

**Irvine Unified School District**  
*Irvine, California*

**Board of Education**  
**Minutes of Regular Meeting**  
**October 3, 2006**

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**Call to Order**

The Regular Meeting of the Board of Education was called to order by President Kuwabara at 6:00 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, CA.

**Roll Call**

Members Present:

Gavin Huntley-Fenner, Carolyn McInerney, Mike Parham, Sharon Wallin, Sue Kuwabara

Members Absent:

None

**Oral Communication**

None

**Closed Session**

The Board adjourned to Closed Session at 6:02 p.m.

**Conference with Real Property Negotiators**

The Board discussed real property negotiations and provided direction to staff.

**Reconvene Regular Meeting**

President Kuwabara reconvened the meeting at 7:02 p.m.

**Pledge of Allegiance**

The Pledge of Allegiance to the Flag of the United States of America was led by Member Parham and was followed by a moment of silence in memory of Rancho San Joaquin 8<sup>th</sup> grader Justin Kramer, who passed away September 1.

## **Roll Call**

### **Members Present:**

Gavin Huntley-Fenner, Carolyn McInerney, Mike Parham, Sharon Wallin, Sue Kuwabara

### **Members Absent:**

None

### **Student Members Present:**

Max Bloom, Nivedita Kar, Nick McCaine, Tom Poulos

### **Student Members Absent:**

Kate Erickson

### **Staff:**

Gwen Gross, Superintendent of Schools  
Vern Medeiros, Deputy Superintendent, Business Services  
Dave Hatton, Asst. Superintendent, Human Resources  
Leah Laule, Asst. Superintendent, Education Services  
Lee Brooks, Executive Assistant to the Superintendent

### **Other Staff:**

Karen Briner, Karen Brown, Janelle Cranch, Erik Emery, Rainer Feldt, Jeanie Fritzsche,  
Dennis Gibbs, Bob King, Lloyd Linton, Jim Mamer, Nancy Melgares, Paul Mills, Cora Peck,  
Diana Schmelzer, Cathy Turner

### **Video Production Services:**

Mike McIntyre, Teleios Services

## **Closed Session Report**

President Kuwabara reported on the discussion in Closed Session.

## **Approval of Minutes**

Member Huntley-Fenner reported an error in the recorded votes for:

Consent Calendar Resolution No. 06-07-17

CFD Resolution Nos. 06-07-18, 06-07-19, 06-07-20, 06-07-21, 06-07-22 and 06-07-23

On the motion of Member Huntley-Fenner, seconded by Member Wallin and carried 5-0, the Board approved the Minutes of the Regular Meeting of September 19, 2006, as corrected.

### ***Adoption of the Agenda***

On the motion of Member Wallin, seconded by Member McNerney and carried 5-0, the Board adopted the agenda, as amended:

REVISE        Item 14c, *Receive Bids / Award Contract – Woodbury Elementary*

### ***Oral Communication***

Erik Emery thanked the Board for their support of the Writing Project on behalf of the IUSD Writing Committee.

### ***Student Board Member Reports***

Student Members Bloom, McCaine, Kar, and Poulos reported on school activities.

### ***Superintendent's Report***

Superintendent Gross commented on the District's Safe Campus procedures, including a brief overview from Student Services Coordinator Karen Brown. Gross reported on current district activities and awards, and recognized Head Custodian Sal Manzo for his calm and effective response in containing a small roof fire at Deerfield Elementary School earlier in the week.

### ***Announcements and Acknowledgments***

Members Parham, Kuwabara, Wallin, McNerney and Huntley-Fenner reported on school visits, conference attendance, and meeting participation.

### ***Curriculum Report***

#### ***Secondary Writing Project***

Secondary Education Director Diana Schmelzer and Curriculum Coordinator Jeanie Fritzsche, along with teachers Cathy Turner and Bob King, provided an overview of the IUSD Writing Project and expressed appreciation to the Board for their support and recognition of the importance of writing across the curriculum. Student Board Member Poulos commented on the students' appreciation of their teachers efforts in writing as well.

## **Consent Calendar**

On the motion of Member Wallin, seconded by Member Huntley-Fenner and carried 5-0 (Student Members voting "Yes"), the Board took the following action on the Consent Calendar:

1. **Payment for Nonpublic School/Agency Services for Special Education Students**  
Approved the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.
2. **Contract for Special Education Related Services**  
Authorized payment for special education related services in an amount not to exceed \$2,500.00.
3. **2006-07 Irvine Unified School District / Coastline ROP Interagency Agreements**  
Approved the IUSD/Coastline ROP Interagency Agreements for 2006-07.
4. **Grant Proposal: Leadership Site Award Program/Middle School, 2006-07**  
Approved the submission of the Vista Verde School grant proposal to California Services for Technical Assistance and Training for the purpose of: 1) continued development of exemplary practices in the area of Effective Behavior Support (EBS), and 2) providing professional development to other interested sites.
5. **Grant Proposal: Leadership Site Award Program/High School, 2006-07**  
Approved the submission of the Irvine High School grant proposal to California Services for Technical Assistance and Training for the purpose of: 1) continued development of exemplary practices in the area of Effective Behavior Support (EBS), and 2) providing professional development to other interested sites.
6. **Submission of 2005-2007 Pre-kindergarten Resource Contract Amendment, State Department of Education - Early Start, Early Childhood Learning Center**  
Approved submission of the 2005-2007 Pre-kindergarten Resource Contract Amendment, State Department of Education-Early Start Program at the IUSD Early Childhood Learning Center.
7. **Submission of 2006-2007 Contract, Orange County Head Start Inc., Head Start, Early Childhood Learning Center**  
Approved submission of the 2006-2007 contract with Orange County Head Start Inc., Head Start Program at the IUSD Early Childhood Learning Center.
8. **Purchase Order Detail Report**  
*(A copy is attached to and made a part of these minutes.)*  
Approved the Purchase Order Detail Report dated September 22, 2006.

9. **Check Register Report**

Ratified issuance of check numbers as listed, representing Board authorized purchase orders, invoices and contracts:

- District 75, Irvine Unified School District - Numbers 00098041 through 00098444
- District 50, Community Facilities District No. 01-1 - Number 00001188
- District 44, Community Facilities District No. 86-1 - Numbers 00003332 through 00003340
- District 41, Irvine Child Care Project - Numbers 00002028 through 00002034
- Revolving Cash - Numbers 27732 through 27776

10. **Contract Services Action Report**

*(A copy is attached to and made a part of these minutes.)*

Approved and/or ratified the Contract Services Action Report 2006-07/04, as submitted.

11. **Placement of Two (2) Shade Structures – Turtle Rock Elementary School**

Approved the placement of two (2) shade structures to be fully funded by the Turtle Rock Elementary School and the PTA.

12. **Authorization to Assist Planning and Implementation – Painting of Two "Vaquero" Logos – Exterior of New Gym – Irvine High School**

Authorized staff to assist Irvine High School and the PTSA with the proposed painting of two (2) "Vaquero" logos on the exterior of the new gymnasium subject to compliance with the requirements and time lines identified by District staff.

13. **Classified Personnel Action Report**

*(A copy is attached to and made a part of these minutes.)*

Approved and/or ratified the Classified Personnel Action Report 2006-07/04, as submitted for Employment.

14. **Certificated Personnel Action Report**

*(A copy is attached to and made a part of these minutes.)*

Approved and/or ratified the Certificated Personnel Action Report 2006-07/04, as submitted for Employment, Leave of Absence and Resignation.

15. **Conference Attendance**

Approved out-of-state conference attendance for Katherine Smith to Annapolis, Maryland, November 6-9, 2006 for \$300.00.

16. **Field Trips and Excursions**

Approved the following field trips funded by donations:

- 1) Bonita Canyon 6<sup>th</sup> graders to Catalina Island, California, October 16-20, 2006 for \$36,490.00;
- 2) WHS JCL students to Irvine, California on October 28, 2006 for \$1,500.00;
- 3) College Park 3<sup>rd</sup> graders to Newport Beach, California on November 21, 2006 for

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- \$1,410.00;
- 4) College Park 3<sup>rd</sup> graders to Costa Mesa, California on January 23, 2007 for \$1,100.00;
  - 5) WHS Entertainers to Manhattan, New York, March 21-25, 2007 for \$56,000.00;
  - 6) WHS Encore singers to San Francisco, California, March 29-April 1, 2007 for \$15,400.00;
  - 7) Stone Creek 5<sup>th</sup> graders to Newport Beach, California on June 7, 2007 for \$1,500.00.

### **CFD Consent Calendar**

On the motion of Member Wallin, seconded by Member Parham and carried 5-0, the Board, acting as the governing body of Community Facilities Districts No. 86-1, No. 01-1, No. 03-1, and No. 04-2, took the following action on the amended CFD Consent Calendar:

1. **Change Order No. 3 – Bid Category No. 5-Structural Steel – Quail Hill (Alderwood Basics Plus) Elementary Site Project**  
Approved Change Order No. 3 in the deductive amount of <\$10,717.00> to KCB Towers, Inc., for Bid Package No. 5 - Structural Steel at the Quail Hill (Alderwood Basics Plus) Elementary Site project. The revised contract amount to be \$386,843.00. No change to the completion date.
2. **Notice of Completion – Bid Category No. 5-Structural Steel – Quail Hill (Alderwood Basics Plus) Elementary Site Project**  
Accepted the KCB Towers, Inc. - Bid Category No. 5 project at Quail Hill (Alderwood Basics Plus) Elementary Site as complete, subject to completion of the punch list, and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.
3. **Receive Bids / Award Contract – Woodbury Elementary**  
Authorized the Deputy Superintendent of Business Services to enter into contracts with the lowest responsible bidders for each bid category as listed in the board report for the Woodbury Elementary School project.
4. **Change Order No. 3 – HVAC Equipment Pre-Purchase – Group 2 Modernization Project**  
Approved Change Order No. 3 in the amount of \$37,561.00 to F.M. Thomas Air Conditioning, Inc. for the Group 2 Modernization project. The revised contract amount to be \$1,406,336.00, No change to the completion date.
5. **Change Order No. 4 – Group 2 Modernization Project**  
Approved Change Order No. 4 in the amount of \$29,201.00 to C.W. Driver for the Group 2 Modernization project. The revised contract amount to be \$23,229,039.00. No change to the completion date.

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6. **Change Order No. 5 – Group 2 Modernization Project**  
Approved Change Order No. 5 in the amount of \$21,807.00 to C.W. Driver for the Group 2 Modernization project. The revised contract amount to be \$23,250,846.00. No change to the completion date.
  7. **Change Order No. 1 – Bid Category No. 12-Glass & Glazing – Turtle Ridge K-8 (Vista Verde) School**  
Approved Change Order No. 1 in the amount of \$819.00 to Moonlight Glass Company, Inc., for Bid Category No. 12 - Glass & Glazing at the Turtle Ridge K-8 (Vista Verde) School project. The revised contract amount to be \$72,946.00. No change to the completion date.
  8. **Change Order No. 1 – Bid Category No. 13-Drywall/Plaster – Turtle Ridge K-8 (Vista Verde) School**  
Approved Change Order No. 1 in the deductive amount of <\$28,585.00> to Insul-Acoustics, Inc., for Bid Category No. 13 - Drywall/Plaster at the Turtle Ridge K-8 (Vista Verde) School project. The revised contract amount to be \$2,650,415.00. No change to the completion date.

### ***CFD Consent Calendar Resolution***

On the motion of Member McInerney, seconded by Member Huntley-Fenner and carried 5-0, the Board, acting as the governing body of the Irvine Unified School District, Irvine Child Care Project, and Community Facilities Districts No. 86-1 and No. 01-1, took the following action on the CFD Consent Calendar Resolution:

#### **RESOLUTION NO. 06-07-24: Authorization of Personnel to Approve Vendor Claims/Orders – Ledger 41, 44, 50 and 75**

Adopted Resolution No. 06-07-24 which updates the roster of personnel authorized to electronically approve all IUSD vendor claims/orders for Ledgers 41, 44, 50 and 75.

AYES: Members Huntley-Fenner, McInerney, Parham, Wallin, Kuwabara  
NOES: None  
ABSENT: None

### ***CFD Items of Business***

*(A written report was included with the agenda and is on file in the District Office.)*

#### **Second Reading and Adoption: Ordinance No. 06/07-1 Levying Special Taxes Within Irvine Unified School District Community Facilities District No. 06-1 (Portola Springs)**

On the motion of Member Wallin, seconded by Member McInerney and carried 5-0, the Board,

acting as the governing body of Community Facilities District No. 06-1, adopted Ordinance No. 06/07-1 Levying Special Taxes within IUSD CFD No. 06-1 (Portola Springs).

AYES: Members Huntley-Fenner, McInerney, Parham, Wallin, Kuwabara  
NOES: None  
ABSENT: None

***Oral Communication***

None

***Adjournment***

On the motion of Member McInerney, seconded by Member Huntley-Fenner and carried 5-0, there being no further Board of Education business, the meeting was adjourned at 7:47 p.m.

Sue Kuwabara  
Board President

Gwen Gross  
Superintendent of Schools