

MEETING MINUTES

Irvine Unified School District Administration Center
5050 Barranca Parkway, Irvine, CA 92604
5:30 PM Closed Session / 6:30 PM Regular Meeting

Voting Members

Lauren Brooks, Board Member
Jeff Kim, Board Clerk
Katie McEwen, Board President
Connie Stone, Board Member
Cyril Yu, Board Member

1. CALL TO ORDER

President McEwen called the meeting to order at 5:30 p.m.

2. CLOSED SESSION PUBLIC COMMENTS

Minutes:
None.

3. CLOSED SESSION

The Board adjourned to closed session at 5:31 p.m.

a. Public Employee Performance Evaluation [Government Code Section 54957]

The Board met with the Superintendent and Assistant Superintendents to review progress toward the Superintendent's Goals and Objectives for 2025-26.

4. RECONVENE REGULAR MEETING - 6:30 PM

President McEwen reconvened the meeting at 6:31 p.m.

5. PLEDGE OF ALLEGIANCE / ROLL CALL

The Pledge of Allegiance to the Flag of the United States of America was led by Student Member Lennon Coffin.

Members Present:

Jeff Kim
Katie McEwen
Connie Stone
Cyril Yu

Members Absent:

Lauren Brooks (excused)

Student Members Present:

Lennon Coffin (Irvine HS)
Rose Chhabria (Northwood HS) - updated to present at 6:38pm.
Maria Poveromo (Woodbridge HS)

Sage Weinberg (University HS)
Marley Willis (Portola HS)

Staff Present:

Cassie Parham, Superintendent of Schools
John Fogarty, Assistant Superintendent, Business Services
Brienne Ford, Assistant Superintendent, Information Technology
Eamonn O'Donovan, Assistant Superintendent, Human Resources
Stan Machesky, Assistant Superintendent, Education Services
Raiana Chavez, Executive Assistant to the Superintendent

6. REPORT OF CLOSED SESSION DISCUSSION / ACTION

President McEwen reported on the discussion in Closed Session.

7. APPROVAL OF MINUTES

Approve the minutes of the following meeting(s), as presented:

May 14, 2025 - Special Meeting
May 20, 2025 - Regular Meeting

Motion made by: Cyril Yu

Motion seconded by: Jeff Kim

Voting:

Lauren Brooks - Absent
Jeff Kim - Yes
Katie McEwen - Yes
Connie Stone - Yes
Cyril Yu - Yes

8. ADOPTION OF AGENDA

Adopt agenda, as presented.

Motion made by: Cyril Yu

Motion seconded by: Jeff Kim

Voting:

Lauren Brooks - Absent
Jeff Kim - Yes
Katie McEwen - Yes
Connie Stone - Yes
Cyril Yu - Yes

9. PUBLIC COMMENTS

Minutes:
None.

10. STUDENT BOARD MEMBER REPORTS

Minutes:
Student Board Members Lennon Coffin, Rose Chhabria, Maria Poveromo, Sage Weinberg and Marley Willis reported on school activities.

11. SUPERINTENDENT'S REPORT

Minutes:
Superintendent Parham highlighted a productive few weeks, beginning with her visits to several schools where she observed exemplary instruction by staff utilizing new Artificial

Intelligence (AI) tools. During her visit to the Irvine Adult Transition Program (IATP), a student provided a tour of the garden and Allie's Snack Shack. Additionally, she participated in Jeffrey Trail Middle School's Walk to School Day, where she served pancakes to students. Regarding student achievement, IUSD was well-represented at the Orange County Science and Engineering Fair again this year. She noted that "Ask a Scientist Night" will be returning soon. She also announced that the College, Career, and Life Readiness Fair will be held at Irvine High School at the end of October. Furthermore, October marks National Bullying Prevention Month, providing an opportunity to highlight available resources on the District website. In conjunction with Digital Citizenship Week, staff have been developing curriculum for teachers and resources for families, including AI safeguards and tips. In closing, she extended her appreciation to the Special Education staff, the Irvine Police Department, and the Orange County Fire Authority for their support of the "Coming Together" event.

12. BOARD MEMBER ANNOUNCEMENTS AND ACKNOWLEDGMENTS

Minutes:

Board members Kim, McEwen, Stone, and Yu provided updates on their school visits, conference attendance, other responsibilities, and participation in various meetings and activities.

13. CONSENT CALENDAR

Approve Consent Calendar Item Nos. 14.a. – 19.a. with the exception of Item No. 15.a. Field Trips and Excursions, pulled by Member Yu for separate approval.

Motion made by: Cyril Yu

Motion seconded by: Connie Stone

Voting:

Lauren Brooks - Not Present

Jeff Kim - Yes

Katie McEwen - Yes

Connie Stone - Yes

Cyril Yu - Yes

14. CONSENT CALENDAR - Business Services

- a. Check Register Report
- b. Contract Services Action Report 2025-26/04
- c. Purchase Order Detail Report
- d. Authorize the Utilization of California Multiple Award Schedule (CMAS) Contract No. 4-12-78-0063A for Synthetic Turf, Sports Flooring and Playground Surfaces
- e. Authorize the Utilization of California Multiple Award Schedule (CMAS) Contract No. 4-23-08-1007 for the Purchase and Warranty of Translation and Interpretation Services
- f. Claim for Damages #04-2025
- g. Contract Renewal Authorization 2026 United Healthcare PPO/HMO, Express Scripts, Inc., Alameda County Schools Insurance Group (ACSIG) Delta Dental PPO, EyeMed Vision Care, Vision Service Plan (VSP), Chard-Snyder, and Lincoln Financial for Life/Long-Term Disability Insurance
- h. Piggyback Authorization – RFP #2025-2026-02, Processed Produce Items
- i. Receive Proposal/Award Contract for RFP No. 25/26-01NS, Milk & Dairy

- j. Notice of Completion for the Oak Creek Elementary Flooring Project

15. CONSENT CALENDAR - Education Services

- a. Field Trips and Excursions
- b. Participation in Outdoor Education Science Camps for the 2025-26 School Year
- c. Quarterly Report on Complaints Pursuant to Ed. Code 35186(d)

16. CONSENT CALENDAR - Human Resources

- a. Certificated Personnel Action Report 2025-26/04
- b. Classified Personnel Action Report 2025-26/04

17. CONSENT CALENDAR - Information Technology

- a. Exercise Option to Extend the Education Technology Joint Powers Authority (Ed Tech JPA) Master Contract for the Purchase of a Notification System
- b. Amend Master Contract for the Purchase of a Media Asset Management System

18. CONSENT CALENDAR - Special Education

- a. Special Education Settlement Agreement(s)
- b. Special Education Reimbursement(s)
- c. Special Education Master Contract(s) 2025-26

19. CONSENT CALENDAR - Superintendent's Office

- a. Conference Attendance

20. CONSENT CALENDAR RESOLUTIONS - Roll Call

Approve Consent Calendar Resolution Item Nos. 20.a. – 20.c.

Motion made by: Cyril Yu

Motion seconded by: Connie Stone

Voting:

Lauren Brooks - Absent
Jeff Kim - Yes
Katie McEwen - Yes
Connie Stone - Yes
Cyril Yu - Yes

- a. Resolution No. 25-26-20: Proclaim October 23-31, 2025 as Red Ribbon Week
- b. Resolution No. 25-26-21: Signature Authorization and Submission of the 2025-26 Perkins Grant Program
- c. Resolution No. 25-26-22: Signature Authorization for Submission of the Continued Funding Application (CFA)

21. FACILITIES CONSENT CALENDAR

Approve Facilities Consent Calendar Item Nos. 21.a. – 21.g.

Motion made by: Cyril Yu

Motion seconded by: Jeff Kim

Voting:

Lauren Brooks - Absent
Jeff Kim - Yes
Katie McEwen - Yes
Connie Stone - Yes
Cyril Yu - Yes

- a. Annual Renewal/Award for On-Call Services for Geotechnical Investigations
- b. Authorization to Renew Lease for One (1) Relocatable Building at Jeffrey Trail Middle School to Support Districtwide Programs
- c. Receive Bids/Award Contracts – Cadence Park School Classroom Villa 2024 - Increment No. 2
- d. Review of Public Information Meeting Held for the Placement of Field Lighting at Northwood High School
- e. Review of Public Information Meeting Held for the Placement of Field Lighting at Woodbridge High School
- f. Change Order Requests for Portola High School Expansion – Phase 2
- g. Change Order Requests for the Stonegate and Oak Creek Elementary School Classroom Villas 2024

22. ITEMS REMOVED FROM THE CONSENT CALENDAR

Approve Item No. 15.a. Field Trips and Excursions.

Member Yu pulled the item in order to abstain from the vote as his daughter will be attending one of the field trips.

Motion made by: Connie Stone

Motion seconded by: Jeff Kim

Voting:

Lauren Brooks - Absent
Jeff Kim - Yes
Katie McEwen - Yes
Connie Stone - Yes
Cyril Yu - Abstain

23. ITEMS OF BUSINESS

- a. **Public Hearing: Resolution No. 25-26-23: Statement of Assurance for PK-12 Instructional Materials Sufficiency for the 2025-26 School Year - Roll Call**

After holding a public hearing and considering all public input, adopt Resolution No. 25-26-23, Statement of Assurance for PK-12 Instructional Materials Sufficiency for the 2025-26 school year.

Minutes:

President McEwen opened the public hearing at 7:11 p.m., received no comments and closed the public hearing at 7:12 p.m.

Motion made by: Cyril Yu

Motion seconded by: Jeff Kim

Voting:

Lauren Brooks - Absent
Jeff Kim - Yes
Katie McEwen - Yes

Connie Stone - Yes
Cyril Yu - Yes

b. First Reading - Proposed Revision to Board Policy 6174: Education for English Language Learners

Approve for second reading and adoption proposed revisions to Board Policy 6174: Education for English Language Learners.

Motion made by: Cyril Yu

Motion seconded by: Connie Stone

Voting:

Lauren Brooks - Absent
Jeff Kim - Yes
Katie McEwen - Yes
Connie Stone - Yes
Cyril Yu - Yes

c. Public Employee Contract Approval - Assistant Superintendents

After orally reporting a summary recommendation for the final action on compensation and benefits, accept the Superintendent's recommendation to approve contract extensions for Assistant Superintendents John Fogarty, Brianne Ford, and Eamonn O'Donovan, effective July 1, 2025 through June 30, 2028.

Motion made by: Cyril Yu

Motion seconded by: Jeff Kim

Voting:

Lauren Brooks - Absent
Jeff Kim - Yes
Katie McEwen - Yes
Connie Stone - Yes
Cyril Yu - Yes

24. PUBLIC COMMENTS

Minutes:
None.

25. CLOSED SESSION (AS NECESSARY)

Minutes:
None.

26. ADJOURNMENT

The meeting was adjourned at 7:26 p.m.

Motion made by: Cyril Yu

Motion seconded by: Connie Stone

Voting:

Lauren Brooks - Absent
Jeff Kim - Yes
Katie McEwen - Yes
Connie Stone - Yes
Cyril Yu - Yes