

**Irvine Unified School District**  
Irvine, California

**Board of Education**  
**Minutes of Regular Meeting**  
**February 6, 2001**

**Call to Order**

The Regular Meeting of the Board of Education was called to order by President Preston at 5:30 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, CA.

**Roll Call**

**Members Present:**

Steven Choi, Sue Kuwabara, Carolyn McInerney, Margie Wakeham, Karen Preston

**Members Absent:**

None

**Study Session: School Services of California - CFO Selection Process**

The Board held a study session with Carol Berg, School Services of California, to review the Chief Financial Officer (CFO) selection process including candidate qualifications, interview procedures, anticipated timelines, and compensation.

**Closed Session**

The Board adjourned to Closed Session at 6:07 p.m. to discuss labor negotiations. No action was taken.

**Reconvene Regular Meeting**

President Preston reconvened the meeting at 6:40 p.m. and reported on the discussion in Closed Session.

**Pledge of Allegiance**

The Pledge of Allegiance to the Flag of the United States of America was led by Member Choi and was followed by a moment of silence.

**Roll Call**

**Members Present:**

Steven Choi, Sue Kuwabara, Carolyn McInerney, Margie Wakeham, Karen Preston

**Members Absent:**

None

**Student Members Present:**

Stephanie Chan, Molly Crockett, Edward Kim

**Student Members Absent:**

Nikki Busch (Student Member Busch joined the meeting at 7:20 p.m.)

**Staff:**

Patricia Clark White, Superintendent

Sue Long, Deputy Superintendent, Human Resources

Dean Waldfogel, Deputy Superintendent, Curriculum and Instruction

Edward Zemla, Chief Financial Officer

Lee Brooks, Executive Assistant to the Superintendent

**Other Staff:**

Carole Allen, Judy Baldwin, Don Chadd, Mary Cliff, Janelle Cranch, Dennis Gibbs,

Leah Laule, Tim Marsh, Susan Mehrtens

Video Production Services:  
Mike McIntyre, Teleios Services

### ***Special Report***

#### **Energy Crisis**

Superintendent White, CFO Ed Zemla, and Business Services Director Don Chadd provided an update on the energy crisis including anticipated and actual costs, District response and conservation efforts, and legislative action efforts to mitigate the impact on schools.

The Board expressed concern about the energy costs associated with outside use of district facilities under the Facilities Use Program, and directed staff to notify users of the potential for significant rate increases to offset actual energy costs.

#### ***Approval of Minutes***

On the motion of Member Choi, seconded by Member McInerney and carried 5-0, the Board approved the Minutes of:

Organizational/Regular Meeting of December 5, 2000, as presented;

Special Meeting of December 19, 2000, as presented.

#### ***Oral Communication***

Gail Rothman, ITA President, addressed the Board regarding the Superintendent's remarks linking the class size increases to the negotiated salary settlement.

Janelle Cranch, CSEA President, reported unanimous contract approval by CSEA members and expressed appreciation to the Board.

#### ***Adoption of the Agenda***

On the motion of Member Choi, seconded by Member McInerney and carried 5-0, the Board adopted the agenda, as amended.

MOVE Item 10m, *Contract Services Action Report* to ITEMS OF BUSINESS - 13e.

#### ***Student Board Members' Reports***

Student Members Kim, Chan, Busch and Crockett reported on school activities.

#### ***Superintendent's Report***

Superintendent White reported on current district activities, awards and recognitions.

#### ***Consent Calendar***

On the motion of Member Choi, seconded by Member McInerney and carried 5-0 (Student Members Busch, Chan, Crockett, and Kim voting "Yes"), the Board took the following action on the amended Consent Calendar:

##### **1. Payment for Nonpublic School/Agency Services for Special Education Students**

Approved the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.

##### **2. Grant Proposal: University High School Digital High School Program**

Approved the submission of the University High School Digital High School grant to the California Department of Education, FY 2000-2001, as supported by 93% of the certificated staff at University High School, for the purpose of furthering the integration of technology into the daily lives of students and teachers.

##### **3. Grant Proposal: Northwood High School Digital High School Program**

Approved the submission of the Northwood High School Digital High School grant to the California Department of Education, FY 2002-2004, as supported by a majority of the certificated staff at Northwood High School, for the purpose of improving academic achievement through the integration of technology into the daily lives of students and teachers.

#### **4. Grant Award: Education Technology Program for High Schools**

Accepted the funds from the State of California Governor's Office of the Secretary for Education for the Education Technology Program for High Schools, FY 2001-2002, for the purpose of reducing the student-to-multimedia-computer ratio in our high schools.

#### **5. Submission of Application for Federal Assistance for Irvine Head Start Program, FY 2001-2002**

Approved the submission of the Application for Federal Assistance to continue the Irvine Head Start Program for 2001-2002.

#### **6. Purchase Order Detail Report**

*(A copy is attached to and made a part of these minutes.)*

Approved the Purchase Order Detail Report dated January 29, 2001.

#### **7. Check Register Report**

Ratified issuance of check numbers as listed representing Board authorized purchase orders, invoices and contracts:

District 75, Irvine Unified School District - Numbers 00029898 through 00030755

District 41, Irvine Child Care Project - Numbers 00001393 through 00001409

District 44, Community Facilities District 86-1 - Numbers 00001551 through 001560 Community Facilities District No. 86-1, Dai-Ichi-Kangyo Bank, Bond Series 97, 98, 99 - Numbers 01485545 through 1493432, 3436, 3437

Revolving Cash - Number 20188 through 20322

#### **8. Certification of School Site Block Grant Funds**

Certified the conformance of the purchase plans submitted by the School Site Councils of Stone Creek Elementary School and Northwood High School for 2000-01 School Site Block Grants and report same to the Orange County Department of Education.

#### **9. Disposal of Surplus/Discarded Vehicles**

Authorized disposal of surplus/discarded vehicles by the most efficient means in compliance with the provisions of the California Education Code and IUSD Board Policy.

#### **10. Topographical Survey for Parking Lot Modification — University Park Elementary School**

Authorized the Superintendent or Superintendent's designee to contract with SB&O, Inc., to provide a Topographical survey for the parking lot modification project for an amount not-to-exceed \$2,900.

#### **11. Classified Personnel Action Report**

*(A copy is attached to and made a part of these minutes.)*

Approved and/or ratified the Classified Personnel Action Report 2000-01/11 as submitted for Employment, Resignations and Termination.

#### **12. Certificated Personnel Action Report**

*(A copy is attached to and made a part of these minutes.)*

Approved and/or ratified the Certificated Personnel Action Report 2000-01/12 as submitted for Employment, Resignation, Retirements, and Leaves of Absence.

#### **13. Gifts**

*(A copy is attached to and made a part of these minutes.)*

Accepted gifts to the District as submitted.

#### **14. Conference Attendance**

Approved out-of-state conference attendance for the following staff—

- 1) Stefanie Root and Rebecca Lopez to Phoenix, Arizona, March 2-7, 2001 for \$1,424.00;
- 2) Bob Bernal to Las Vegas, Nevada, March 4-6, 2001 for \$85.00 (registration only);
- 3) Ron Fritsch to Boston, Massachusetts, March 13-18, 2001 for \$2,149.00;

- 4) Gordon Yeaton to Charlotte, North Carolina, March 28-31, 2001 for \$740.90;
- 5) Diana Schmelzer to Chicago, Illinois, May 17-18, 2001 (no cost to IUSD).

## **15. Field Trips, Tours and Excursions**

Approved the following field trips funded by donations —

- 1) University High Varsity Baseball Team to Palm Springs, California, February 16-19, 2001 for \$2,000.00;
- 2) Irvine High Wrestling Team to Stockton, California, March 1-4, 2001 for \$1,500.00;
- 3) Sierra Vista Language Arts/Social Science Students to Buena Park, March 5, 2001 for \$1,550.00;
- 4) University High Model United Nations Club to Berkeley, California, March 9-11, 2001 for \$4,500.00;
- 5) Stone Creek Elementary 3<sup>rd</sup> Grade Classes to Irvine, California on March 12, 2001 for \$1,000.00;
- 6) Plaza Vista Science Class to Catalina Island, California, March 26-28, 2001 for \$6,800.00;
- 7) College Park 5<sup>th</sup> Grade Classes to Dana Point, California on March 29, 2001 for \$3,330.00;
- 8) Irvine High School Journalism Classes to San Francisco, California, April 5-8, 2001 for \$3,600.00-\$6,000.00;
- 9) Eastshore 6<sup>th</sup> Grade Classes to San Diego, California on May 10, 2001 for \$1,700.00-\$1,800.00;
- 10) Turtle Rock 4<sup>th</sup> Grade Class to Dana Point, California on May 18, 2001 for \$1,056.00;
- 11) Turtle Rock 4<sup>th</sup> Grade Class to Dana Point, California on May 23, 2001 for \$1,056.00.

### ***Consent Calendar Resolution***

On the motion of Member McInerney, seconded by Member Wakeham and carried 5-0 (Student Members Busch, Chan, Crockett and Kim voting "Yes"), the Board took the following action on the Consent Calendar Resolution:

### **RESOLUTION NO. 00-01-22: California Department of Education, Office of Child Development, Child Care and Development Services, FY 2001-2002**

Adopted Resolution No. 00-01-22 for signature authorization and approved IUSD application to contract with the California Department of Education, Office of Child Development, for Child Care and Development Services at Vista Verde School for 2001-2002.

AYES: Members Choi, Kuwabara, McInerney, Wakeham, Preston

NOES: None

ABSENT: None

### ***CFD Consent Calendar***

On the motion of Member Kuwabara, seconded by Member Choi and carried 5-0 (Student Members Busch, Chan, Crockett and Kim voting "Yes") the Board, acting as the governing body of Community Facilities District No. 86-1, took the following action on the CFD Consent Calendar:

### **Change Order No. 2 — Category "B" — Storm Drain & Plumbing System — Oak Creek Elementary School Project**

Approved Change Order No. 2 in the amount of \$6,599.84 to Brongo Construction, for the Category "B" -- Storm Drain and Plumbing at the Oak Creek Elementary School project. The revised contract amount to be \$325,079.84, and the revised completion date to be January 16, 2001.

### ***Items of Business***

*(Written reports were included with the agenda and are on file in the District Office.)*

### **RESOLUTION NO. 00-01-23: Read Across America Celebration**

On the motion of Member McInerney, seconded by Member Kuwabara and carried 5-0 (Student Members Busch, Chan, Crockett and Kim voting "Yes"), the Board approved

co-sponsoring with the Irvine Teachers Association a celebration of reading on March 2, and adopted Resolution No. 00-01-23 proclaiming March 2, 2001 as "Read Across America Day" in the Irvine Unified School District.

AYES: Members Choi, Kuwabara, McInerney, Wakeham, Preston

NOES: None

ABSENT: None

Speaking to the topic:

Gail Rothman, ITA President  
Carole Allen, Media Specialist  
Judy Baldwin, Media Specialist

### **Year-round Calendar at Oak Creek**

Dean Waldfoegel reported on the survey process to determine support for a year round calendar at the Oak Creek Village elementary school, with 68.6% of residents with children indicating a moderately high to high preference for a year round calendar. In addition, he advised that the facility is anticipated to be ready for occupancy by July 2002, with the school opening date to be determined based on enrollment at that time.

On the motion of Member Wakeham, seconded by Member McInerney and carried 5-0 (Student Members Busch, Chan, Crockett and Kim voting "Yes"), the Board approved a year-round calendar for the new K-6 school in Oak Creek Village.

### **RESOLUTION NO. 00-01-24: Adopting Local Goals and Policies for Mello -Roos Community Facilities Districts**

Don Chadd reviewed the local goals and policies for Mello-Roos Community Facilities Districts as required by the State Legislature.

On the motion of Member Choi, seconded by Member Kuwabara and carried 5-0 (Student Members Busch, Chan, Crockett and Kim voting "Yes"), the Board adopted Resolution No. 00-01-24 adopting Local Goals and Policies for Mello-Roos Community Facilities Districts.

AYES: Members Choi, Kuwabara, McInerney, Wakeham, Preston

NOES: None

ABSENT: None

### **Review of School, Field, and Facility Naming Policies**

Upon Member Wakeham's request, the Board reviewed B.P. 7140 which indicates specific naming patterns for schools. The Board discussed the advantages, disadvantages and possible process for consideration of naming schools after individuals who have made significant contributions (service or monetary) to the District.

Member Wakeham made a motion to establish a committee of no more than seven (7) members, including representatives from the community, to review the current policy. The motion died for lack of a second.

The Board directed staff to review current policy and draft possible revisions to the elements of the policy that address the naming of fields or buildings within a school.

### **Contract Services Action Report** *(removed from Consent Calendar for discussion)*

*(A copy is attached to and made a part of these minutes.)*

President Preston removed the item for discussion due to requests for clarification from ITA President Gail Rothman including:

S Bergman, Wedner & Dacey being charged to the Community Facilities District. Don Chadd advised this was appropriate due to Northwood High School litigation.

S Nigro Nigro & White LLP and Vavrinek, Trine, Day & Co., LLP (Lisa Howell) providing the same service. Ed Zemla advised two consultants needed to support separate functions of the Fiscal Services Dept. due to the number of current open positions.

S Vavrinek, Trine, Day & Co., LLP to develop an accounting and procedure manual for capital projects. Mr. Chadd advised this was a critical need due to the establishment of Owner-Builder Projects previously approved by the Board.

On the motion of Member McInerney, seconded by Member Kuwabara and carried 5-0, the Board approved and/or ratified the Contract Services Action Report 2000-01/1, as revised:

Vavrinek, Trine, Day & Co., LLP - *not to exceed* \$18,100.

***Announcements and Acknowledgments***

Members McNerney, Kuwabara, Choi and Preston reported on school visits, conference attendance, and meeting participation.

***Oral Communication***

None

***Adjournment***

There being no further Board of Education business, the meeting was adjourned at 9:11 p.m.

Karen J. Preston          Patricia Clark White

President                  Superintendent