

Irvine Unified School District

Irvine, California

Board of Education Minutes of Regular Meeting May 6, 1997

Call to Order

The Regular Meeting of the Board of Education was called to order by President Wakeham at 7:00 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, CA.

Roll Call

Members

Present: Hank Adler, Jeanne Flint, Karen Preston, Mike Regele, Margie Wakeham

Members

Absent: None

Closed Session

The Board adjourned to Closed Session at 7:05 p.m. to discuss a personnel matter.

Reconvene Regular Meeting

President Wakeham reconvened the meeting at 7:40 p.m. and reported on the discussion during closed session. No formal action was taken.

Pledge of Allegiance

The Pledge of Allegiance to the Flag of the United States of America was led by Member Preston and was followed by a moment of silence.

Roll Call

Members

Present: Hank Adler, Jeanne Flint, Karen Preston, Mike Regele, Margie Wakeham

Members

Absent: None

Student

Members

Present: David Hahn, Brooke O'Donnell

Student

Members

Absent: Jed Fenchel

Staff:

Dennis M. Smith, Superintendent
Paul Reed, Deputy Superintendent, Business Services
Sue Long, Deputy Superintendent, Human Resources
Dean Waldfogel, Deputy Superintendent, Curriculum and Instruction
Lee Brooks, Executive Assistant to the Superintendent

Other

Staff: Lynn Bogart, Don Chadd, Mary Cliff, Saeed Emamifar, Moe Farsheed,
Steve Garretson, Dennis Gibbs, Leah Laule, Corinne Loskot, Tim Marsh,
Donna Wilkerson

Video

Techs: Jon Finen, Ken Bishop, Adam Dugan

Approval of Minutes

On the motion of Member Adler, seconded by Member Regele and carried, the Board approved the Minutes of the Continuous Improvement Efforts 1997-98 Workshop of April 15, 1997, and the Minutes of the Regular Meeting of April 15, 1997 as presented.

Oral Communication

None

Special Presentations

Superintendent's Recognition for Outstanding Contributions

Superintendent Smith announced that Colleen Cross, Activities Director at Woodbridge

High School, received a State award from the California Association of Directors of Activities (CADA) for her outstanding leadership and coordination of student activities.

Dr. Smith recognized four outstanding high school students who have been assisting Information Services in a variety of technology areas including web page design, student e-mail, programming, network administration, and the Pentamation system.

Garison Draper - Irvine High School
Thomas Kim - Woodbridge High School
Tolga Tarhan - Irvine High School
Ross Davisson - University High School

Smith expressed the District's appreciation for their significant contributions.

Math and Science Awards

Dorothy Terman, Math and Science Curriculum Coordinator, announced the results of several academic competitions in math and science as follows:

- ▶ *Orange County High School Mathematics Meet* - University High School placed first out of sixteen other competing high schools.
- ▶ *Orange County Mathematics Field Day* (Grades 4-6) - IUSD students won 27 of the 90 awards presented.
- ▶ *42nd Annual Orange County Science and Engineering Fair* (Grades 7-12) - Irvine students won a total of 50 awards with University High School taking the trophy for outstanding high school in the senior division.

PTA Volunteer Hours

Sherry Slunka, President, PTA Council, reported a grand total of 228,764 parent volunteer hours including volunteering in the classroom, shelving books in the library, planning and coordinating school events, participating on committees, and record-keeping. Mrs. Slunka also introduced Kathy Corbett, incoming PTA Council President. In addition, she recognized Monica Bonno for her outstanding leadership and coordination as chairperson of the "Reflections Program." Mrs. Slunka also announced this year's selection of Cory Manjy, Venado Middle School, who won first place in Music and Interpretation of Theme in the national PTA competition.

Adoption of the Agenda

On the motion of Member Flint, seconded by Member Regele and carried, the Board adopted the agenda as amended:

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- MOVE Item 11f , *Contract Services Report* to ITEMS OF BUSINESS - 14h
MOVE Item 11e, *Classified Personnel Action Report* to ITEMS OF BUSINESS - 14i
MOVE Item 11s, *Authorization to Erect Signage at the Woodbridge High School Tennis Courts* to ITEMS OF BUSINESS - 14j

Announcements and Acknowledgements

Member Regele reported on his attendance of the CSBA Legislative Action Conference in Sacramento. He commented on the energized atmosphere due to the positive economic forecast for education. Major topics included facilities and class size reduction with CSBA's position being to fully fund before moving forward to include additional grade levels.

Member Flint reported on her attendance of the CSBA Delegate Assembly in Sacramento. She advised that she hand-delivered 700 letters generated by Irvine's Legislative Action Committee regarding fully funding class size reduction.

Member Flint reported that Coastline ROP had completed their WASC accreditation with high marks.

Flint advised she attended the Irvine Prevention Council meeting and received information from Irvine Police regarding new types of drugs being found in the community.

Member Flint also reported she had visited Turtle Rock Elementary School and commented on the issue of limited parking space.

Member Preston advised she toured Santiago Hills where she was impressed with student use of technology, and El Toro Marine where she observed an all-school reading program. She commented on the caring and warm atmosphere at all Irvine schools.

Preston recognized Dennis Taylor, Westwood Basics Plus, for his leadership in organizing the school musical. She commented on the very talented students who participated and recognized Judy Shafer from the PTA who painted the scenery for the play.

Preston also advised she spoke to the Meadow Park PTA on the topic of "Values."

President Wakeham reported on her attendance of the CSBA Delegate Assembly in Sacramento. She advised that class size reduction issues were addressed and that all districts are struggling with implementation. Mrs. Wakeham remarked on the importance of collaboration and networking between school boards, counties, and cities relative to common issues.

Wakeham reported on the successful joint effort of CSBA and Scholastic Books, who donated

over one million books to California schools.

Wakeham reported on the concern of local boards relative to the County's timely release of Goals 2000 federal funds (school-to-work program) and the possible impact on existing grants.

President Wakeham announced the "Excellence in Teaching Awards Dinner" hosted by the Exchange Club scheduled for Thursday, May 8 at the Irvine Marriott.

Superintendent's Report

Superintendent Smith announced he had been requested to consider a superintendency in Orlando, Florida, and had decided to investigate the opportunity. He reported he was one of two finalists, with the final Board decision due Friday, May 9.

Smith recognized Scott Bowman, Rancho San Joaquin, who received the "1997 Outstanding Middle School Physical Educator Award" from the California Association for Health, Physical Education, Recreation and Dance (CAHPERD - Unit 409).

Smith reported that a joint meeting of the Board of Education and City Council has been scheduled for Monday, June 9, 5:30 p.m., at City Hall.

Dr. Smith reported on the process for the permanent naming of Northwood Point Elementary School, advising nominations for names would be accepted through July 1.

Student Board Members' Report

Student Members Hahn and O'Donnell reported on school activities.

Consent Calendar

On the motion of Member Adler, seconded by Member Preston and carried (Student Members Hahn and O'Donnell voting "Yes"), the Board took the following action on the amended Consent Calendar:

1. Acceptance of Gifts

Accepted the following gifts to the district:

SCIENCE FAIR EXPENSES

Donation: \$100.00

Donor: Irvine Ranch Water District

ATTN: Marilyn Smith
15600 Sand Canyon Avenue
Irvine, CA 92619

SCIENCE EDUCATION PROGRAMS

Donation: \$1,000.00
Donor: Rockwell Semiconductor Systems
Rockwell International Corp.
ATTN: Lori Deal, Human Resources Advisor
4311 Jamboree Road
Newport Beach, CA 92660

BRYWOOD ELEMENTARY SCHOOL

Donation: computer equipment
Donor: Mr. Steve Eckroth
7 Buchanan, Irvine, CA 92620

COLLEGE PARK ELEMENTARY SCHOOL

Donation: Chevy's certificates for student rewards
Donor: Chevy's, ATTN: Darren Miller
4700 Barranca Parkway, Irvine, CA 92606

Donation: computer equipment
Donor: Computer Sciences Corp./Hughes Electronics
ATTN: Lawrence Gordon, Jr.
Disposition Coordinator
P.O. Box 902, Bldg. R41 M.S. K102
El Segundo, CA 90245

Donation: \$600.00
Donor: Lifetouch National School Studios, Inc.
ATTN: Richard K. Owings
700 Picture Drive, Minneapolis, MN 55439

Donation: \$200.00
Donor: MacPherson Enterprises
ATTN: Joe MacPherson, President
23 Auto Center Drive, Tustin, CA 92782

IRVINE HIGH SCHOOL

Donation: \$500.00 Award for Outstanding High School of Orange County
Donor: University of California, Irvine
Science Education Programs

School of Physical Sciences
Irvine, CA 92717-4680

LAKESIDE MIDDLE SCHOOL

Donation: \$150.00
Donor: MacPherson Enterprises
ATTN: Joe MacPherson, President
23 Auto Center Drive, Tustin, CA 92782

RANCHO SAN JOAQUIN MIDDLE SCHOOL

Donation: \$1,116.00
Donor: Irvine Public Schools Foundation
ATTN: Nancy Albers,
Chair, Supplemental Programs
c/o Irvine Unified School District

Donation: computer equipment
Donor: The Keith Companies
ATTN: Hardat S. Khublall, P.E.,
Director, Water Resources
2955 Red Hill Avenue, Costa Mesa, CA 92626

Donation: \$100.00
Donor: MacPherson Enterprises
ATTN: Joe MacPherson, President
23 Auto Center Drive, Tustin, CA 92782

Donation: \$5,000.00
Donor: Wells Fargo Foundation
ATTN: Jonathan Weedman, Asst. Vice Pres.
345 California St., San Francisco, CA 94163

SANTIAGO HILLS ELEMENTARY SCHOOL

Donation: computer equipment
Donor: Bill Hagerman
13 La Paloma Dr., Irvine, CA 92620

Donation: 131 books to school library
Donor: Jill Pana
18 Urbino, Irvine, CA 92620

Donation: \$1,000.00
Donor: I I Stanley Co., Inc., ATTN: Mr. Ito

2660 Barranca Pkwy., Irvine, CA 92714

Donation: 96 books for school library
Donor: Traci Werner
8 Tangerine, Irvine, CA 92620

SOUTH LAKE MIDDLE SCHOOL

Donation: computer equipment
Donor: Toshiba Group
ATTN: Shunki Yatsunami, CEO
9740 Irvine Blvd., Irvine, CA 92618

TURTLE ROCK ELEMENTARY SCHOOL

Donation: laser printer
Donor: Mo Mulligan
31 Urey Court, Irvine, CA 92612

UNIVERSITY HIGH SCHOOL

Donation: \$100.00 for musical
Donor: Susan Brashier
30011 Running Deer
Laguna Niguel, CA 92677

Donation: printer
Donor: Marjie Adcock
14211 Utrillo Dr., Irvine, CA 92714

UNIVERSITY PARK ELEMENTARY SCHOOL

Donation: computer equipment
Donor: KPMG Peat Marwick, ATTN: Julie Rubin
725 S. Figueroa St., Los Angeles, CA 90017

Donation: computer equipment
Donor: David Fliegler
2 Feathergrass, Irvine, CA 92714

VISTA VERDE SCHOOL

Donation: computer equipment and software
Donor: Bill Cogen
17851 Arbor Lane, Irvine, CA 92612

2. **Conference Attendance**

Approved attendance of staff at the out-of-state event listed.

3. **Excursions/Field Trips**

Approved field trips for Eastshore Elementary School, Venado Middle School, Woodbridge High School, Rancho San Joaquin Middle School, and Irvine High School.

Sponsoring School: Eastshore Elementary School
Excursion: Field Trip for 5th and 6th Graders
Destination: San Jose and Monterey, California
Dates: May 20-21, 1997
Participants: 33 students/10 adults
Cost: \$3,795.00

Sponsoring School: Venado Middle School
Excursion: National Junior Honor Society Disneyland Trip
Destination: Anaheim, California
Dates: May 21, 1997
Participants: 65 students/2 adults
Cost: \$1,900.00

Sponsoring School: Woodbridge High School
Excursion: Anatomy and AP Bio Classes Zoo Trip
Destination: San Diego, California
Dates: May 23, 1997
Participants: 40-45 students/3 adults
Cost: \$1,100.00

Sponsoring School: Rancho San Joaquin Middle School
Excursion: Humanities Classes Trip to Medieval Times
Destination: Buena Park, California
Date: June 5, 1997
Participants: 100 students/5 adults
Cost: \$2,500.00

Sponsoring School: Irvine High School
Excursion: Manchester Cross Country Invitational
Destination: Manchester, New Hampshire
Dates: September 18-21, 1997
Participants: 8 students/4 adults
Cost: \$4,000.00

4. **Certificated Personnel Action Report**

(A copy is attached to and made a part of these minutes.)

Approved the Personnel Action Report 1996-97/18 as submitted for Certificated Employment, Resignations and Leaves of Absence.

5. **Payment for Related Services for Special Education Students**
Approved the individual pupil service contract(s) for handicapped student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Agencies, and approve the necessary revision to the budget to pay the District's mandated portion of such contract(s).
6. **Reimbursement to Parent and Attorney Resulting from a Due Process Hearing/Mediation**
Authorized payment to parent in the amount of \$2,500 for compensatory education expenses and \$4,000 in attorney's fees resulting from a mediated Due Process Hearing.
7. **Reimbursement to Attorney Resulting from an Individualized Education Plan Meeting**
Authorized payment to the attorney in the amount of \$600 resulting from a negotiated settlement to avoid further litigation.
8. **Claim for Damages**
Denied the claim for damages on behalf of the named claimant and refer the matter to the District's insurance administrator.
9. **Submission of Academic Volunteer & Mentoring Service Program Proposal**
Approved the submission of the Academic Volunteer and Mentor Service Program proposal to the Governor's Office of Child Development and Education, FY 1997-98, for the purpose of matching an academic mentor to students in need of tutoring and/or educational support.
10. **Submission of 1997-1998 School Violence Reduction Program (SVRP) Grants to the Orange County Department of Education**
Approved the submission of the 1997-1998 School Violence Reduction (SVRP) Grants to the Orange County Department of Education, for the purpose of designing programs to reduce conflict and violence among students and to promote safe school environments.
11. **Submission of Head Start Expansion Grant**
Approved the submission of the Irvine Head Start Expansion Grant for the purpose of expanding preschool and child care services to 4 year old children of low-income families and/or 4 year old children with special needs.
12. **Disposal of Food Service Office Trailer**
Authorized disposal of the food service office trailer by the most efficient means in compliance with the provisions of the California Education Code and IUSD Board Policy.

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13. **Disposal of Surplus Equipment**
Authorized disposal of equipment by sealed bids or by the most efficient means in compliance with the California Education Code and IUSD Board Policy.
 14. **Award Contract for Roof Repairs to Culverdale Elementary School**
Approved award of a contract in the amount of \$259,700 to State Link Construction Incorporated for roof repairs to Culverdale Elementary School.
 15. **Letter of Understanding - The Irvine Company Contribution to District Technology Plan**
Authorized the Superintendent to enter into a "Letter of Understanding" between TIC, IUSD, and IPSF indicating agreement that the remaining TIC donations toward the District's technology plan be directed to IPSF.
 16. **Payment for Sidewalks Surrounding Woodbridge High School Tennis Courts**
Approved payment in the amount of \$11,026.41, representing one-half of the total cost of installation of sidewalks on Meadowbrook, Lake, and Alton, surrounding the Woodbridge High School tennis courts.
 17. **Architectural Services for the IUSD Montessori School at Irvine Valley College**
Authorized the Deputy Superintendent to enter into a contract with Steven F. Jellison Architects to provide necessary architectural services for the future IUSD Montessori School at IVC for an amount not to exceed \$45,000.00.
 18. **Geotechnical Services for the IUSD Montessori School at Irvine Valley College**
Authorized the Deputy Superintendent to enter into a contract with Pacific Soils, Inc. to provide necessary geotechnical engineering services for the future IUSD Montessori School at IVC for an amount not to exceed \$7,000.00.
 19. **Civil Engineering Services for the IUSD Montessori School at Irvine Valley College**
Authorized the Deputy Superintendent to enter into a contract with Wlezien Engineering to provide necessary civil engineering services for the future IUSD Montessori School at IVC for an amount not to exceed \$3,000.00.
 20. **Notice of Withdrawal - Southern California Regional Liability Excess Fund - Joint Powers Authority**
Authorized the Deputy Superintendent of Business Services to serve notice of withdrawal of membership to the Southern California Regional Liability Excess Fund (ReLiEF) Joint Powers Authority, if it is determined to be within the best interest of the District.
 21. **Checks and Purchase Orders**
(A copy is attached to and made a part of these minutes.)
Approved check numbers 89941 through 89971 and 90501 through 92433 for

previously approved purchase orders, contracts and bids and new purchase orders as submitted per 4/28/97 listing.

Consent Calendar Resolution

On the motion of Member Regele, seconded by Member Preston and carried (Student Members Hahn and O'Donnell voting "Yes"), the Board took the following action on the Consent Calendar Resolution:

RESOLUTION NO. 96-97-27: Proclaiming May 19-23, 1997 "Classified School Employee Week"

AYES: Members Adler, Flint, Preston, Regele, Wakeham
NOES: None
ABSENT: None

CFD Consent Calendar

On the motion of Member Regele, seconded by Member Adler and carried, the Board took the following action on the CFD Consent Calendar:

Environmental Consultant Services for the Design of Northwood Point Elementary School

Acting as the governing body of Community Facilities District 86-1, authorized the Deputy Superintendent of Business Services to enter into a contract with LSA to prepare the necessary environmental impact documents for the design of Northwood Point Elementary School, for a fee not to exceed \$8,500.00.

Items of Business

Report on Use of Facilities

(A written report was included with the agenda and is on file in the District Office.)

Paul Reed provided a review of the "Use of Facilities" policy after one year's implementation and identified options for the Board's discussion including: 1) differentiated staffing models or pro-rata rates relative to direct costs to reduce fees in Category A; 2) limiting intensity of use to provide relief on the facilities; 3) prohibiting use of facilities by employees for personal gain (currently addressed in the "Conflict of Interest" policy).

Speaking to the topic:

Keith Koeller - 73 Limewood 92614 (Irvine Youth Basketball League)

On the motion of Member Adler, seconded by Member Wakeham and carried, the Board authorized reduction of fees for Category A users by 50% of the existing rate structure, and directed staff to explore alternate staffing options in an effort to reduce costs effective July 1, 1997.

The Board further directed staff to bring back a modification of the existing "Use of Facilities" policy to address the intensity of use issue and to renotify employees in writing prior to the end of the school year regarding use of facilities for personal gain.

Recess

President Wakeham called a recess at 9:25 p.m. and reconvened the regular meeting at 9:35 p.m.

Annual Review of Districtwide Continuous Improvement Efforts 1997-98

At the Board's request, Dr. Waldfogel provided a presentation for the community's information on the background and process of establishing Districtwide Continuous Improvement Efforts. *(This item was approved by the Board on April 15, 1997.)*

Speaking to the topic:

Paul Harvey - 16 Red Rock 92604

The Board expressed concern about possible student confusion relative to academic honesty in light of the move toward collaborative assignments, and the need to clarify acceptable and unacceptable behavior. The Board requested staff to bring back the "Academic Honesty" policy for review sometime during the summer.

The Board held a lengthy discussion regarding individual school goals and objectives and assessment of student progress, including specific discussion around setting goals and objectives for CTBS scores. Dr. Waldfogel advised this issue is already addressed under the Board adopted "Program Effectiveness Criteria" which states that over a three year period, schools will either maintain or increase basic skills scores.

Continuation of Meeting

On the motion of Member Adler, seconded by Member Preston and carried, the Board agreed

to continue the meeting past 11:00 p.m.

Annual Review of Districtwide Continuous Improvement Efforts 1997-98 (con't.)

President Wakeham suggested that the Board consider a workshop relative to demonstrated progress toward goals, including assessment of the "End of the Year Reports" and content standards sometime during the summer.

Member Adler moved that each school provide a series of goals and objectives for 1997-98, and inclusive (but not exclusive) therein, goals for CTBS scores. The motion failed for lack of a second.

First Reading: Board Policy No. 5120 - Involuntary Student Transfers

(A written report was included with the agenda and is on file in the District Office.)

Dr. Smith provided an overview of the Involuntary Student Transfer policy.

On the motion of President Wakeham, seconded by Member Regele and carried, the Board approved for first reading Board Policy No. 5120 Involuntary Student Transfers.

The Board directed staff to add an appeal process to the Board of Education when the policy is brought back for second reading.

IUSD Governance and Management Guidelines

(A written report was included with the agenda and is on file in the District Office.)

On the motion of President Wakeham, seconded by Member Adler and carried, this item was deferred to the next meeting.

RESOLUTION NO. 96-97-26: Authorize Borrowing of Funds for Fiscal Year 1997-98 and the Issuance and Sale of a 1997-98 Participation in the South Coast Local Education Agencies Pooled Tax and Revenue Anticipation Note Program and Requesting the Board of Supervisors of the County to Issue and Sell Said Note

On the motion of Member Adler, seconded by Member Regele and carried the Board adopted Resolution 96-97-26 authorizing issuance, approving the Official Statement, and pledging revenues and entering into certain tax covenants in connection with the 1997-98 Tax and Revenue Anticipation Note (TRAN).

AYES: Members Adler, Flint, Preston, Regele, Wakeham
NOES: None
ABSENT: None

Quarterly Financial Report [Government Code 53646]

(A written report was included with the agenda and is on file in the District Office).

On the motion of President Wakeham, seconded by Member Regele and carried, the Board accepted the Quarterly Financial Report as presented.

High School Textbook Adoption 1997-98

(A written report was included with the agenda and is on file in the District Office.)

Member Adler expressed a desire to discuss in greater depth the inclusion of *American Democracy in Peril* by Hudson, and Member Preston requested that the Health Advisory Committee review the textbook entitled *Health* by Greenberg.

Then, on the motion of Member Preston, seconded by Member Flint and carried, the Board approved the attached list of recommended titles for inclusion in the IUSD High School Textbook Catalogue, with the exception of *American Democracy in Peril* by Hudson and *Health* by Greenberg.

Contract Services Report

(A copy is attached to and made a part of these minutes.)

On the motion of Member Adler, seconded by Member Regele and carried, the Board approved and/or ratified Contract Services Report 1996-97/18 as submitted.

Classified Personnel Action Report

(A copy is attached to and made a part of these minutes.)

Member Flint requested clarification regarding the procedure for hiring walk-on coaches. Sue Long explained that due to the number of coaches hired at varying times within a season, the collective list is submitted after all information has been received for that season.

Then, on the motion of Member Flint, seconded by Member Regele and carried, the Board approved the Personnel Action Report 1996-97/18 as submitted for Classified Employment, Resignation, and Leaves of Absence.

Authorization to Erect Signage at the Woodbridge High School Tennis Courts

(A written report was included with the agenda and is on file in the District Office.)

Member Preston expressed her disagreement with authorizing this expense in light of other critical needs in the District.

Then, on the motion of Member Preston, seconded by President Wakeham and carried (Member Adler voting "No"), the Board **disapproved** the Deputy Superintendent of Business Services to enter into an agreement with the Woodbridge Village Association for the funding of

appropriate signage for the Woodbridge High School Tennis Courts.

Oral Communication

None

Adjournment

There being no further Board of Education business, the meeting was adjourned at 11:25 p.m.

Margie Wakeham
President

Dennis M. Smith
Superintendent