



MEETING MINUTES

Voting Members

Paul Bokota, Board Clerk
Lauren Brooks, Board Member
Jeff Kim, Board Member
Katie McEwen, Board Member
Cyril Yu, Board President

1. CALL TO ORDER

President Yu called the meeting to order at 5:01 p.m.

2. CLOSED SESSION PUBLIC COMMENTS

Minutes:
None.

3. CLOSED SESSION

The Board adjourned to closed session at 5:02 p.m.

a. Public Employee Performance Evaluation [Government Code Section 54957]

The Board met with the Superintendent and Assistant Superintendents to review progress toward the Superintendent's Goals and Objectives for 2023-24.

4. RECONVENE REGULAR MEETING - 6:30 PM

President Yu reconvened the meeting at 6:30 p.m.

5. PLEDGE OF ALLEGIANCE / ROLL CALL

The Pledge of Allegiance to the Flag of the United States of America was led by Member Yu.

Members Present:

Paul Bokota
Lauren Brooks
Jeff Kim
Katie McEwen
Cyril Yu

Student Members Present:

Ishaan Gaikwad, Irvine High School
Charlotte Pham, Woodbridge High School
Nami Motwami, Portola High School
Chloe Tsai, University High School
Zaira Ulmer, Northwood High School

Staff Present:

Terry L. Walker, Superintendent of Schools
John Fogarty, Assistant Superintendent, Business Services
Eamonn O'Donovan, Assistant Superintendent, Human Resources
Cassie Parham, Assistant Superintendent, Education Services
Brienne Ford, Assistant Superintendent, Information Technology
Raianna Chavez, Executive Assistant to the Superintendent

6. REPORT OF CLOSED SESSION DISCUSSION / ACTION

President Yu reported on the discussion in Closed Session.

7. APPROVAL OF MINUTES

a. APPROVAL OF MINUTES

Approve the minutes of the following meeting(s), as presented:

May 21, 2024 - Regular Meeting
May 28, 2024 - Special Meeting
June 11, 2024 - Regular Meeting
June 25, 2024 - Regular Meeting

Motion made by: Paul Bokota

Motion seconded by: Jeff Kim

Voting:

Paul Bokota - Yes
Lauren Brooks - Yes
Jeff Kim - Yes
Katie McEwen - Yes
Cyril Yu - Yes

b. APPROVAL OF MINUTES

Approve the minutes of the following meeting(s), as presented:

July 16, 2024 - Regular Meeting

Motion made by: Katie McEwen

Motion seconded by: Paul Bokota

Voting:

Paul Bokota - Yes
Lauren Brooks - Abstain
Jeff Kim - Yes
Katie McEwen - Yes
Cyril Yu - Yes

8. ADOPTION OF AGENDA

Adopt agenda, as presented.

Motion made by: Jeff Kim

Motion seconded by: Paul Bokota

Voting:

Paul Bokota - Yes
Lauren Brooks - Yes
Jeff Kim - Yes

Katie McEwen - Yes

Cyril Yu - Yes

9. PUBLIC COMMENTS

Minutes:

Debra Kamm provided public comment.

Geneva Bailey provided public comment.

10. STUDENT BOARD MEMBER REPORTS

Minutes:

Student Board Members Ishaan Gaikwad, Charlotte Pham, Nami Motwami, Chloe Tsai, and Zaira Ulmer reported on school activities.

11. SUPERINTENDENT'S REPORT

Minutes:

Superintendent Walker reported that, in addition to the year-round schools, the traditional schools are now in session, serving a total of 38,000 students across all schools. There are also a number of new staff due to retirements last year and as the District continues to be one of the fastest-growing in the state. The District has added 130 new certificated staff and more than 150 new classified staff. Additionally, many new administrators have joined the district. Numerous staff members worked tirelessly behind the scenes throughout the summer and leading up to the return of students, ensuring a smooth start to the school year. Facilities staff undertook several projects, the M&O staff prepared and cleaned sites, and the district-wide professional learning day was a great success. All teachers, organized by grade level or subject matter, and specialized staff met to review common grading practices. In closing, efforts are underway to find more ways to better connect with families, with more information available in the coming weeks.

12. ANNOUNCEMENTS AND ACKNOWLEDGMENTS

Minutes:

Board members Bokota, Brooks, Kim, McEwen, and Yu provided updates on their school visits, conference attendance, other responsibilities, and participation in various meetings and activities.

Member Brooks requested Coastline ROP be invited to a future Board meeting to present an update on ROP courses and activities.

13. CONSENT CALENDAR

Approve Consent Calendar Item Nos. 14.a. - 19.a. with the exception of Item No. 15.c. Educational Partnership Fund 2024-25, pulled by Member Brooks for separate approval.

Motion made by: Lauren Brooks

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Cyril Yu - Yes

14. CONSENT CALENDAR - Business Services

- a. Check Register Report
- b. Contract Services Action Report 2024-25/02
- c. Purchase Order Detail Report
- d. Approve the Disposal of Surplus / Obsolete District Equipment and Material
- e. Piggyback Authorization – Bid No. 24/25-001, Just-In-Time Classroom and Office Supplies

15. CONSENT CALENDAR - Education Services

- a. Field Trips and Excursions
- b. Participation in Outdoor Education Science Camps for the 2024-25 School Year
- c. Educational Partnership Fund 2024-25
- d. Authorize an Extension to the Quality Start OC Quality Rating and Improvement System (QRIS) Participation Agreement 2023-24
- e. Adult Education Consortium Program
- f. Consolidated Application for Funding Categorical Aid Program

16. CONSENT CALENDAR - Human Resources

- a. Certificated Personnel Action Report 2024-25/02
- b. Classified Personnel Action Report 2024-25/02
- c. Non-Reelection of Certificated Employees Addendum

17. CONSENT CALENDAR - Information Technology

- a. Receive Proposals/Award Contract for Bid No. 23/24-01 IT, Technology Equipment and Peripherals
- b. Authorize the Utilization of Education Technology Joint Powers Authority (Ed Tech JPA) Master Contract for the Purchase of a Classroom Management Solution
- c. Amend Master Contract for the Purchase of an Electronic Document Routing Solution

18. CONSENT CALENDAR - Special Education

- a. Special Education Settlement Agreement(s)
- b. Special Education Reimbursement(s)
- c. Special Education Master Contract(s) 2024-25

19. CONSENT CALENDAR - Superintendent

- a. Conference Attendance

20. CONSENT CALENDAR RESOLUTIONS - Roll Call

Approve Consent Calendar Resolution Item Nos. 20.a. - 20.e. with the exception of Item No. 20.e. Resolution No. 24-25-12: In Support of Proposition 2, pulled by Member Yu for separate approval.

Motion made by: Lauren Brooks

Motion seconded by: Paul Bokota

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Cyril Yu - Yes

- a. Resolution No. 24-25-08: Giving Notice of Intent to Grant Easement to Irvine Ranch Water District at Greentree Elementary School (Water)
- b. Resolution No. 24-25-09: Giving Notice of Intent to Grant Easement to Irvine Ranch Water District at Greentree Elementary School (Sewer)
- c. Resolution No. 24-25-10: Giving Notice of Intent to Grant Easement to Irvine Ranch Water District at Santiago Hills Elementary School (Water)
- d. Resolution No. 24-25-11: Giving Notice of Intent to Grant Easement to Irvine Ranch Water District at Santiago Hills Elementary School (Sewer)
- e. Resolution No. 24-25-12: In Support of Proposition 2, Kindergarten through Grade 12 Schools and Local Community College Public Education Facilities Modernization, Repair, and Safety Bond Act of 2024

21. FACILITIES CONSENT CALENDAR

Approve Facilities Consent Calendar Item Nos. 21.a. – 21.k.

Motion made by: Katie McEwen

Motion seconded by: Lauren Brooks

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Cyril Yu - Yes

- a. Authorization for the Purchase of a Playground Structure at Westpark Elementary School
- b. Authorization to Lease Two (2) Relocatable Classroom Buildings at Woodbury Elementary School
- c. Engineering Services for Classroom Expansion at Beacon Park School
- d. Engineering Services for Classroom Expansion at Cadence Park School
- e. Change Order Requests for the Measure E Series 3 – Expansion Project at Culverdale Elementary School
- f. Change Order Requests for the Measure E Series 3 – Expansion Projects at Greentree Elementary School and Santiago Hills Elementary School REBID
- g. Change Order Requests for the Measure E Series 3 – New Performing Arts Complex at Irvine High School – Increment 2
- h. Change Order Request for Loma Ridge Elementary School Expansion 2023

- i. Change Order Requests for Portola High School Expansion – Phase 1
- j. Change Order Request for “Villa-Style” Modular Building at Eastwood Elementary School
- k. Notice of Completion for Loma Ridge Elementary School Expansion 2023

22. ITEMS REMOVED FROM THE CONSENT CALENDAR

Approve Item No. 15.c. Educational Partnership Fund 2024-25.

Minutes:

Member Brooks extended her appreciation on behalf of the Board to the City of Irvine for the continuation of the Educational Partnership Fund and for the flexibility in the utilization of the funding.

Motion made by: Paul Bokota

Motion seconded by: Lauren Brooks

Voting:

- Paul Bokota - Yes
- Lauren Brooks - Yes
- Jeff Kim - Yes
- Katie McEwen - Yes
- Cyril Yu - Yes

Approve Item No. 20.e. Resolution No. 24-25-12: In Support of Proposition 2, Kindergarten through Grade 12 Schools and Local Community College Public Education Facilities Modernization, Repair, and Safety Bond Act of 2024.

Minutes:

Members Brooks and Yu spoke in favor of the resolution and emphasized the potential it would bring to the District if approved by voters.

Motion made by: Paul Bokota

Motion seconded by: Jeff Kim

Voting:

- Paul Bokota - Yes
- Lauren Brooks - Yes
- Jeff Kim - Yes
- Katie McEwen - Yes
- Cyril Yu - Yes

23. ITEMS OF BUSINESS

- a. **Public Hearing: Joint Bargaining Proposal Regarding the 2024-25 Agreement Between the Irvine Unified School District and the Irvine Teachers Association**

After holding a public hearing and considering all comments, adopt the proposal of the Irvine Unified School District and the Irvine Teachers Association in order to initiate the bargaining process on the listed articles.

Minutes:

President Yu opened the public hearing at 7:38 p.m., received no comments and closed the public hearing at 7:39 p.m.

Motion made by: Paul Bokota
Motion seconded by: Katie McEwen
Voting:

Paul Bokota - Yes
Lauren Brooks - Yes
Jeff Kim - Yes
Katie McEwen - Yes
Cyril Yu - Yes

b. Course Based Certification for IUSD Virtual Academy Middle and High at San Joaquin Schools and IUSD Virtual Academy Elementary

Certify independent study courses provided through IUSD Virtual Academy Middle and High at San Joaquin Schools and IUSD Virtual Academy Elementary as equivalent in hours and rigor to the corresponding in-person District courses, and as aligned to the same local and state standards and approve instructional materials submitted for adoption as presented.

Motion made by: Paul Bokota
Motion seconded by: Jeff Kim
Voting:

Paul Bokota - Yes
Lauren Brooks - Yes
Jeff Kim - Yes
Katie McEwen - Yes
Cyril Yu - Yes

c. Proposition 28: Arts and Music in Schools Funding Annual Report 2023-24

Approve Proposition 28: Arts and Music in Schools Funding Annual Report 2023-24, as presented.

Motion made by: Lauren Brooks
Motion seconded by: Paul Bokota
Voting:

Paul Bokota - Yes
Lauren Brooks - Yes
Jeff Kim - Yes
Katie McEwen - Yes
Cyril Yu - Yes

d. Irvine Unified School District English Learner Master Plan

Approve the Irvine Unified School District English Learner Master Plan.

Minutes:

Natalie Baptiste, Language Development Director, presented the English Learner Master Plan, commencing with an overview of how the plan outlines the ways the school district will support English learner students to ensure they receive an equitable education. It addresses legal requirements and provides a clear framework for teachers and administrators on how to support English learner students, ensuring consistency and compliance across the District. The plan serves as an internal resource for staff to reference in understanding the needs of English learners and to aid in ensuring students receive the requisite support to develop proficiency in English and succeed academically.

The English Learner Master Plan aligns with the California English Learner Roadmap, which outlines four principles to provide a vision and direction for educating English learner students. These principles include asset-oriented and needs-responsive schools, the intellectual quality of instruction and meaningful access, system conditions that support effectiveness, and alignment and articulation within and across systems.

The document is structured into seven chapters: 1. Commitment and Purpose, 2. Responding to Diverse Learners, 3. Program Options and Staffing, 4. English Language Development, 5. Professional Learning, 6. Family-School Partnerships, and 7. Monitoring and Evaluation.

If approved by the Board of Education, the English Learner Master Plan will be shared directly with site administrators and English learner lead teachers, in addition to being housed on the Language Development Program Canvas site and webpage as a resource for staff, families, and the community.

Member Kim asked if there are any efforts to support students' non-English languages in addition to the supports for learning English. Natalie responded that, with over 70 languages spoken among families within the district, it isn't feasible to also support an existing language for English learners.

Member McEwen noted that there was an increase in students from Russia and Ukraine last year and asked if the trend of English learner students is increasing. Natalie responded that the number of English learner students was down during the pandemic; thus, in comparison, the numbers had increased last year, but the District is actually returning to pre-pandemic numbers. Since July, over 1,000 new students have been tested by the Language Development staff.

Motion made by: Katie McEwen

Motion seconded by: Paul Bokota

Voting:

Paul Bokota - Yes
Lauren Brooks - Yes
Jeff Kim - Yes
Katie McEwen - Yes
Cyril Yu - Yes

e. First Reading - Proposed Revision to Board Policy 1312.3: Uniform Complaint Policy

Approve for second reading and adoption, proposed revisions to Board Policy 1312.3: Uniform Complaint Policy, as revised.

Minutes:

The Board waived the second reading and approved the proposed revisions to Board Policy 1312.3: Uniform Complaint Policy.

Member Yu made edits to the policy as follows:

- Page 1, adding "or the following topic areas" to the end of sentence commencing with "The District's Uniform Complaint Procedures shall be used..."
- Page 7, to the last bullet in subsection UCP Annual Notice, adding a "," after "A statement that" at the beginning of the section, adding a "," after "Health and Safety Code (HSC)", and adding "that" after "Title 5 of the California Code of Regulations (5CCR)"

Additionally, Member Yu made various recommended edits to the Administrative Regulation.

Motion made by: Paul Bokota

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Cyril Yu - Yes

f. First Reading - Proposed Revision to Board Policy 1312.4: Alternative Uniform Complaint Policy

Approve for second reading and adoption proposed revisions to Board Policy 1312.4: Williams Uniform Complaint Policy.

Minutes:

The Board waived the second reading and approved the proposed revisions to Board Policy 1312.4: Williams Uniform Complaint Policy.

Member Yu made various recommended edits to the Administrative Regulation.

Motion made by: Paul Bokota

Motion seconded by: Lauren Brooks

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Cyril Yu - Yes

g. First Reading - Proposed Revision to Board Policy 5145.3: Nondiscrimination/Harassment - Students

Approve for second reading and adoption proposed revisions to Board Policy 5145.3: Nondiscrimination/Harassment.

Minutes:

The Board waived the second reading and approved the proposed revisions to Board Policy 5145.3: Nondiscrimination/Harassment.

Member Yu made various recommended edits to the Administrative Regulation.

Motion made by: Paul Bokota

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Cyril Yu - Yes

h. First Reading - Proposed Revision to Board Policy 5145.7: Sexual Harassment - Students

Approve for second reading and adoption proposed revisions to Board Policy 5145.7: Sex Discrimination and Sex-Based Harassment - Students.

Minutes:

The Board waived the second reading and approved the proposed revisions to Board Policy 5145.7: Sex Discrimination and Sex-Based Harassment - Students.

Motion made by: Paul Bokota

Motion seconded by: Lauren Brooks

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Cyril Yu - Yes

i. First Reading - Proposed Revision to Board Policy 5145.8: Bullying/Cyberbullying

Approve for first reading proposed revisions to Board Policy 5131.2: Bullying/Cyberbullying.

Minutes:

The Board waived the second reading and approved the proposed revisions to Board Policy 5131.2: Bullying/Cyberbullying.

Member Yu made various recommended edits to the Administrative Regulation.

Motion made by: Paul Bokota

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Cyril Yu - Yes

j. First Reading - Proposed Revision to Board Policy 6171: Title I Programs

Approve for second reading and adoption proposed revisions to Board Policy 6171: Title I Programs.

Minutes:

The Board waived the second reading and approved the proposed revisions to Board Policy 6171: Title I Programs.

Member Yu made various recommended edits to the Administrative Regulation.

Motion made by: Katie McEwen

Motion seconded by: Paul Bokota

Voting:

Paul Bokota - Yes
Lauren Brooks - Yes
Jeff Kim - Yes
Katie McEwen - Yes
Cyril Yu - Yes

24. PUBLIC COMMENTS

Minutes:
None.

25. CLOSED SESSION (AS NECESSARY)

26. ADJOURNMENT

The meeting was adjourned at 8:52 p.m.

Motion made by: Paul Bokota

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Yes
Lauren Brooks - Yes
Jeff Kim - Yes
Katie McEwen - Yes
Cyril Yu - Yes