

Irvine Unified School District
Irvine, California

Board of Education
Minutes of Regular Meeting
June 1, 2004

Call to Order

The Regular Meeting of the Board of Education was called to order by Acting President Wallin at 5:55 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, CA.

Roll Call

Members Present:

Debbie Coven, Sue Kuwabara, Sharon Wallin

Members Absent:

Steven Choi (excused)

Carolyn McInerney (excused)

Closed Session

The Board adjourned to Closed Session at 5:57 p.m.

Student Discipline Issues

The Board discussed two student discipline issues.

Public Employee Appointments: Elementary Principal

The Board met with new elementary principal candidates ChrissAnn Shane, being recommended for the principalship at Turtle Rock; and Kathy Mattheiss, being recommended for the principalship at Westwood Basics Plus.

Adjournment to Reception

The Board adjourned to a reception honoring the "Classified Employees of the Year" at 6:15 p.m.

Reconvene Regular Meeting

Acting President Wallin reconvened the meeting at 7:04 p.m. and reported on the discussion in Closed Session.

Student Discipline Issues

On the motion of Member Coven, seconded by Member Kuwabara and carried 3-0, the Board expelled Student No. 980932 for violation of Ed Code Sections 48900(c) and 48900(k), through January 27, 2005, with suspension of the expulsion at the start of the 2004-05 school year, allowing the student to return to the District with probationary status.

On the motion of Member Kuwabara, seconded by Member Coven and carried 3-0, the Board expelled Student No. 508010072 for violation of Ed Code Sections 48900(c) and 48900(k), through January 27, 2005, with suspension of the expulsion at the start of the 2004-05 school year, allowing the student to return to the District with probationary status at the start of Summer School.

Public Employee Appointments

In addition to the recommendations for elementary principalships, the Board announced the appointments of new high school assistant principals – Sheila Adams, Woodbridge High School; and Lisa McLaughlin, Northwood High School.

Pledge of Allegiance

The Pledge of Allegiance to the Flag of the United States of America was led by Student Member Miede and was followed by a moment of silence.

Roll Call

Members Present:

Debbie Coven, Sue Kuwabara, Sharon Wallin

Members Absent:

Steven Choi (excused)
Carolyn McInerney (excused)

Student Members Present:

Chris Arkin, Marissa Gilman, Kendra Kadam, Matthew Miede

Student Members Absent:

None

Staff:

Dean Waldfogel, Superintendent
Sue Long, Deputy Superintendent, Human Resources
Vern Medeiros, Deputy Superintendent, Business Services
Leah Laule, Asst. Superintendent, Education Services
Lee Brooks, Executive Assistant to the Superintendent

Other Staff:

Debbie Bain, Karen Brown, Anne Caenn, Brigitte Campos, Mary Cliff, Janelle Cranch, Kathie Drucker, Rhonda DeVaux, Jeanie Fritzsche, Dennis Gibbs, Joanne Hodder, Erica Hoegh, Christine Honeyman-Fazio, Bev Huff, Stan Machesky, Alice Mariahazy, Nancy Melgares, Kris Moore, Marcia Noonan, Tammie Parham, Gail Richardson, Lauren Sipelis, Terry Walker, Tracy Watson

Video Production Services:

Mike McIntyre, Teleios Services

Approval of Minutes

On the motion of Member Coven, seconded by Member Kuwabara and carried 3-0, the Board approved the Minutes of the Regular Meeting of May 18, 2004, as presented.

Adoption of the Agenda

On the motion of Member Kuwabara, seconded by Member Coven and carried 3-0, the Board adopted the agenda, as amended:

- ADD Addendum to Item 11l, *Certificated Personnel Action Report 2003-04/17*
- ADD Addendum to Item 11n, *Field Trips and Excursions*

Items Removed from Consent Calendars for discussion and separate action:

Item 13c, *Receive Bids/Award Contract – Woodshop Tenant Improvement – Irvine High School*

Special Presentation/Recognitions

Classified Employees of the Year

The Board recognized the following Classified Employees of the Year for their exemplary service to the Irvine Unified School District:

2003-2004 Classified Employees of the Year

Debbie Bain - Meadow Park
Brigitte Campos - Facilities Planning
Kathie Drucker - Oak Creek
Gail Richardson - Food Services, University H.S.
Tracy Watson - Culverdale

Superintendent Waldfogel expressed appreciation to the Orange County Teachers Federal Credit Union, Resource Management Group, Parham & Rajcic, and the Irvine Public Schools Foundation for their contributions toward individual cash awards of \$1,000 for each of the classified employees of the year.

IUSD Retirees

Sue Long recognized IUSD's 2003-2004 Retirees:

Sharon Adele, Turtle Rock
Gerhard Alms, University H.S.
Carol Anderson, Deerfield
Kenneth Bailey, Woodbridge H.S.
Karen Bauer, Vista Verde
Phyllis Bell, Vista Verde
Suzanne Bishop, Bonita Canyon/Sierra Vista
Marian Bretts, Irvine H.S./Northwood H.S./Woodbridge H.S.
Linda Butterwick, Special Education
Rosalia Christina, University H.S.
Claire Cisco, Westpark
Lawrence Daerr, Irvine H.S.
Stephanie Damigella, College Park
Aileen Dear, Venado/Woodbridge H.S.
Mark Effle, University H.S.
Christine Fazio, Guidance Resources
Irene Fenwick, Bonita Canyon
Robert Ferazzi, University H.S.
Mary Gates, Student Services
Joanne Hodder, Deerfield
Beverly Huff, Special Projects
Katherine Kayiran, Westwood
William Keefe, Woodbridge H.S.
Joan Lucas, Eastshore
Mary O'Connor, Vista Verde
Mario Padilla, University H.S.
Farzaneh Rassouli, ECLC - Montessori
Barbara Regosin, Westpark
Judith Sandri, Turtle Rock
Carol Smith, GATE/Woodbridge H.S./Turtle Rock
Karen Smith, Stone Creek
Linda Smith, Alderwood
Joan Swanner, Northwood Elementary
Laura Untch
Claudia Walter, Irvine H.S.
Alice Watkins, University Park
Pamela Wilhoit

Student Board Members

The Board recognized the 2003-2004 student board members for their significant contributions by representing their peers and providing the Board with the student perspective:

Chris Arkin - Northwood High School
Marissa Gilman - Irvine High School
Kendra Kadam - Woodbridge High School
Matthew Miede - University High School

Irvine Teachers Association 2004 Scholarship Winners

ITA President Anne Caenn announced the 2004 ITA Scholarship Winners:

Students Entering the Education Profession

Jennifer Ochsner, Woodbridge H.S.
Brittany Rolfe, Irvine H.S.

Carrie Valderrama Memorial Scholarship

Christopher Anderson, Mater Dei H.S.
Angela Briggs, Woodbridge H.S.
Diana Cox, Northwood H.S.
Brandon Dennis, Cypress H.S.
Daniel Katz, University H.S.
Austin McRobbie, Trabuco Hills H.S.
Jeremy Siskind, Irvine H.S.
Jamie Thiessen - Northwood H.S.
Katy Wright, Trabuco Hills H.S.

Venture Scholarship

Erik Elliott, Irvine H.S.
Brittany Ybarra, Creekside H.S.

Media Literacy Poster Contest Winners

Following comments by Christine Honeyman-Fazio on increased student sophistication in interpreting the media, Coordinator Jeanie Fritzsche introduced the Media Literacy Poster Contest Winners – Fahad Sayed, Vista Verde; and Marine Schmidt, Lakeside.

Irvine PTA Volunteer Hours

PTA Council President Kathy Irvine reported a total of 273,200 volunteer hours for the school year (equating to \$2.7 million in salary, if paid) and expressed deep appreciation to the family and community members who donate their time and expertise in support of our students.

Oral Communication

Julie Tapp, Irvine Public Schools Foundation, provided a status report on the K-2 Class Size Reduction Fund Raising campaign, advising that \$410,000 of the \$440,00 goal had been raised.

John Burger, 2 Treeridge Lane 92620, expressed appreciation to the CSR campaign volunteers and thanked parent contributors.

Marcie Obstfeld, 16 Joyce Court 92612, praised the leaders of the CSR campaign, and suggested consideration of a four year commitment campaign for the future.

Janelle Cranch, CSEA President, expressed thanks to the participants in the Red Cross Blood Drive on May 28, coordinated by CSEA.

Student Board Member Reports

Student Members Gilman, Miede, and Kadam reported on school activities.

Superintendent's Report

Superintendent Waldfogel provided an update on the State Budget and encouraged the continuation of letters to the Governor in support of Equalization and Class Size Reduction flexibility.

Announcements and Acknowledgments

Members Kuwabara, Coven, and Wallin reported on school visits, conference attendance, and meeting participation.

Consent Calendar

On the motion of Member Coven, seconded by Member Kuwabara and carried 3-0 (Student Members Gilman and Kadam voting "Yes"), the Board took the following action on the amended Consent Calendar:

1. **Payment for Nonpublic School/Agency Services for Special Education Students**
Approved the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.

2. **Contract for Special Education Related Services**
Authorized payment for special education related services in an amount not to exceed \$18,275.44.
3. **Payment in Accordance with the Terms of Settlement Agreement**
Authorized payment in an amount not to exceed \$4,600.00 for Case No. SN04-01002 in accordance with the terms of the settlement agreement.
4. **Purchase Order Detail Report**
(A copy is attached to and made a part of these minutes.)
Approved the Purchase Order Detail Report dated May 20, 2004.
5. **Check Register Report**
Ratified issuance of check numbers as listed representing Board authorized purchase orders, invoices and contracts:
 - District 75, Irvine Unified School District - Numbers 00069894 through 00070470
 - District 50, Community Facilities District No. 01-1 - Number 00001063
 - District 44, Community Facilities District No. 86-1 - Numbers 00002443 through 00002457
 - District 41, Irvine Child Care Project - Numbers 00001776 through 00001784
 - Revolving Cash - Numbers 24826 through 24862
6. **Contract Services Action Report**
(A copy is attached to and made a part of these minutes.)
Approved the Contract Services Action Report 2003-04/17, as submitted.
7. **Receive Bids/Award Contract for the Employee Uniform Contract**
Authorized the Deputy Superintendent of Business Services to enter into a two-year contract with Prudential Overhaul Supply for \$69,201.60 for the Employee Uniform Contract.
8. **Receive Bids/Award Contract for Refuse Collection and Disposal**
Authorized the Deputy Superintendent of Business Services to enter into a three-year contract with CR&R in the amount of \$413,449.02 for refuse collection and disposal.
9. **Piggy Back Authorization – Xerox Equipment**
Found that it is in the best interest of the District to utilize the Los Angeles County Master Agreement with the Xerox Corporation and authorized the lease of Xerox equipment and accessories from the Los Angeles County Master Agreement Number 57227/41380, as the need is identified for fiscal years 2003-2008.
10. **Placement of Three (3) Shade Structures – Santiago Hills Elementary School**
Approved the placement of three (3) shade structures to be fully funded by the Santiago Hills Elementary School PTA.

-
11. **Classified Personnel Action Report**
(A copy is attached to and made a part of these minutes.)
Approved and/or ratified the Classified Personnel Action Report 2003-04/17 as submitted for Employment and Retirement.
12. **Certificated Personnel Action Report**
(A copy is attached to and made a part of these minutes.)
Approved and/or ratified the Certificated Personnel Action Report 2003-04/17 for Employment, Resignations, Retirement, and Leave of Absence, as revised.
13. **Gifts**
(A copy is attached to and made a part of these minutes.)
Accepted gifts to the District, as submitted.
14. **Field Trips and Excursions**
Approved the following field trips funded by donations, as revised:
- 1) Bonita Canyon 6th grade classes to Irvine, California on June 16, 2004 for \$3,075.25;
 - 2) WHS varsity boys basketball team to Lake Tahoe, Nevada, July 8-11, 2004 for \$3,500.00;
 - 3) UHS cross country team to Midpines, California, August 23-27, 2004 for 3,000.00;
 - 4) Irvine Home School 4th-8th grade students to Idyllwild, California, September 13-15, 2004 for \$3,892.00;
 - 5) WHS varsity boys basketball team to Las Vegas, Nevada, December 26-30, 2004 for \$3,500.00;
 - 6) U.S. Stockholm Junior Water Prize winner to Denver, Colorado, June 10-13, 2004 for no cost to IUSD.

Consent Calendar Resolution

On the motion of Member Coven, seconded by Member Kuwabara and carried 3-0 (Student Members Gilman and Kadam voting "Yes"), the Board took the following action on the Consent Calendar Resolution:

RESOLUTION NO. 03-04-58: Authorization of Signatures to Receive Checks from OCDE Courier Services and School Financial Services

Adopted Resolution No. 03-04-58 authorizing signatures to receive checks from Orange County Department of Education Courier Services and School Financial Services.

AYES: Members Coven, Kuwabara, Wallin
NOES: None
ABSENT: Members Choi and McInerney

CFD Consent Calendar

On the motion of Member Kuwabara, seconded by Member Coven and carried 3-0, the Board, acting as the governing body of Community Facilities Districts No. 86-1, No. 01-1 and No. 03-1, took the following action on the amended CFD Consent Calendar:

1. **Change Order No.1 – Irvine High School – Gymnasium**
Approved Change Order No. 1 in the amount of \$22,680.22 to Robert Clapper Construction Services for the Gymnasium project at Irvine High School. The revised contract amount to be \$5,806,680.22. No change to the completion date.
2. **Additional Funding Authorization – Civil Engineering Services – Quail Hill (Alderwood Basics+) Elementary School**
Approved reimbursement in the amount of \$800.00 to RHA Engineering, Inc. for the application fee paid to the City of Irvine for the filing of the plans for plan check.
3. **Consultant Services for School Sites – Phase 1 Study for Northern Sphere**
Authorized the Deputy Superintendent of Business Services to enter into a contract with Advanced Environmental Concepts Inc. to perform a Phase 1 Preliminary Environmental Assessment at Planning Area's 1, 5B, 6A, 6B, 9A and 9B for a fee of \$16,000.00.
4. **Architectural Services for Miscellaneous Projects**
Authorized the Deputy Superintendent of Business Services to enter into a contract with HMC Group to perform on call architectural services for a fee not-to-exceed \$90,000, plus reimbursable expenses.
5. **Award Contract – Quail Hill (Alderwood Basics+) Elementary Site Project**
Authorized the Deputy Superintendent of Business Services to enter into contract with Action Sheet Metal for Category #9.
6. **Construction Management Services for the University High School Joint-use Classroom Building Project**
Authorized the Deputy Superintendent of Business Services to enter into a contract with C.W. Driver for construction management services for the UHS/OCDE joint-use classroom project for a fee of \$598,000.

ITEMS REMOVED FROM CONSENT CALENDARS

Receive Bids/Award Contract – Woodshop Tenant Improvement – Irvine High School

Speaking to the topic:

John Haw, 4199 Campus Drive 92612 (legal counsel representing Atek Engineering)

Deputy Superintendent Vern Medeiros clarified the bid process and advised a review by legal counsel had been completed.

On the motion of Member Kuwabara, seconded by Member Coven and carried 3-0, the Board, rejected the bid from Atek Engineering & Construction as non-responsive, approved the award of the contract to Big West Construction as the lowest responsive and responsible bidder, and authorized the Deputy Superintendent of Business Services to enter into a contract with Big West Construction for the Woodshop Tenant Improvement project for Irvine High School in the amount of \$359,400.00, pending verification of appropriate insurance and credentials.

Item of Business

(A written report was included with the agenda and is on file in the District Office.)

Administrative Regulation 5117: Interdistrict Attendance Permits

Superintendent Waldfogel reviewed the proposed Administrative Regulation regarding Interdistrict Attendance Permits, designed to provide a basis for consistent and equitable decisions relative to interdistrict attendance requests.

Following discussion of various aspects and impacts of the proposal, the Board took the following action.

On the motion of Member Kuwabara, seconded by Member Coven and carried 3-0, the Board approved Administrative Regulation 5117: Interdistrict Attendance Permits for first reading, with direction to revise for second reading to incorporate 1) first priority to attendance area residents, and 2) completion of the current school year only for students who move during the course of the year.

Oral Communication

Tom Carr, 5041 Bordeaux, representing Big West Construction, advised that the company does carry appropriate Workers Compensation insurance.

Adjournment

There being no further Board of Education business, the meeting was adjourned at 8:40 p.m.

Sharon Wallin
Acting President

Dean Waldfogel
Superintendent