

MEETING MINUTES

Irvine Unified School District Administration Center
5050 Barranca Parkway, Irvine, CA 92604
6:30 PM Regular Meeting

Voting Members

Lauren Brooks, Board Member
Jeff Kim, Board Clerk
Katie McEwen, Board President
Connie Stone, Board Member
Cyril Yu, Board Member

1. CONVENE REGULAR MEETING - 6:30 PM

President McEwen called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE / ROLL CALL

The Pledge of Allegiance to the Flag of the United States of America was led by Member Stone.

Members Present:

Lauren Brooks
Jeff Kim
Katie McEwen
Connie Stone
Cyril Yu

Staff Present:

Cassie Parham, Superintendent of Schools
John Fogarty, Assistant Superintendent, Business Services
Brianna Ford, Assistant Superintendent, Information Technology
Raianna Chavez, Executive Assistant to the Superintendent

3. ADOPTION OF AGENDA

Adopt agenda, as presented.

Motion made by: Cyril Yu

Motion seconded by: Connie Stone

Voting:

Lauren Brooks - Yes
Jeff Kim - Yes
Katie McEwen - Yes
Connie Stone - Yes
Cyril Yu - Yes

4. PUBLIC COMMENTS

Minutes:

None.

5. SUPERINTENDENT'S REPORT

Minutes:

Superintendent Parham opened her report by highlighting the district's transition into the summer season, noting that while staff are closing out the previous school year, they are simultaneously launching summer school programs for 5,200 students across grades PK-12. A significant portion of her report focused on the IT Department's extensive summer workload, which includes managing 7,000 service requests and refurbishing approximately 6,000 devices. Beyond hardware, the department is overseeing wireless upgrades, server maintenance, and system transitions to ensure data security and operational readiness for the upcoming year. In addition to operational updates, she celebrated student success at the National History Day competition, where IUSD schools made up the majority of the Orange County representation. She concluded by wishing staff and families a restful break and pointing them toward health and wellness resources available on the District website.

6. BOARD MEMBER ANNOUNCEMENTS AND ACKNOWLEDGMENTS

Minutes:

Board members Brooks, Kim, McEwen, Stone, and Yu provided updates on their school visits, conference attendance, other responsibilities, and participation in various meetings and activities.

7. CONSENT CALENDAR

Approve Consent Calendar Item Nos. 8.a. - 11.d. with the exception of Item No. 12.a. Accept Donations, pulled by Member Brooks for separate approval.

Motion made by: Cyril Yu

Motion seconded by: Connie Stone

Voting:

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Connie Stone - Yes

Cyril Yu - Yes

8. CONSENT CALENDAR - Business Services

- a. Check Register Report
- b. Contract Services Action Report 2024-25/14
- c. Purchase Order Detail Report
- d. Authorize the Purchase and Upgrade of Physical Access Control Systems through Visible Intellect LLC
- e. Authorize the Utilization of California Multiple Award Schedule (CMAS) Contract No. 4-20-75-0049C for Office Products and Supplies and Restroom Products
- f. Authorize the Utilization of California Multiple Award Schedule (CMAS) Contract No. 4-21-10-1072 for HVAC and Mechanical Products

- g. Authorize the Utilization of California Multiple Award Schedule (CMAS) Contract No. 4-24-05-1060 for Maintenance, Repair and Operations Products
- h. City of Irvine Transportation Funding for University High School
- i. Contract Renewal Authorization 2025-26 Southern California Regional Liability Excess Fund (ReLiEF) for Property and Liability Insurance
- j. Exercise Option to Extend the Contract for RFP No. 21/22-01MO, Waste, Recycling & Organic Services
- k. Exercise Option to Extend the Contract for RFQ/P No. 23/24-01MO, CalSHAPE Program Implementation Services

9. CONSENT CALENDAR - Education Services

- a. Field Trips and Excursions
- b. Annual Submission of the Single Plan for Student Achievement (SPSA) Plans for the 2025-26 School Year

10. CONSENT CALENDAR - Human Resources

- a. Certificated Personnel Action Report 2024-25/14
- b. Classified Personnel Action Report 2024-25/14

11. CONSENT CALENDAR - Special Education

- a. Special Education Settlement Agreement(s)
- b. Special Education Master Contract(s) 2024-25
- c. Special Education Master Contract(s) 2025-26
- d. Agreement with Orange County Superintendent of Schools to Provide Special Education Programs and Services for Individuals with Exceptional Needs

12. CONSENT CALENDAR - Superintendent's Office

- a. Accept Donations

13. CONSENT CALENDAR RESOLUTIONS - Roll Call

Approve Consent Calendar Resolution Item Nos. 13.a. – 13.e.

Motion made by: Lauren Brooks

Motion seconded by: Jeff Kim

Voting:

- Lauren Brooks - Yes
- Jeff Kim - Yes
- Katie McEwen - Yes
- Connie Stone - Yes
- Cyril Yu - Yes

- a. Resolution No. 24-25-39: Regarding Employment of Short-Term Employees
- b. Resolution No. 24-25-40: Education Protection Account for Fiscal Years 2024-25 and 2025-26

- c. Resolution No. 24-25-41: To Establish Temporary Interfund Transfers of Special or Restricted Funds
- d. Resolution No. 24-25-42: Authorization of Signatures
- e. Resolution No. 24-25-43: Authorization of Accounts Payable Batch Approvers

14. FACILITIES CONSENT CALENDAR

Approve Facilities Consent Calendar Item Nos. 14.a. – 15.i.

Motion made by: Cyril Yu

Motion seconded by: Connie Stone

Voting:

- Lauren Brooks - Yes
- Jeff Kim - Yes
- Katie McEwen - Yes
- Connie Stone - Yes
- Cyril Yu - Yes

- a. Amend Contract for Construction Management Services for Districtwide Projects for Beacon Park School, Cadence Park School, and Sierra Vista Middle School
- b. Contract Renewal for Bid No. 2020/21-1FA, Lease of Relocatable Buildings
- c. Contract Renewal for Bid No. 2020/21-2FA, Purchase of Relocatable and Modular Buildings
- d. Contract Renewal for Bid No. 21/22-1FA, Relocation (Moving) Services
- e. Contract Renewal for Bid No. 2021/22-2FA, Yearly Lease of Relocatable Buildings
- f. Contract Renewal for RFP No. 2021FA, Document Reprographic Services
- g. Receive Bids/Award Contracts for Bid No. 2025/26-1FA, Furniture & Equipment
- h. Receive Bids/Award Contracts – Wellspace Renovations at Multiple School Sites – Summer 2025
- i. Rescind Awarded Contracts for Beacon Park School Relocatable Classrooms 2024 Project

15. ITEMS REMOVED FROM THE CONSENT CALENDAR

Approve Item No. 12.a. Accept Donations.

Minutes:

Member Brooks extended her and the Board's appreciation for the donation by the College Park PTA.

Motion made by: Lauren Brooks

Motion seconded by: Connie Stone

Voting:

- Lauren Brooks - Yes
- Jeff Kim - Yes
- Katie McEwen - Yes
- Connie Stone - Yes
- Cyril Yu - Yes

16. ITEMS OF BUSINESS

a. **Public Hearing: Special Education Local Plan Area (SELPA) 2025-26 Local Plan: Annual Service Plan and Annual Budget Plan**

After holding a public hearing, adopt the Irvine Unified School District SELPA 2025-26 Local Plan: Annual Service Plan and Annual Budget Plan.

Minutes:

Jennifer O'Malley, Executive Director of Special Education, presented the Special Education Local Plan Area (SELPA) 2025-26 Local Plan, which consists of the Annual Service Plan and Annual Budget Plan. She began by providing an overview of what a SELPA is, noting that adopting the Local Plan means each participating local educational agency agrees to fulfill the assigned duties and responsibilities. A SELPA has four main tasks, including local plan development; it is a planning entity charged with ensuring all students with disabilities receive an appropriate education. SELPAs ensure resources are allocated appropriately and maintain a governance structure that includes administrators, educators, and a Community Advisory Committee (CAC).

In connection with the Annual Budget Plan, she addressed the funding gap, noting that when Congress passed the Individuals with Disabilities Education Act (IDEA) in 1975, it authorized the federal government to contribute up to 40% of the average per-pupil expenditure for each special education student. However, despite this promise, federal funding has never approached the 40% level. The SELPA Annual Budget Plan indicates that federal IDEA funding accounts for only 10.13% of the District's special education expenses. Specifically, federal funding contributed \$15.07 million and state funding contributed \$42.17 million, while the District's General Fund contributed the remaining \$91.63 million.

Certificated staff salaries make up the majority of these expenses at 31.01% (\$46.17 million), followed by classified staff salaries at 24.58% (\$36.59 million). Associated staff benefits account for 22.93% (\$34.14 million); therefore, total staff costs account for 78.52% of the expenses. The remaining 21.48% is allocated to supplies and service contracts.

In closing, she highlighted the 2025-26 CAC Annual Goals, which include parent training regarding the special education process, informal and formal opportunities to support parents, support for inclusive practices at school sites and district events, and support for members to attend the annual SELPA and CAC legislative advocacy day in Sacramento to ensure their voices are heard.

The Board members thanked Jennifer for her efforts in supporting families and students with special needs and recognized the CAC President, Esther Morales.

President McEwen opened the public hearing at 7:04 p.m., received no comments and closed the public hearing at 7:05 p.m.

Motion made by: Connie Stone

Motion seconded by: Lauren Brooks

Voting:

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Connie Stone - Yes

Cyril Yu - Yes

b. Public Hearing: Resolution No. 24-25-44: Confirming the Engineer's Report for the Levy and Collection of the Irvine Unified School District Recreation Improvement and Maintenance District and the Assessment Diagram Connected Therewith; and Ordering the Levy and Collection of Assessments for Fiscal Year 2025-26 - Roll Call

After holding a public hearing and considering all comments, adopt Resolution No. 24-25-44, confirming the Engineer's Report and the levy of assessments for fiscal year 2025-26, in connection with the Irvine Unified School District Recreation Improvement and Maintenance District pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code, and as provided by Article XIID of the California Constitution.

Minutes:

President McEwen opened the public hearing at 7:26 p.m., received no comments and closed the public hearing at 7:27 p.m.

Motion made by: Lauren Brooks

Motion seconded by: Cyril Yu

Voting:

Lauren Brooks - Yes
Jeff Kim - Yes
Katie McEwen - Yes
Connie Stone - Yes
Cyril Yu - Yes

c. Adoption of the IUSD LCFF Budget Overview for Parents, 2025-26 LCAP, 2024-25 Annual Update, ESSA Federal Addendum and Local Performance Indicator Self-Reflection Report

Adoption of the IUSD LCFF Budget Overview for Parents, 2025-26 LCAP, 2024-25 Annual Update, ESSA Federal Addendum and Local Performance Indicator Self-Reflection Report.

Motion made by: Lauren Brooks

Motion seconded by: Connie Stone

Voting:

Lauren Brooks - Yes
Jeff Kim - Yes
Katie McEwen - Yes
Connie Stone - Yes
Cyril Yu - Yes

d. Adoption of the IUSD 2025-26 Budget

Adopt the 2025-26 Budget as presented and direct staff to forward the appropriate documentation to the Orange County Department of Education.

Motion made by: Cyril Yu

Motion seconded by: Lauren Brooks

Voting:

Lauren Brooks - Yes
Jeff Kim - Yes
Katie McEwen - Yes
Connie Stone - Yes
Cyril Yu - Yes

e. First Reading - Proposed Board Policy 5148.2: Expanded Learning Opportunities Program

Approve for second reading and adoption of proposed Board Policy 5148.2: Expanded Learning Opportunities Program.

Minutes:

The Board waived the second reading and approved the proposed Board Policy 5148.2: Expanded Learning Opportunities Program.

Motion made by: Lauren Brooks

Motion seconded by: Cyril Yu

Voting:

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Connie Stone - Yes

Cyril Yu - Yes

f. Emergency Permit Required - Declaration of Need for Fully Qualified Educators

Adopt the "Declaration of Need for Fully Qualified Educators" authorizing the employment of teachers holding emergency permits for the 2025-26 school year.

Motion made by: Cyril Yu

Motion seconded by: Connie Stone

Voting:

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Connie Stone - Yes

Cyril Yu - Yes

17. PUBLIC COMMENTS

Minutes:

None.

18. ADJOURNMENT

The meeting was adjourned at 7:47 p.m.

Motion made by: Cyril Yu

Motion seconded by: Lauren Brooks

Voting:

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Connie Stone - Yes

Cyril Yu - Yes