

**Irvine Unified School District
Irvine, California**

**Minutes of Regular Meeting
August 27, 1996**

Call to Order

The Regular Meeting of the Board of Education was called to order by President Hadley at 6:35 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, CA.

Roll Call

Members Present:

Tom Burnham, Mike Regele, Mary Ellen Hadley

Members Absent:

Hank Adler (excused), Margie Wakeham

(Member Wakeham joined the meeting at 6:40 p.m.)

Closed Session

The Board adjourned to Closed Session at 6:35 p.m., to discuss the Superintendent's Goals for 1996-97 and a personnel item. No formal action was taken.

Reconvene Regular Meeting

President Hadley reconvened the meeting at 7:35 p.m., and reported on the positive year-end evaluation of the Superintendent, and the jointly agreed upon four goals for the 1996-97 school year which are as follows:

1. Effective communication with staff, parents, community and governing board
2. Implementation of the district-wide Strategic Plan
3. Effective administrative supervision and appraisal system
4. Ensure the district's financial health and direct district resources to agreed upon priorities

In addition, the Board discussed a personnel issue.

Pledge of Allegiance

The Pledge of Allegiance to the Flag of the United States of America was led by Margie Wakeham and was followed by a moment of silence.

Roll Call

Members Present:

Tom Burnham, Mike Regele, Margie Wakeham, Mary Ellen Hadley

Members Absent:

Hank Adler (excused)

Staff:

Dennis M. Smith, Superintendent

Paul Reed, Deputy Superintendent, Business Services

Sue Long, Deputy Superintendent, Human Resources

Dean Waldfoegel, Deputy Superintendent, Curriculum and Instruction

Lee Brooks, Executive Assistant to the Superintendent

Other Staff:

Don Babitz

Robin Beacham

Don Chadd

Steve Garretson
Lloyd Linton
Corinne Loskot
Paul Mills
Pam Rhoades
Dorothy Terman
Donna Wilkerson

Video Technicians:

Jon Finen
Ken Bishop

Oral Communication

Christopher Rivas, 44 Del Ventura, shared concerns about the new vocal music teacher at WHS.
Ryan Burton-Romero, 24942 Avenida Barcal, shared concerns about the WHS Show Choir.
Deputy Superintendent Sue Long reported that an offer of employment had been made to a vocal music teacher candidate.

Special Presentation

IUSD Spelling Program

Lynn Bogart, Susan Horner, Mary Logsdon, Gigi Steel, and Joann Motak provided an overview of the IUSD Spelling Program which was developed in an effort to increase student achievement in spelling using the following three key elements: 1) focusing on words used in the highest frequency in writing combined with a systematic approach to phonics and other word skill instruction, 2) increasing instructional time by providing 75 minutes per week of direct teaching of spelling skills strategies and references, and 3) raising expectations and accountability to include spelling accuracy in writing.

Adoption of the Agenda

On the motion of Member Burnham, seconded by Member Regele and carried, the Board adopted the agenda as presented.

Announcements and Acknowledgments

Member Burnham reported his attendance of the Administrative Advance on August 22, and remarked on the powerful enthusiasm exhibited by the administrative team relative to the class size reduction effort.

Superintendent's Report

Dennis Smith recognized students, staff and parents relative to the very positive SAT scores recently announced. The district average score of 1128 was well above the state and national average and the highest in Orange County.

Smith reported on the progress of the Strategic Planning process and advised that the Steering Committee is being reconvened on September 16 for final review.

Smith announced the All Staff Welcome Back planned for September 4, at 7:30 a.m., at the Mariners South Coast Church and expressed his appreciation to the church for allowing us to use their facility.

Smith advised that a Board Candidates Orientation meeting has been scheduled for Thursday, September 12, at 5:30 p.m., at the District Office. He then introduced the following candidates: Tom Burnham, Howard Klein, Jeanne Flint, Mike House, Mike Regele, and Karen Preston

In closing, Superintendent Smith introduced Lori Haycox, the new reporter from the *L.A. Times*. Lori will be assuming the role from Russ Loar, who is moving to a new position with the *L.A. Times*.

Consent Calendar

On the motion of Member Regele, seconded by Member Burnham and carried, the Board took the following action on the Consent Calendar:

1. Acceptance of Gifts

Accepted the following gifts to the district:

FOR USE OF VISTA VERDE SCHOOL

Donation: computer equipment
Donor: Mr. Sheldon F. Mayer
26666 Avenida Deseo
Mission Viejo, CA 92691

Donation: computer equipment
Donor: Mrs. Jeanette Burrows
16 Centinale
Irvine, CA 92606

2. Conference Attendance

Approved attendance of staff and non-staff at the events listed.

Event: Collaborative Literacy Intervention Project (CLIP)
Location: Tucson, Arizona
Date: September 9, 1996
Attendee: Susan Mehrrens, Literacy Facilitator
Cost: \$425.00
Budget: 01-5210-220-6180-009 (Categorical)

Event: Orientation Workshop for new Healthy Start Planning and Operational Grantees
Location: Riverside, California
Date: September 26, 1996
Attendees: Sue Clark, SELF High School Counselor; Natalie Harrigan, Guidance Resources Paraprofessional; Pat McKenzie, Guidance Resources Teacher on Special Assignment; and Dale Lawrence, Irvine Police Officer
Cost: \$140.00
Budget: 01-5210-220-4640-020 (Grant)

3. Certificated Personnel Action Report

Approved the Personnel Action Report #96-97/03 as submitted for Certificated Employment and Leave of Absence. A copy is attached to and made a part of these minutes.

4. Classified Personnel Action Report

Approved the Personnel Action Report #96-97/03 as submitted for Classified Employment and Leave of Absence. A copy is attached to and made a part of these minutes.

5. Contract Services Report

Approved the Contract Services Report 1996/1997-03 as submitted. A copy is attached to and made a part of these minutes.

6. Payment for Related Services for Special Education Students

Approved the individual pupil service contract for the handicapped student(s) negotiated between the Irvine Unified School District and the State certified nonpublic agency.

7. 1996 Summer School Report

Accepted for information only.

8. Procedures for Students Involved in Substance Abuse

Approved change in practice relative to the disciplinary response for students involved in the use or abuse of illegal substances, and approved the initiation of and necessary fiscal support for the alcohol and drug intervention seminar.

9. Authorization of Service Agreement Between the Irvine Unified School District and the City of Irvine for the 96-97 School Year

Authorized the Career Link Coordinator to enter into a Service Agreement with the City of Irvine to purchase computerized job listings to be used for developing job shadowing and internship opportunities for Career Link students.

10. Checks and Purchase Orders

Approved check numbers 82043 through 82438 for previously approved purchase orders, contracts and bids and new purchase orders as submitted per 8/15/96 listing. A copy is attached to and made a part of these minutes.

CFD Consent Calendar

On the motion of Member Burnham, seconded by Member Regele and carried, the Board took the following action on the CFD Consent Calendar:

Lease Agreement Renewal for Emergency Relocatable Classrooms

Acting as the Legislative Body of the Community Facilities District 86-1, authorized the Deputy Superintendent of Business to renew the lease agreement with the Department of General Services and authorized payment of \$24,000 for the three (3) year lease term of September 1, 1996 through and including August 31, 1999 to be paid annually.

Items of Business

President Hadley reordered the Items of Business as follows:

MOVE Item 11d., Second Reading and Adoption: Proposed Revision of Board Policy 5145.3 - Law Enforcement Officers Questioning and Apprehending Students to Item 11a.

Second Reading and Adoption: Proposed Revision of Board Policy 5145.3 - Law Enforcement Officers Questioning and Apprehending Students

A written report was included with the agenda and is on file in the District Office.

On the motion of Member Wakeham, seconded by Member Regele and carried, the Board approved for second reading and adoption the revision of Board Policy 5145.3 - Law Enforcement Officers Questioning and Apprehending Students - now entitled "Law Enforcement Officers on Campus."

Planning for Primary Class Size Reduction

A written report was included with the agenda and is on file in the District Office.

On the motion of Member Burnham, seconded by Member Wakeham and carried, the Board authorized moving forward toward the goal of reducing first grade class size to 20 by the opening of school, toward the goal of reducing second grade class size for at least half-day by February 1997, and authorized staff to hire necessary personnel. The Board further directed staff to return as soon as possible with a fiscal analysis and program implications for the kindergarten vs. grade three determination.

Speaking to the topic:

Ann Yates, 4841 Gainsport Circle (Teacher - Grade 1)

Implications of Class Size Reduction on Facilities

A written report was included with the agenda and is on file in the District Office.

On the motion of Member Burnham, seconded by Member Regele and carried, the Board authorized the Deputy Superintendent of Business Services to proceed with the necessary arrangements for providing teaching stations to accommodate first grade class size reduction as soon as possible with funding not to exceed \$1 million from the Capital Facilities Fund and Community Facilities Fund as appropriate.

On the motion of Member Burnham, seconded by Member Wakeham and carried, the Board directed the Deputy Superintendent of Business Services to return to the Board an analysis of other configurations such as grades 6-7-8 and year-round, the sale of the instant school site, and capital funds availability as potential funding vehicles outside the existing envelope.

On the motion of Member Burnham, seconded by Member Regele and carried, the Board directed the Deputy Superintendent of Business Services to move forward with providing teaching stations for second grade class size reduction.

Recess

President Hadley called a recess at 9:15 p.m., and reconvened the meeting at 9:25 p.m.

Presentation of the 1996-97 Publication Budget

A written report was included with the agenda and is on file in the District Office.

Paul Reed presented an overview of the 1996-97 Publication Budget.

On the motion of Member Regele, seconded by Member Wakeham and carried (Member Burnham voting "No"), the Board accepted the 1996-97 Publication Budget as presented, and directed staff to make any changes or alterations as appropriate, and schedule for public hearing and adoption on September 3, 1996, in order to meet the time line required by State law.

Speaking to the topic:

Sal Morreale, Finance Committee

Guidelines for Siting Wireless Communications Systems Antennae on IUSD Properties

A written report was included with the agenda and is on file in the District Office.

On the motion of Member Burnham, seconded by Member Regele and carried, the Board approved the guidelines for the siting of wireless communications systems antennae on IUSD property.

Oral Communication

John Jaeger, 14242 Wyeth, addressed the Board regarding homogeneity in contemporary public education.

Adjournment

There being no further business, the meeting was adjourned at 10:25 p.m.

Mary Ellen Hadley Dennis M. Smith

President Superintendent