

## **MEETING MINUTES**

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Irvine Unified School District Administration Center  
5050 Barranca Parkway, Irvine, CA 92604  
5:45 PM Closed Session / 6:30 PM Regular Meeting

### **Voting Members**

Lauren Brooks, Board Member  
Jeff Kim, Board Clerk  
Katie McEwen, Board President  
Connie Stone, Board Member  
Cyril Yu, Board Member

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#### **1. CALL TO ORDER**

President McEwen called the meeting to order at 6:31 p.m.

#### **2. CLOSED SESSION PUBLIC COMMENTS**

Closed Session was not held. Therefore, there was no Closed Session Public Comments.

#### **3. CLOSED SESSION**

Closed Session was not held. Therefore, there was no Closed Session Public Comments.

- a. Public Employee(s) Discipline/Dismissal/Release/Resignation [Government Code Section 54957]**

#### **4. ADJOURN TO CLASSIFIED EMPLOYEES OF THE YEAR RECEPTION - 6:00 PM**

#### **5. RECONVENE REGULAR MEETING - 6:30 PM**

President McEwen called the meeting to order at 6:31 p.m.

#### **6. PLEDGE OF ALLEGIANCE / ROLL CALL**

The Pledge of Allegiance to the Flag of the United States of America was led by Student Member Kobi Tran.

##### Members Present:

Lauren Brooks  
Jeff Kim  
Katie McEwen  
Connie Stone  
Cyril Yu

##### Student Members Present:

Ishaan Gaikwad, Irvine High School  
Charlotte Pham, Woodbridge High School  
Kobi Tran, Portola High School  
Chloe Tsai, University High School  
Zaira Ulmer, Northwood High School

Staff Present:

Cassie Parham, Superintendent of Schools

John Fogarty, Assistant Superintendent, Business Services

Eamonn O'Donovan, Assistant Superintendent, Human Resources

Raiana Chavez, Executive Assistant to the Superintendent

**7. REPORT OF CLOSED SESSION DISCUSSION / ACTION**

President McEwen reported that Closed Session was not held.

**8. ADOPTION OF AGENDA**

Adopt agenda, as presented.

Motion made by: Cyril Yu

Motion seconded by: Jeff Kim

Voting:

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Connie Stone - Yes

Cyril Yu - Yes

**9. SPECIAL PRESENTATIONS / RECOGNITIONS**

**a. Classified Employees of the Year - 2025**

Minutes:

Human Resources Director, Susan Kemp, provided an overview of the rigorous selection process for Classified Employees of the Year. CSEA Labor Relations Representative, Porter Hughes, provided comments and read comments by CSEA Chapter 517 President, Gus Talamantes, which reported on the significant contributions of classified staff to the District.

Board members recognized the 2025 Classified Employees of the Year for their exemplary service to the District:

Brett Burda, Administrative Assistant for Information Technology

Ken Kafton, Lead Press Operator in the Publication Services Department

Jennifer Martinez, Special Education Instructional Assistant at Brywood Elementary

Ishwarya Thyagarajan, Special Education Instructional Assistant at Portola Springs Elementary

Monica Yang, College and Career Technician at Portola High School

**b. Student Board Members - 2025**

Minutes:

Board members recognized the 2024-25 Student Board members and the Board expressed appreciation for their active engagement and student-oriented perspective.

Ishaan Gaikwad, Irvine High School

Charlotte Pham, Woodbridge High School

Kobi Tran, Portola High School

Chloe Tsai, University High School

Zaira Ulmer, Northwood High School

### **c. IUSD Student Spotlight**

Minutes:

Keith Tuominen, Executive Director of Secondary Education, shared information regarding the Advancement Via Individual Determination (AVID) program. The mission of the AVID program is to close the opportunity gap by preparing all students for college and career readiness and success in a global society. Keith shared the AVID college and career readiness framework, detailed the evolution of the program, and outlined future plans. The AVID program started in the 2022-23 school year at four District schools, offering four electives. It has currently expanded to be offered at 14 District schools, with 19 electives. By the start of the 2026-27 school year, the program is projected to be at 16 schools, with a total of 27 elective courses.

Jenny Thai, AVID Counselor on Special Assignment, highlighted the program's accomplishments, including Jeffrey Trail Middle School, Irvine, and San Joaquin High Schools being named AVID Certified Schools, with Plaza Vista School named an AVID Emerging School. She then shared positive feedback from students and parents, indicating that students' grades have improved and parents have noted an increased confidence in their students' abilities.

Next, Jenny recognized the AVID Standout students, then introduced students who shared their experiences and successes in the program: Lila Otani (8th grader at Plaza Vista School), Noah Nguyen (8th grader at Beacon Park School), Tanya Jain (12th grader at San Joaquin High School), and Sam Taleghani (12th grader at Irvine High School).

John Valerie, an AVID teacher at Irvine High School who was part of the initial pilot, then shared his personal experience with the AVID program and in supporting his students. In closing, Keith thanked the Board for their continued support of the AVID program and its students.

Board members recognized and appreciated the AVID program, students, and teachers for their efforts in the successful pilot and expansion of the program.

## **10. PUBLIC COMMENTS**

Minutes:

Bianca Wilkerson addressed the Board regarding Army events and benefits.

## **11. STUDENT BOARD MEMBER REPORTS**

Minutes:

Student Board Members Ishaan Gaikwad, Charlotte Pham, Kobi Tran, Chloe Tsai, and Zaira Ulmer reported on school activities.

## **12. SUPERINTENDENT'S REPORT**

Minutes:

Superintendent Parham began her report by expressing appreciation to the Student Board Members for sharing their voices and student perspectives throughout the year. She noted that in addition to the many activities happening at our schools, May is Mental Health Awareness Month, serving as a good reminder to reach out for support when feeling overwhelmed or sad. She emphasized that mental health resources are available on the District website year-round. May is also Classified Staff Appreciation Week, and she acknowledged that the classified staff are the backbone of the District. She reported on attending several events, including the ITA Retirees' celebration, the Indication Colloquium for new teachers, and the 3rd annual Honors Art Show. She proudly announced that for the 14th consecutive year, IUSD has been named one of the Best Communities for Music Education by

the NAMM Foundation. To meet the diverse needs of all students, the District is launching an asynchronous independent study program through IVA. An informational meeting about this new program will be held this Thursday. She reminded that the Communications Survey remains open for input to help the District learn how best to communicate with our families. She also acknowledged last week's Facilities Study Session and expressed appreciation to the Facilities staff for their excellent stewardship of Measure E funds and projects. In closing, she thanked everyone who had reached out to congratulate her on her new position.

### **13. BOARD MEMBER ANNOUNCEMENTS AND ACKNOWLEDGMENTS**

Minutes:

Board members Brooks, Kim, McEwen, Stone, and Yu provided updates on their school visits, conference attendance, other responsibilities, and participation in various meetings and activities.

### **14. CONSENT CALENDAR**

Approve Consent Calendar Item Nos. 15.a. – 19.b.

Motion made by: Cyril Yu

Motion seconded by: Jeff Kim

Voting:

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Connie Stone - Yes

Cyril Yu - Yes

### **15. CONSENT CALENDAR - Business Services**

- a. Check Register Report
- b. Contract Services Action Report 2024-25/12
- c. Purchase Order Detail Report
- d. Authorize the Utilization of California Multiple Award Schedule (CMAS) Contract No. 4-25-04-1040 for Hardware Store Products
- e. Exercise Option to Extend the Contracts for Bid No. 22/23-02TS, Overflow Transportation Services
- f. Exercise Option to Extend the Contracts for Bid No. 22/23-03TS, Activity Trip Transportation Services
- g. Exercise Option to Extend the Contracts for Bid No. 23/24-01NS, South Orange County Purchasing Group - Processed Commodity, Commercial, Snack & Beverage Products

### **16. CONSENT CALENDAR - Education Services**

- a. Field Trips and Excursions
- b. Participation in Outdoor Education Science Camps for the 2025-26 School Year

### **17. CONSENT CALENDAR - Human Resources**

- a. Certificated Personnel Action Report 2024-25/12
- b. Classified Personnel Action Report 2024-25/12

### **18. CONSENT CALENDAR - Information Technology**

- a. Authorize the Utilization of Education Technology Joint Powers Authority (Ed Tech JPA) Master Contract for the Purchase of Assessment Platforms
- b. Authorize an Extension in the Utilization of California Network and Telecommunications (CALNET) Contract for the Purchase of Voice and Data Services – AT&T

#### **19. CONSENT CALENDAR - Special Education**

- a. Special Education Settlement Agreement(s)
- b. Special Education Reimbursement(s)

#### **20. CONSENT CALENDAR RESOLUTIONS - Roll Call**

Approve Consent Calendar Resolution Item Nos. 20.a. – 20.c.

Motion made by: Cyril Yu

Motion seconded by: Lauren Brooks

Voting:

Lauren Brooks - Yes  
 Jeff Kim - Yes  
 Katie McEwen - Yes  
 Connie Stone - Yes  
 Cyril Yu - Yes

- a. Resolution No. 24-25-36: Regarding Employment of Short-Term Employees
- b. Resolution No. 24-25-37: Preliminarily Approving the Engineer's Report for the Levy and Collection of Assessments within the Irvine Unified School District Recreation Improvement and Maintenance District for Fiscal Year 2025-26
- c. Resolution No. 24-25-38: Declaring an Intention to Levy and Collect Assessments within the Irvine Unified School District Recreation Improvement and Maintenance District for Fiscal Year 2025-26 Pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code and as Provided by Article XIIID of the California Constitution, and Appointing a Time and Place for a Public Hearing

#### **21. FACILITIES CONSENT CALENDAR**

Approve Facilities Consent Calendar Item Nos. 21.a. – 21.f.

Motion made by: Lauren Brooks

Motion seconded by: Cyril Yu

Voting:

Lauren Brooks - Yes  
 Jeff Kim - Yes  
 Katie McEwen - Yes  
 Connie Stone - Yes  
 Cyril Yu - Yes

- a. Architectural Services for Measure E Series 4 – New Performing Arts Center at University High School - Amendment No. 1
- b. Authorization to Lease Two (2) Relocatable Classroom Buildings at Eastshore Elementary School
- c. Authorization to Lease Two (2) Relocatable Classroom Buildings at Westpark Elementary School

- d. Receive Bids/Award Contracts – Cadence Park School Classroom Villa 2024 - Increment No. 1
- e. Receive Bids/Award Contracts – Sierra Vista Middle School Relocatable Classrooms - Summer 2025
- f. Change Order Requests for Portola High School Expansion – Phase 2

## **22. ITEMS REMOVED FROM THE CONSENT CALENDAR**

## **23. ITEMS OF BUSINESS**

### **a. Irvine Public Schools Foundation Funding Priorities 2025-26**

Approve the submission of a formal request to the Irvine Public Schools Foundation for the 2025-26 school year funding priorities, as described.

Motion made by: Lauren Brooks

Motion seconded by: Connie Stone

Voting:

Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Connie Stone - Yes  
Cyril Yu - Yes

### **b. Public Employee Contract Approval - Assistant Superintendent of Education Services**

After orally reporting a summary recommendation for the final action on compensation and benefits, accept the Superintendent's recommendation to approve the contract for Stan Machesky as Assistant Superintendent of Education Services, effective July 1, 2025 through June 30, 2028.

Motion made by: Lauren Brooks

Motion seconded by: Jeff Kim

Voting:

Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Connie Stone - Yes  
Cyril Yu - Yes

## **24. PUBLIC COMMENTS**

## **25. CLOSED SESSION (AS NECESSARY)**

## **26. ADJOURNMENT**

The meeting was adjourned at 9:03 p.m.

Motion made by: Cyril Yu

Motion seconded by: Connie Stone

Voting:

Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Connie Stone - Yes  
Cyril Yu - Yes