



## MEETING MINUTES

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### Voting Members

Paul Bokota, Board Member  
Lauren Brooks, Board President  
Jeff Kim, Board Member  
Katie McEwen, Board Member  
Cyril Yu, Board Clerk

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### 1. CALL TO ORDER

President Yu called the meeting to order at 5:46 p.m.

### 2. PUBLIC COMMENTS

Minutes:  
None.

### 3. CLOSED SESSION

The Board adjourned to closed session at 5:49 p.m.

#### a. Challenging Content of Student Records (Pursuant to Education Code section 49070)

Minutes:  
The Board met with a parent and staff member regarding Appeal No. 2023-24-01, challenging content for a student record, per Education Code section 49070. Unable to reach a conclusion, the Board adjourned to Open Session, with a plan to return to Closed Session at the end of the meeting.

### 4. RECONVENE REGULAR MEETING - 6:30 PM

President Yu reconvened the meeting at 6:52 p.m.

### 5. PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE / ROLL CALL

The Pledge of Allegiance to the Flag of the United States of America was led by Member Yu, and was followed by a moment of silence in memory of Woodbridge High School Junior, Jeremiah Kim.

#### Members Present:

Paul Bokota  
Lauren Brooks  
Jeff Kim  
Katie McEwen  
Cyril Yu

Student Members Present:

Mark Kim, University High School  
Gabriel Mutsvangwa, Portola High School  
Shrinidhi Sriram, Woodbridge High School  
Alexis Tran, Irvine High School  
Emily Yokota, Northwood High School

Staff Present:

John Fogarty, Assistant Superintendent, Business Services  
Eamonn O'Donovan, Assistant Superintendent, Human Resources  
Cassie Parham, Assistant Superintendent, Education Services  
Brienne Ford, Assistant Superintendent, Information Technology  
Raianna Chavez, Executive Assistant to the Superintendent

**6. REPORT OF CLOSED SESSION DISCUSSION / ACTION**

President Yu reported on the discussion in Closed Session, including the continuation and return to Closed Session at the end of the meeting.

**7. APPROVAL OF MINUTES**

Approve the minutes of the following meeting(s), as presented:

December 12, 2023 - Regular Meeting

Motion made by: Jeff Kim

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Cyril Yu - Yes

**8. ADOPTION OF AGENDA**

Adopt agenda, as presented.

Motion made by: Paul Bokota

Motion seconded by: Jeff Kim

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Cyril Yu - Yes

**9. PUBLIC COMMENTS**

Minutes:

Heidi addressed the Board regarding Hazel Health.

Madhu Velumani, Katriel Lohrte, and Jasper Beigi addressed the Board regarding LGBTQ rights and support.

Sharon Landers addressed the Board regarding Special Education.

## **10. STUDENT BOARD MEMBER REPORTS**

Student Board Members Mark Kim, Gabriel Mutsvangwa, Shrinidhi Sriram, Alexis Tran, and Emily Yokota reported on school activities.

## **11. SUPERINTENDENT'S REPORT**

No Superintendent's Report was provided.

## **12. ANNOUNCEMENTS AND ACKNOWLEDGMENTS**

Board members Bokota, Brooks, Kim, McEwen, and Yu reported on school visits, conference attendance and meeting participation.

## **13. CONSENT CALENDAR**

Approve Consent Calendar Item Nos. 14.a. - 19.a. with the exception of Item No. 19.b. Accept Donations, pulled by Member Brooks for separate approval.

Motion made by: Katie McEwen

Motion seconded by: Jeff Kim

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Cyril Yu - Yes

## **14. CONSENT CALENDAR - Business Services**

- a. Check Register Report
- b. Contract Services Action Report 2023-24/11
- c. Purchase Order Detail Report
- d. Agreement between Irvine Unified School District and Keenan & Associates on behalf of Southern California Regional Liability Excess Fund
- e. Authorize the Utilization of California Multiple Award Schedule (CMAS) Contract No. 4-19-78-0096A for Parks, Playground and Fitness Equipment, Sporting Goods and Supplies
- f. Authorize the Utilization of California Multiple Award Schedule (CMAS) Contract No. 4-23-11-1017 for Janitorial Supplies and Equipment
- g. Charter Facilities Agreement by and between Irvine Unified School District and Irvine Chinese Immersion Academy
- h. Charter Facilities Agreement by and between Irvine Unified School District and Irvine International Academy

## **15. CONSENT CALENDAR - Education Services**

- a. Field Trips and Excursions
- b. Temporary Athletic Team Coach Certification 2023-24

## **16. CONSENT CALENDAR - Human Resources**

- a. Certificated Personnel Action Report 2023-24/11

- b. Classified Personnel Action Report 2023-24/11

**17. CONSENT CALENDAR - Information Technology**

- a. Exercise Option to Extend the Education Technology Joint Powers Authority (Ed Tech JPA) Master Contract for the Purchase of Assessment Platforms
- b. Exercise Option to Extend the Education Technology Joint Powers Authority (Ed Tech JPA) Master Contract for the Purchase of a Mobile Device Management Solution

**18. CONSENT CALENDAR - Special Education**

- a. Special Education Settlement Agreement(s)
- b. Special Education Reimbursement(s)
- c. Special Education Master Contract(s)

**19. CONSENT CALENDAR - Superintendent**

- a. Conference Attendance
- b. Accept Donations

**20. FACILITIES CONSENT CALENDAR**

Approve Facilities Consent Calendar Item Nos. 20.a. – 20.e.

Motion made by: Paul Bokota

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Cyril Yu - Yes

- a. Receive Bids/Award Bids - Measure E Series 3 – Expansion Project at Culverdale Elementary School Bid Package 18 – Grading, Demo & Relocatable Relocation
- b. Review of Public Information Meeting and Authorization for the Lease and Placement of Three (3) Relocatable Classroom Buildings at Canyon View Elementary School
- c. Review of Public Information Meeting Held and Authorization for the Lease and Placement of Four (4) Relocatable Classroom Buildings at Sierra Vista Middle School
- d. Review of Public Information Meeting Held for the Permanent Classroom Expansion and Placement of Six (6) Relocatable Classroom Buildings at Portola High School
- e. Change Order Requests for the Measure E Series 3 – Expansion Projects at Greentree Elementary School and Santiago Hills Elementary School REBID

**21. ITEMS REMOVED FROM THE CONSENT CALENDAR**

Approve Item No. 19.b. Accept Donations.

Minutes:

Member Brooks expressed her thanks on behalf of the Board to Pacific Life Foundation for the donation to Woodbridge High School.

Motion made by: Lauren Brooks

Motion seconded by: Paul Bokota

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Cyril Yu - Yes

## **22. ITEMS OF BUSINESS**

### **a. Adoption of the 2023-24 Irvine Unified School District Transportation Plan**

Adopt the 2023-24 Irvine Unified School District Transportation Plan, as submitted.

Minutes:

Joe Chapin, Director of Maintenance, Operations, and Transportation, presented the 2023-24 IUSD Transportation Plan, commencing with a review of the plan requirements. These include developing a plan in consultation with stakeholder groups that describes the transportation services provided, with prioritization for low-income individuals and those in Pre-Kindergarten to 6th grade. There is also a requirement to adopt the plan on or before April 1 annually.

He noted that the 2022-23 State Budget designated \$637 million in ongoing funding for Home-to-School Transportation within Prop 98, marking the first increase in transportation funding provided by the state in 10 years. IUSD's estimated transportation expenditures for 2023-24 are expected to be \$7.5 million. IUSD is anticipated to receive \$1.3 million from the State through existing LCFF allocations and \$0.2 million through local fees for transportation. Despite the additional funding of approximately \$2.9 million from the State, transportation continues to be underfunded by approximately \$3.1 million.

Currently, there are 10 general education bus routes and 78 special education bus routes, totaling 88 routes, in addition to 75 individualized service routes, all supporting the transportation of 1,450 students daily. There were 785 bus passes sold, with 11 at reduced costs and 94 free passes. Furthermore, approximately 2,500 field trips and athletic events require student transportation annually. Special Education students are provided transportation services for free, as specified in their Individualized Education Program (IEP).

Administrative Regulation 3540.1 outlines the home-to-school transportation limits, designated as non-transportation zones within a 1.5-mile radius for elementary, 2.5-mile radius for middle school, and 3.0-mile radius for high school students. Service beyond the non-transportation zone may be provided where there is sufficient paying ridership to operate a bus on a cost-neutral basis or where significant safety concerns are present. The provided 10 home-to-school routes include six routes for Turtle Rock Elementary and Rancho San Joaquin Middle Schools, one for Vista Verde School, two for Oak Creek Elementary, and one pilot route for University High School, with the route's cost subsidized by the City of Irvine for the 2023-24 school year. The District subsidized 75% of the cost of routes provided.

An analysis of students residing outside of the non-transportation zones indicated that at the elementary level, approximately 602 or 3% of students attending their school of residency live outside of the non-transportation zone. For middle school, 490 students

or 9% who attend their school of residency reside outside of the non-transportation zone. In high school, 381 or 3% of students attending their school of residency live outside of the non-transportation zone. The total cost of a bus route in 2023-24 is above \$77,000 per bus. To support all students residing outside of the non-transportation zone, 24 bus routes would be needed, costing nearly \$1.4 million to the District at the 75% subsidy coverage rate.

In accordance with the Education Code, homeless youth and unduplicated pupils are provided free transportation as needed, through existing bus routes and/or individualized transportation services. The Orange County Transportation Authority (OCTA) also has a Youth Ride Free Program, which provides schools with OCTA bus passes for students ages 6 to 18. In 2022-23, OCTA had a total boarding count of 33,000 from IUSD issued free passes. That number has increased in the current school year, though the total is not yet available.

Jennifer Payton, Assistant Director of Operations, and Transportation, provided an overview of the Transportation Plan Survey, which returned 1,043 responses, predominantly from parents. Approximately 18% of respondents currently utilize District-provided transportation services. Of those, 64.5% are either dropped off or picked up from school by a parent or drive themselves, and nearly 24% walk or bike to school. Nearly 50% responded that they felt elementary, middle, and high school students can safely wait at a bus stop. Over 75% of respondents stated that they either strongly agree or agree that it is important for IUSD to prioritize transportation services for students in grades TK-6th who reside outside established transportation zones and where significant safety concerns exist. More than 90% of respondents agreed or strongly agreed on the importance of providing accessible transportation services for students with disabilities and those experiencing homelessness. Over 80% either agreed or strongly agreed on the importance of providing free transportation for unduplicated pupils and/or youth experiencing homelessness. When asked about the importance of OCTA Youth Ride Free Bus Passes, more than 75% strongly agreed or agreed. Regarding the use of zero to low emission vehicles, 70% of respondents agreed or strongly agreed.

In conclusion, in addition to the survey questions, 285 open comment responses were provided, with 170 focused on additional transportation services or routes provided by IUSD and 11 focused on routes provided by OCTA or the City of Irvine. Some comments also focused on suggestions for additional crossing guards and walking/bike paths, which were shared with the City of Irvine. Comments also focused on electric bike and scooter safety, distance from home to school, and requests for shorter ride times for transported students. In a review of comparable ride times with other school districts, IUSD is on par or below others.

Board members inquired about providing more safety information to elementary families regarding e-bikes and how parents can opt into transportation services where available.

Motion made by: Lauren Brooks

Motion seconded by: Paul Bokota

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Cyril Yu - Yes

**b. Proposed Additions to the Secondary Course of Study: Grades 7-12 for the 2024-25 School Year**

Approve the proposed additions to the Secondary Course of Study, Grades 7-12 for the 2024-25 school year.

Motion made by: Jeff Kim

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Yes

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Cyril Yu - Yes

**c. Second Interim Report of 2023-24 (AB1200, Chapter 1213, Statutes of 1991)**

Certify the Second Interim Report of 2023-24 as “Positive” based on information presented.

Minutes:

John Fogarty, Assistant Superintendent of Business Services, presented the 2023-24 Second Interim Report, which represents the District's second official revision to the final adopted budget. The report includes actual financial data through January 31, 2024, along with revised projections for the remainder of the fiscal year.

He began by acknowledging the state economy's budget outlook for education. As a result of the postponement of the 2022 personal income tax and corporate tax filings until November 2023, the current year's state budget was developed based on estimated revenues. The Final 2023-24 State Budget includes an estimated \$42 billion in tax collections in November; however, the actual 2022 tax collections came in \$26 billion lower than projections. In addition, based on the reduced revenue collections in 2022, projected 2023 and 2024 tax revenues have now been reduced accordingly. With Proposition 98 operating under Test 1, a reduction in state revenue directly impacts K-12 and Community Colleges funding. With the decline in revenues projected for the current and budget year, the Governor's 2024-25 January Budget proposal recognized and addressed a forecast budget deficit of \$38 billion. The proposal holds Proposition 98 harmless in the current year while recognizing the significant reduction in revenues and impact on education funding in 2022-23; therefore, the Governor's proposal includes a Proposition 98 “maneuver” to address the 2022-23 Proposition 98 reductions without actually reducing funding in the current or budget year. The “maneuver” aims to address the budget deficit by utilizing state reserves as well as the Proposition 98 Rainy Day reserve, other non-K-14 funding reductions, funding delays, deferrals, shifts, and borrowing.

Next, he reviewed the State's general fund revenues, noting that revenue collections are not trending in line with the Governor's projections. The Department of Finance recently reported that tax collections through January 2024 were down approximately \$5.9 billion from what was included in the Governor's January Budget Proposal. The Legislative Analyst's Office is projecting a current year shortfall of \$15.3 billion.

The 2024-25 Governor's January budget proposal includes funding the statutory Cost of Living Adjustment (COLA) projected at 0.76% for the Local Control Funding

Formula (LCFF) and most categorical programs, resulting in a year-over-year ongoing increase of approximately \$6 million for IUSD. This level of COLA funding is insufficient for any school district to pay for annual increases in expenditures related to step and column, pension costs, and special education.

In 2023-24, IUSD grew by 1,200 students; that growth along with the adopted 8.22% COLA provides \$47.4 million in ongoing funding, of which \$32.2 million is unallocated, with the rest reserved for STRS/PERS increases, step and column increases, growth in positions, and increased costs for special education services. With the assumed 0.76% COLA, in 2024-25 the District will still have a shortfall of \$5.3 million to cover the increased expenses.

He then emphasized ongoing challenges and considerations for school districts, including the disproportionate emphasis of the Local Control Funding Formula on districts with high concentrations of disadvantaged students, which IUSD is not, the volatility of state revenues, the impact of increasing pension costs, and challenges associated with one-time funds.

Fogarty reviewed the utilization of new 2022-23 one-time funding of approximately \$51.3 million, which will be utilized through 2025-26, as provided by the Learning Recovery Emergency Block Grant, the Arts, Music, and Instructional Materials Discretionary Block Grant, and other available one-time sources. Distribution of the one-time funds went to Lower Student to Teacher Ratio \$20.7 million, Technology \$9.1 million, additional mental health support \$8.6 million, special education \$5 million, additional education support \$4 million, and summer school \$3.9 million.

In closing, he reviewed the second interim multiyear assumptions, compared the first and second interim general fund unrestricted balances, and provided a financial outlook. Based on current projections, a positive certification is recommended, projecting that the District will be able to meet its financial obligations for the current and subsequent two fiscal years.

Motion made by: Katie McEwen

Motion seconded by: Lauren Brooks

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Cyril Yu - Yes

**d. Irvine Public Schools Foundation Funding Priorities 2024-25**

Approve the submission of a formal request to the Irvine Public Schools Foundation for the 2024-25 school year funding priorities, as described.

Motion made by: Paul Bokota

Motion seconded by: Lauren Brooks

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Cyril Yu - Yes



**e. Public Disclosure of Collective Bargaining Agreement (AB 1200) between the Irvine Unified School District and the Irvine Teachers Association (ITA)**

Accept the Public Disclosure of Collective Bargaining Agreement (AB 1200) between the Irvine Unified School District and the Irvine Teachers Association for salary and related benefits for 2023-24.

Motion made by: Lauren Brooks

Motion seconded by: Katie McEwen

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Cyril Yu - Yes

**f. Public Disclosure of Collective Bargaining Agreement (AB 1200) between the Irvine Unified School District and the Irvine Supervisory Association (ISA)**

Accept the Public Disclosure of Collective Bargaining Agreement (AB 1200) between the Irvine Unified School District and the Irvine Supervisory Association for salary and related benefits for 2023-24.

Motion made by: Lauren Brooks

Motion seconded by: Paul Bokota

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Cyril Yu - Yes

**g. Ratification of the Tentative Agreement between the Irvine Unified School District and the Irvine Teachers Association (ITA) for Salary, Benefits and Certain Contractual Language for 2023-24**

Ratify the Tentative Agreement between the Irvine Unified School District and the Irvine Teachers Association for salary, benefits and certain contractual language for 2023-24.

Motion made by: Lauren Brooks

Motion seconded by: Paul Bokota

Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Cyril Yu - Yes

**h. Salary and Benefits Settlement with the Irvine Supervisory Association (ISA) for 2023-24**

Approve the settlement on salary and benefits with the Irvine Supervisory Association for 2023-24.

Motion made by: Katie McEwen  
Motion seconded by: Lauren Brooks  
Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Cyril Yu - Yes

**i. Salary and Benefits Settlement with the Irvine Administrative Assistants to the Principal (IAAP) for 2023-24**

Approve the settlement on salary and benefits with the Irvine Administrative Assistants to the Principal for 2023-24.

Motion made by: Lauren Brooks  
Motion seconded by: Paul Bokota  
Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Cyril Yu - Yes

**j. Salary and Benefits Settlement with the Irvine Administrators Association (IAA) for 2023-24**

Approve the settlement on salary and benefits with the Irvine Administrators Association for 2023-24.

Motion made by: Lauren Brooks  
Motion seconded by: Paul Bokota  
Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Cyril Yu - Yes

**k. 2024 CSBA Delegate Assembly Election - Region 15**

Cast votes for up to seven (7) CSBA Delegate Assembly candidates.

Minutes:

After much deliberation and consideration, the Board cast votes for CSBA Delegate Assembly candidates:

Lauren S. Brooks (Irvine USD)  
Carol Crane (Newport-Mesa USD)  
Candice (Candi) Kern (Cypress SD)  
Deana Miller (Brea Olinda USD)  
Annemarie Randle-Trejo (Anaheim Union HSD)  
Barbara Schulman (Saddleback Valley USD)  
Jonathan Stone (Tustin USD)

Motion made by: Lauren Brooks  
Motion seconded by: Paul Bokota  
Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Cyril Yu - Yes

### **23. PUBLIC COMMENTS**

Minutes:  
None.

### **24. CLOSED SESSION**

The Board adjourned back to Closed Session at 9:11 p.m. and concluded the Closed Session at 9:43 p.m.

Minutes:

President Yu reported on the discussion in Closed Session, including the motion by Member Yu and second by member McEwen, carried 4-1 with Members Brooks, Kim, McEwen, and Yu voting yes, and Member Bokota voting no, to deny Appeal No. 2023-24-01 and to maintain the challenged records as recorded.

Motion made by: Cyril Yu  
Motion seconded by: Katie McEwen  
Voting:

Paul Bokota - No  
Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Cyril Yu - Yes

### **25. ADJOURNMENT**

The meeting was adjourned at 9:44 p.m.

Motion made by: Paul Bokota  
Motion seconded by: Lauren Brooks  
Voting:

Paul Bokota - Yes  
Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Cyril Yu - Yes