member with the greatest length of service [shall] perform this duty."

Under the At this meeting the Board shall header, the numbered bullets were revised to:

"1. Elect a President to preside over the Board meetings, in accordance with Board Policy 9131: Duties of the President. [The President shall nominate the Board Clerk from the members of the Board.]"

"2. [Approve the] Board Clerk from its members."

"3. Appoint Board member[s as] school site liaisons and [to other] responsibilities."

"4. Approve a schedule of regular meetings for the year and design the December meeting date [for] the annual organizational meeting."

Under the Rotation of Officers of the Board of Education header, the sentence was revised to: "It is recommended that the Clerk be [nominated and] elected to service as the Board President, as the Clerk role serves as preparation for the President role."

The numbered bullets under the Rotation of Officers of the Board of Education header, were reordered and revised as:

"1. is willing to serve;"

"2. has not yet served in any leadership position (President or Clerk) and has served on the Board at least two years;"

"3. has the greatest length of service since last Clerk service, if no one qualified under No. 2. above."

Lastly, the last section was revised to:

"Election Process: The election of Board officers shall be conducted during [the] open session of the annual organizational meeting."

The Board waived the second reading and approved the proposed revisions to Board Policy 9100: Annual Organizational Meeting.

Motion made by: Cyril Yu

Motion seconded by: Lauren Brooks

Voting:

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Connie Stone - Yes

Cyril Yu - Yes

c. First Reading - Board Governance Protocols - 2025

Approve for second reading and adoption the proposed Board Governance Protocols - 2025, as revised.

Minutes:

The proposed revisions were approved with the rewording of item 1.1.b to read: "Events where attendance is strongly encouraged (TOY Awards, PTA, Honors Concert, etc.)"

The Board waived the second reading and approved the proposed revisions to Board Governance Protocols - 2025.

Motion made by: Lauren Brooks

Motion seconded by: Cyril Yu

Voting:

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Connie Stone - Yes

Cyril Yu - Yes

22. PUBLIC COMMENTS

Minutes:

None.

23. CLOSED SESSION (AS NECESSARY)

Minutes:

None.

24. ADJOURNMENT

The meeting was adjourned at 7:51 p.m.

Motion made by: Katie McEwen

Motion seconded by: Jeff Kim

Voting:

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Connie Stone - Yes

Cyril Yu - Yes