

# ***Irvine Unified School District***

*Irvine, California*

## ***Board of Education Minutes of Regular Meeting May 20, 2003***

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### ***Call to Order***

The Regular Meeting of the Board of Education was called to order by President Kuwabara at 5:35 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, CA.

### ***Roll Call***

#### **Members Present:**

Steven Choi, Debbie Coven, Carolyn McInerney, Sharon Wallin, Sue Kuwabara

#### **Members Absent:**

None

### ***Closed Session***

The Board adjourned to Closed Session at 5:37 p.m.

#### **Student Discipline Issue**

The Board discussed one student discipline issue.

#### **Conference with Legal Counsel: Anticipated Litigation**

This item was removed from the agenda.

#### **Public Employee Appointments**

The Board met with new administrative appointees for the 2003-04 school year: Nancy Bower, who will be assigned as principal of Meadow Park; Erica Hoegh, who will be assigned as principal of Eastshore Elementary; and Terry Walker, who will be assigned as Teacher on Special Assignment (TOSA) for Human Resources.

#### **Public Employee Performance Evaluation: Superintendent/Deputy Superintendents/Assistant Superintendents**

On the motion of Member McInerney, seconded by Member Wallin and carried 5-0, the Board approved the Superintendent's Performance Evaluation for 2002-03, and contract extension effective July 1, 2003 through June 30, 2005.

On the motion of Member Choi, seconded by Member McInerney and carried 5-0, the Board approved a contract for Asst. Superintendent Leah Laule through June 30, 2005, and contract extensions for Deputy Superintendents Sue Long and Vern Medeiros effective July 1, 2003 through June 30, 2005.

### ***Reconvene Regular Meeting***

President Kuwabara reconvened the meeting at 7:00 p.m. and reported on the discussion in Closed Session.

#### **Student Discipline Issue**

On the motion of Member McInerney, seconded by Member Wallin and carried 4-0-1 (President Kuwabara abstaining), the Board expelled Student No. 004013 for violation of Ed. Code Sections 48900(c) and 48900(j), through January 26, 2004, with immediate suspension of the expulsion, allowing the student to return to the District with probationary status .

### ***Pledge of Allegiance***

The Pledge of Allegiance to the Flag of the United States of America was led by Member McInerney and was followed by a moment of silence in memory of alumna Jackie Wiemer, IHS Class of '93.

### ***Roll Call***

#### **Members Present:**

Steven Choi, Debbie Coven, Carolyn McInerney, Sharon Wallin, Sue Kuwabara

#### **Members Absent:**

None

#### **Student Members Present:**

Jon Akutagawa, Mairin Charles, Marissa Gilman, Annie Pestolesi

#### **Student Members Absent:**

Allison Howard, Nathan Jacobs

#### **Staff:**

Dean Waldfogel, Superintendent  
Sue Long, Deputy Superintendent, Human Resources  
Vern Medeiros, Deputy Superintendent/Chief Financial Officer  
Don Chadd, Asst. Superintendent, Facilities, Operations and Planning  
Leah Laule, Asst. Superintendent, Education Services  
Lee Brooks, Executive Assistant to the Superintendent

#### **Other Staff:**

Nancy Bower, Karen Brown, Anne Caenn, Janelle Cranch, Mary Cliff, Jeanie Fritzsche, Glee Anne Jeffries, Dennis Gibbs, Pat Gibson, Erica Hoegh, Joe Hoffman, Ken Horner, Bev Huff, Stan Machesky, Nancy Melgares, Kris Moore, Tammera Parham, Mark Sontag, Sandra Rushing, Terry Walker, Melodee Zamudio

#### **Video Production Services:**

Mike McIntyre, Teleios Services

### ***Approval of Minutes***

On the motion of Member McInerney, seconded by Member Coven and carried 5-0, the Board approved the Minutes of the Regular Meeting of April 10, 2003, as presented.

### ***Adoption of the Agenda***

On the motion of Member Wallin, seconded by Member Coven and carried 5-0, the Board adopted the agenda, as amended:

- REMOVE Item 2b, *Conference with Legal Counsel: Anticipated Litigation*
- ADD Addendum to Item 11k, *Certificated Personnel Action Report 2002-03/14*
- ADD Addendums 1 & 2 to Item 11m, *Field Trips, Tours and Excursions*
- REVISE Page 1 of Attachment to Item 13d, *Annual Review of District-wide Continuous Improvement Efforts 2003-04*
- REVISE Item 14b, *Purchase of the Future Turtle Ridge School Site (Planning Area 27)*

Items Removed from Consent Calendars for discussion and separate action:

- Item 11d, *Accommodations for English Learners During Star Testing*
- Item 11e, *Submission of the Irvine Unified School District Local Education Agency Plan*

### ***Special Presentation/Recognitions***

#### **OCTFCU "2003 Member Advocate" Award to Janelle Cranch**

Lori Segal, Senior Vice President, Member and Team Relations for the Orange County Teachers Federal Credit Union, presented the "2003 Member Advocate" award to Janelle Cranch for her work in providing information regarding Credit Union services to local CSEA members.

#### **Brywood Elementary School Donation to the Irvine Public Schools Foundation**

Principal Pat Gibson introduced Brywood Student Council Members Max Shatzen, Derrick Pena, Christy Leung, James Hartshorne, and Christine Kilicarslan, who presented a check in the amount of \$4,000 to Chief Executive Officer Tim Shaw of the Irvine Public Schools Foundation in support of class size reduction at grade 3.

#### **Irvine Teachers Association Scholarships**

Irvine Teachers Association President Anne Caenn announced the "2003 ITA Scholarship Winners:"

##### Students Entering the Education Profession

Erin Steele - NHS

##### Carrie Valderrama Memorial Scholarship

Kevin Beck - WHS

Jessica Butler - Estancia H.S.

Nicholas Gerakos - UHS

Robert Hanley - Newport Harbor H.S.

Cori Hillman - El Toro H.S.

Amy Klenk - NHS

Jennifer Marquand - UHS

Annie Pestolesi - NHS

Alexandra Phelps - Laguna Beach H.S.  
Jillian Walls - El Toro H.S.

Venture Scholarship

Travis Bain - Creekside H.S.  
Brady Couchman - NHS

**Oral Communication**

Bob Tucker, CSEA Labor Representative, expressed appreciation for the positive relationship between the District and CSEA, and requested the Board's consideration of classified service during the current budget crisis.

**Student Board Member Reports**

Student Members Charles, Akutagawa, Pestolesi, and Gilman reported on school activities.

**Superintendent's Report**

Superintendent Waldfoegel reported on current district activities, awards and recognitions, and expressed appreciation to all classified employees for their dedication and service in recognition of Classified Employee Week.

**Announcements and Acknowledgments**

Members Choi, Coven, Wallin, McInerney and Kuwabara reported on school visits, conference attendance, and meeting participation.

**Consent Calendar**

On the motion of Member Wallin, seconded by Member McInerney and carried 5-0 (Student Members Akutagawa, Charles, Gilman, and Pestolesi voting "Yes"), the Board took the following action on the amended Consent Calendar:

1. **Payment for Nonpublic School/Agency Services for Special Education Students**  
Approved the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.
2. **Settlement Agreement as the Result of Due Process Hearing**  
Authorized payments in an amount not to exceed \$42,200 for Case Numbers SN 02-00056 and SN 02-00213 in accordance with the terms of the Settlement Agreement.
3. **Contract for Special Education Related Services**  
Authorized payment for special education related services in an amount not to exceed \$3,425.00.
4. **Purchase Order Detail Report**  
(A copy is attached to and made a part of these minutes.)  
Approved the Purchase Order Detail Report dated May 12, 2003.
5. **Check Register Report**

Ratified issuance of check numbers as listed representing Board authorized purchase orders, invoices and contracts:

District 75, Irvine Unified School District - Numbers 00058529 through 00058997

District 50, Community Facilities District No. 01-1 - Numbers 00001005 through 00001008

District 44, Community Facilities District No. 86-1 - Numbers 00002094 through 00002109

District 41, Irvine Child Care Project - Numbers 00001662 through 00001663

Revolving Cash - Numbers 23818 through 23849

6. **Contract Services Action Report**

*(A copy is attached to and made a part of these minutes.)*

Approved and/or ratified the Contract Services Action Report 2002-03/15 as submitted.

7. **Five Year Deferred Maintenance Plan**

Approved the Five Year Deferred Maintenance Plan as presented.

8. **Classified Personnel Action Report**

*(A copy is attached to and made a part of these minutes.)*

Approved and/or ratified the Classified Personnel Action Report 2002-03/15 as submitted for Employment, Retirements, Resignations and Separations.

9. **Certificated Personnel Action Report**

*(A copy is attached to and made a part of these minutes.)*

Approved and/or ratified the Certificated Personnel Action Report 2002-03/14 as amended for Employment, Resignations, Retirement, and Leaves of Absence.

10. **Gifts**

*(A copy is attached to and made a part of these minutes.)*

Accepted gifts to the District as submitted.

11. **Field Trips, Tours and Excursions**

Approved and/or ratified the following field trips funded by donations:

- 1) Eastshore 6<sup>th</sup> grade classes to San Diego, California on May 9, 2003 for \$1,800.00;
- 2) NHS senior class/ASB to Valencia, California on June 2, 2003 for \$13,300.00;
- 3) NHS Honors Spanish classes to Santa Ana, California on June 3, 2003 for \$1,390.00;
- 4) Eastshore students and staff (entire school) to Costa Mesa, California on June 4, 2003 for \$2,000.00;
- 5) Bonita Canyon 4<sup>th</sup> grade classes to Los Angeles, California on June 12, 2003 for \$1,105.00;
- 6) WHS boys basketball team to Lake Tahoe, California/ Nevada, July 7-10, 2003 for \$4,000.00.;
- 7) WHS cheer squad to San Diego, California, July 17-20, 2003 for \$12,000.00;
- 8) UHS ASB officers to Orange, California on May 21, 2003 for \$1,000.00;
- 9) NHS environmental science students to Irvine, California on May 29, 2003 for \$425.00.

12. **Appointment of CIF League Representatives – 2003-2004**

Approved the following individuals to serve as the 2003-2004 CIF league representatives for the schools indicated: Gail Richards - Irvine High School; Tony Ferruzzo - Northwood High School; Diana Schmelzer - University High School; Tom Nelson - Woodbridge High School.

**CFD Consent Calendar**

On the motion of Member Wallin, seconded by Member Choi and carried 5-0, the Board, acting as the governing body of Community Facilities Districts No. 86-1 and No. 01-1, took the following action on the CFD Consent Calendar:

1. **Adoption of a Draft Final Preliminary Endangerment Assessment for the Harvard / Barranca K-8 Elementary School**  
Having considered all written and verbal public comments and responses, adopted the draft final preliminary endangerment assessment for the Harvard / Barranca K-8 elementary school.
2. **Notice of Completion – Category #13-Specialties – Oak Creek Elementary School Project**  
Accepted Category #13-Specialties at the Oak Creek Elementary School project as complete, subject to completion of the punch list, and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.

### ***Items Removed from Consent Calendars***

#### **Accommodations for English Learners During Star Testing**

Member Choi requested clarification regarding special accommodations for testing and the process to disseminate information to parents regarding exempting students from testing.

On the motion of Member Choi, seconded by Member McInerney and carried 5-0, the Board approved the use of STAR Category 2 accommodations for English Learners in California public schools less than 12 months who perform at Level 1 or Level 2 on the California English Language Development Test (CELDT).

#### **Submission of the Irvine Unified School District Local Education Agency Plan**

Member Choi requested clarification regarding the focus and intended outcome of the five year plan .

The Board expressed interest in a Study Session to review the specific requirements of "No Child Left Behind" legislation.

On the motion of Member Choi, seconded by Member McInerney and carried 5-0, the Board approved the submission of the Local Education Agency Plan to the California Department of Education to fulfill state and federal requirements of a Local Education Agency Plan focused on raising academic performance for all students.

### ***Items of Business***

*(Written reports were included with the agenda and are on file in the District Office.)*

#### **Budget Cuts**

Deputy Superintendent Vern Medeiros reported on the process and assumptions used in developing the proposed District Preliminary Cut List. Superintendent Waldfogel provided an overview of the Governor's May Revise proposal and reviewed the Preliminary Cut List, including a recommended deferral of \$1.7 million in cuts until the fall of 2004.

The Board discussed the impacts of pending class size reduction legislation, the possibility of an increase in federal special education funding, the probable loss of equalization, and categorical program cuts.

On the motion of Member McInerney, seconded by Member Coven and carried 5-0 (Student Members Akutagawa, Charles, Gilman, and Pestolesi voting "Yes"), the Board approved the deferral of \$1.7 million of the proposed \$4.5 million cuts, therefore, cutting the General Fund Budget by \$2.8 million.

### **RESOLUTION NO. 02-03-36 Eliminating Positions and Ordering Layoffs in the Classified Service Due to Lack of Work and Lack of Funds**

Deputy Superintendent Sue Long advised that based on the grim state budget picture, the District must plan for the worst case scenario, necessitating the need for a classified layoff.

Speaking to the topic:

Janelle Cranch, CSEA President

On the motion of Member McInerney, seconded by Member Wallin and carried 5-0, the Board adopted Resolution No. 02-03-36 Eliminating Positions and Ordering Layoffs in the Classified Service due to Lack of Work and Lack of Funds, thereby authorizing the Superintendent or his designee to identify the individuals within these classifications for layoff and to proceed with the reduction in force process.

AYES: Members Choi, Coven, McInerney, Wallin, Kuwabara

NOES: None

ABSENT: None

### **Recess**

President Kuwabara called for a recess at 9:05 p.m. and reconvened the meeting at 9:17 p.m.

### **RESOLUTION NO. 02-03-37: Authorizing the Borrowing of Funds for Fiscal Year 2003-04 and the Issuance and Sale of a 2003-04 Tax and Revenue Note (TRAN) Therefor in an Amount Not to Exceed \$16,000,000; Participation in the South Coast Local Education Agencies Pooled Tax and Revenue Anticipation Note Program; and Requesting the Board of Supervisors of the County to Issue and Sell Said Note**

On the motion of Member Wallin, seconded by Member Coven and carried 5-0, the Board adopted Resolution No. 02-03-37 authorizing issuance, approving the Official Statement, and pledging revenues and entering into certain tax covenants in connection with the 2003-04 Tax and Revenue Anticipation Note (TRAN).

AYES: Members Choi, Coven, McInerney, Wallin, Kuwabara

NOES: None

ABSENT: None

### **Annual Review of District-wide Continuous Improvement Efforts 2003-04**

Assistant Superintendent Leah Laule reported on the 2003-04 Continuous Improvement Efforts, which are reviewed by the Curriculum Council on an annual basis to provide direction for schools over a 5-10 year period.

On the motion of Member Wallin, seconded by Member Choi and carried 5-0, the Board approved the Continuous Improvement Efforts for 2003-2004 in the areas of: *Classroom Practices, and School and District Practices in Curriculum, Instruction, Assessment for Continuous Improvement, Assessment for Accountability, Mathematics, Reading/Language Arts, Science, History/Social Science, Developing People and Building Community, Linking Student Work to Careers, Technology, English Learners Program, Students with Special Needs, and Parents as Partners*, as revised, and expressed appreciation to the members of the Curriculum Council for their work.

### **Modified Effectiveness Criteria for Categorical Programs**

On the motion of Member Choi, seconded by Member Coven and carried 5-0, the Board approved the proposed modified effectiveness criteria for the following consolidated programs: School Improvement Program (SIP), Title

I and Title V of No Child Left Behind, limited English proficient students (Emergency Immigrant Assistance), Special Education and GATE.

**Second Reading: High School Textbook Adoption 2003-04**

On the motion of Member McInerney, seconded by Member Wallin and carried 5-0, the Board approved for second reading the proposed additions to the 2003-04 *IUSD High School Textbook Catalogue*.

**Second Reading and Adoption: Proposed Board Policy No. 5116 and Administrative Regulation – School Attendance Boundaries**

On the motion of Member McInerney, seconded by Member Wallin and carried 5-0, the Board approved for second reading and adoption proposed Board Policy No. 5116 – School Attendance Boundaries, as revised.

**Second Reading and Adoption: Proposed Revision to Board Policy No. 6153 – Field Trips and Excursions**

On the motion of Member McInerney, seconded by Member Wallin and carried 5-0, the Board approved for second reading and adoption proposed revision to Board Policy No. 6153 – Field Trips and Excursions.

**First Reading: Proposed Revisions to Board Policy No. 3140 – Internet Privacy Policy**

On the motion of Member Choi, seconded by Member McInerney and carried 5-0, the Board approved for first reading proposed revisions to Board Policy No. 3140 – Internet Privacy Policy.

**First Reading: Proposed Board Policy 5022 – Student and Family Privacy Rights**

On the motion of Member McInerney, seconded by Member Coven and carried 5-0, the Board approved for first reading proposed Board Policy No. 5022: Student and Family Privacy Rights.

**First Reading: Proposed Board Policy 5111(a) – Admission/Residency**

On the motion of Member McInerney, seconded by Member Coven and carried 5-0, the Board approved for first reading proposed Board Policy 5111(a): Admission/Residency.

**First Reading: Proposed Revisions to Board Policy No. 5125 – Pupil Records**

On the motion of Member McInerney, seconded by Member Coven and carried 5-0, the Board approved for first reading proposed revisions to Board Policy No. 5125: Pupil Records.

**First Reading: Proposed Board Policy No. 6171 – Title I Programs**

On the motion of Member McInerney, seconded by Member Coven and carried 5-0, the Board approved for first reading proposed Board Policy No. 6171: Title I Programs.

**First Reading: Proposed Board Policy No. 6173 – Education for Homeless Children**

On the motion of Member McInerney, seconded by Member Wallin and carried 5-0, the Board approved for first reading proposed Board Policy No. 6173 – Education for Homeless Children.

**First Reading: Proposed Board Policy No. 6174 – English Language Learners**

On the motion of Member Choi, seconded by Member Coven and carried 5-0, the Board approved for first reading proposed Board Policy No. 6174 – English Language Learners.



## ***CFD Items of Business***

### **Purchase of Future Quail Hill School Site (Planning Area 17)**

Member Choi requested clarification regarding the property appraisal process.

On the motion of Member McInerney, seconded by Member Coven and carried 5-0, the Board, acting as the governing body of Community Facilities District No. 01-1, authorized the Deputy Superintendent/CFO to purchase the future school site at Quail Hill for \$36,525,000.

### **Purchase of Future Turtle Ridge School Site (Planning Area 27)**

On the motion of Member Wallin, seconded by Member Coven and carried 5-0, the Board, acting as the governing body of Community Facilities District No. 01-1, authorized the Deputy Superintendent/CFO to purchase the future school site at Turtle Ridge for \$47,735,000.

## ***Oral Communication***

None

## ***Adjournment***

On the motion of Member Wallin, seconded by Member McInerney and carried 5-0, there being no further Board of Education business, the meeting was adjourned at 10:52 p.m.

Sue Kuwabara  
President

Dean Waldfogel  
Superintendent