

Irvine Unified School District

Irvine, California

Board of Education Minutes of Regular Meeting February 4, 1997

Call to Order

The Regular Meeting of the Board of Education was called to order by President Wakeham at 6:20 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, CA.

Roll Call

Members

Present: Hank Adler, Jeanne Flint, Karen Preston, Mike Regele, Margie Wakeham

Members

Absent: None

Closed Session

The Board adjourned to Closed Session at 6:25 p.m. to discuss labor negotiations with the District Negotiator. No formal action was taken.

Reconvene Regular Meeting

President Wakeham reconvened the meeting at 7:45 p.m. and reported on the negotiations discussions held during Closed Session.

Pledge of Allegiance

The Pledge of Allegiance to the Flag of the United States of America was led by Jed Fenchel and was followed by a moment of silence.

Roll Call

Members

Present: Hank Adler, Jeanne Flint, Karen Preston, Mike Regele, Margie Wakeham

Members

Absent: None

Student

Members

Present: David Hahn, Jed Fenchel, Brooke O'Donnell

Student

Members

Absent: None

Staff:

Dennis M. Smith, Superintendent
Paul Reed, Deputy Superintendent, Business Services
Sue Long, Deputy Superintendent, Human Resources
Dean Waldfogel, Deputy Superintendent, Curriculum and Instruction
Lee Brooks, Executive Assistant to the Superintendent

Other

Staff: Robin Beacham, Mary Cliff, Steve Garretson, Dennis Gibbs, Bev Huff,
Al Kaufman, Sandy McIntyre, Pamela Rhoades, Sally Snyder

Video

Techs: Jon Finen, Ken Bishop, Adam Dugan

Approval of Minutes

On the motion of Member Wakeham, seconded by Member Regele and carried, the Board approved the Minutes of the Regular Meeting of January 21, 1997 as presented.

Oral Communication

The WHS Warrior Dance Team invited the Board and community to the WHS Dance Competition to be held on March 1, 1997 at 8:00 a.m.

Special Presentation

Recognition of Former Health Advisory and Finance Committee Members

Superintendent Smith recognized the retiring board appointed members of the Health Advisory and Finance Committee:

Becky Desnet - appointed by Mary Ellen Hadley to the Health Advisory Committee
Rich Kredel - appointed by Tom Burnham to the Health Advisory Committee
Leon Laub - appointed by Tom Burnham to the Finance Committee

Superintendent Smith presented each member with a desk plaque as a token of appreciation on behalf of the Board and District. (Mr. Laub was not in attendance.)

Gift from the Irvine Company

Joe Davis, President, Community Builders, The Irvine Company, presented a check to President Wakeham in the amount of \$350,000, representing the next installment of their \$3M commitment to the District's Endowment for Excellence in support of technology. (To date, the District has received \$1,925,000, with the balance to be distributed over the next 18 months.)

President Wakeham expressed the Board's gratitude for the longstanding partnership the District has enjoyed with The Irvine Company.

Adoption of the Agenda

On the motion of Member Regele, seconded by Member Preston and carried, the Board adopted the agenda, as amended:

ADD	Item 11m, <i>Excursions/Field Trips</i>
MOVE	Item 11f, <i>Payment for Related Services for Special Education Students to</i> ITEMS OF BUSINESS - 13d
MOVE	Item 13c, <i>Mid-Year Budget Review</i> to Item 13a

Announcements and Acknowledgments

Member Preston reported her attendance at the Marian Bergeson presentation on January 23 at El Camino Real relative to the Governor's budget and class size reduction. She commended the El Camino staff for the high quality of their program and campus.

Mrs. Preston announced her attendance at the "Astounding Inventions Convention" held on January 25, where she served as a judge. She commended Irvine students for their creative and unique entries.

In addition, Mrs. Preston advised that she had the opportunity to visit the Montessori Program site and expressed her appreciation to Robin Beacham and the staff for their time in conducting a tour.

Member Preston announced that February 17 is the 100th anniversary of the PTA, and reported that Brywood held an anniversary party on February 3 to commemorate the event.

President Wakeham reported on her attendance of the Marian Bergeson event, and the insights gained relative to class size reduction. She thanked the El Camino staff for their hospitality and acknowledged the fine work they do.

Wakeham advised she had attended a Career Link Luncheon in her capacity as administrator for Irvine Temporary Housing, where Member Flint had done an excellent job as keynote speaker. She encouraged the businesses in attendance to consider high school students for internships and job shadowing.

Member Flint reported on her participation in Principal-for-A-Day training in her capacity as Coordinator for OCDE, and suggested board members who work in the private sector consider participating in this very worthwhile program.

Superintendent's Report

Superintendent Smith announced that Sally Snyder has been selected as the Orange Co. School Nurse Coordinator of the Year. He reported that she was recognized at the last Orange Co. School Nurse Organization meeting including a presentation from a representative from Governor Wilson's office.

Smith reported that Jacquie Boslet would be recognized by the Orange Co. Dept. of Education on March 4 for her volunteer work in health services.

Student Board Members' Report

President Wakeham welcomed new student board members Brooke O'Donnell representing IHS, and David Hahn representing WHS.

Student Members Hahn, Fenchel and O'Donnell then reported on school activities.

Consent Calendar

On the motion of Member Regele, seconded by Member Preston and carried (Student Members Hahn, Fenchel and O'Donnell voting "Yes"), the Board took the following action on the amended Consent Calendar:

1. **Gifts**

Accepted gifts to the District as submitted.

IRVINE SCHOOLS (UNSPECIFIED)

Donation: computer equipment
Donor: Mr. Bob Tygenhof
5 Corporate Park Drive, Suite 200
Irvine, CA 92714

SCIENCE ALLIANCE

Donation: \$125.00
Donor: 3M Dental Products
ATTN: Ajay Myer, Plant Manager
2111 McGaw Avenue, Irvine, CA 92614

BONITA CANYON ELEMENTARY SCHOOL

Donation: \$15.00
Donors: Mr. and Mrs. H. Chewning
4 Candlebush, Irvine, CA 92612

Donation: \$450.00
Donor: Mr. Charles H. Fedalen, Jr.
29 Cedar Ridge, Irvine, CA 92612

Donation: \$100.00
Donor: MacPherson Enterprises
Attn: Joe MacPherson, President
2 Auto Center Drive, Tustin, CA 92782

Donation: \$215 for classroom instructional supplies
Donors: Mr. and Mrs. J. Razzano
2 Knowles, Irvine, CA 92612

COLLEGE PARK ELEMENTARY SCHOOL

Donation: printer and software
Donor: Mrs. Joyce Haman
48 Festivo, Irvine, CA 92606

Donation: \$200.00
Donor: MacPherson Enterprises
Attn: Joe MacPherson, President
2 Auto Center Drive, Tustin, CA 92782

Donation: printer

Donors: Mr. and Mrs. Dan Phan
3952 Hemingway Avenue, Irvine, CA 92614

DEERFIELD ELEMENTARY SCHOOL

Donation: two printers
Donors: Mr. and Mrs. Michael Hart
21482 Rushford Drive
Lake Forest, CA 92630

Donation: \$50.00
Donor: MacPherson Enterprises
Attn: Joe MacPherson, President
2 Auto Center Drive, Tustin, CA 92782

GREENTREE ELEMENTARY SCHOOL

Donation: computer equipment and software
Donor: Mrs. Pauline Crain
12 Alameda, Irvine, CA 92604

Donation: \$200.00
Donor: MacPherson Enterprises
Attn: Joe MacPherson, President
2 Auto Center Drive, Tustin, CA 92782

LOS NARANJOS ELEMENTARY SCHOOL

Donation: \$50.00
Donor: MacPherson Enterprises
Attn: Joe MacPherson, President
2 Auto Center Drive, Tustin, CA 92782

RANCHO SAN JOAQUIN MIDDLE SCHOOL

Donation: red and blue art pencils
Donor: Mrs. Donna Henley
8591 Trabuco Road, Irvine, CA 92620

Donation: hanging file folders
Donor: Hewitt Associates, ATTN: Ms. Jill Olsen
100 Bayview Circle
Newport Beach, CA 92660

SOUTH LAKE MIDDLE SCHOOL

Donation: \$20.00
Donor: Mr. Fred Chen
9 Alexandria, Irvine, CA 92614

Donation: \$12.50 for library voice mail for January
Donor: Mrs. Karen L. Jewell
11 Elderwood, Irvine, CA 92714

Donation: \$50.00
Donor: Mr. Raymond Mendiola
900 Veneto, Irvine, CA 92614

STONE CREEK ELEMENTARY SCHOOL

Donation: \$250.00
Donor: MacPherson Enterprises
Attn: Joe MacPherson, President
2 Auto Center Drive, Tustin, CA 92782

TURTLE ROCK ELEMENTARY SCHOOL

Donation: computer paper
Donor: Ms. Ellen Dellis
34 Urey Court, Irvine, CA 92612

Donation: computer equipment; video camera, case, charger, battery and accessory
kit; and microscope
Donor: Mr. Rick Fischel
18732 Via Verona, Irvine, CA 92612

Donation: 2-way projector and screen
Donor: Mr. Shin Hamashige
18772 Via Verona, Irvine, CA 92612

Donation: computer
Donor: Mr. Brian Jones
15 Taggert, Irvine, CA 92612

Donation: computer equipment
Donor: Mr. Dominique Jorion
53 Urey Court, Irvine, CA 92612

Donation: computer equipment
Donor: Sandra Schaal
13 Halfmoon, Irvine, CA 92614

Donation: computer equipment and software
Donors: Christina and Scott Thomas
7 Charity, Irvine, CA 92612

UNIVERSITY HIGH SCHOOL

Donation: computer equipment and software to the Developmental Disabilities Program

Donors: Mr. and Mrs. Steven Piccinati
28 Fortuna East, Irvine, CA 92620

Donation: tickets to the Budapest Festival Orchestra and Minnesota Orchestra performances

Donor: Mrs. Jacqueline Skinker
1 Mira, Irvine, CA 92612

VENADO MIDDLE SCHOOL

Donation: \$500 towards a digital camera for their hyper-media curriculum

Donor: Lawrence B. Bonas Company
1301 Hunter Avenue, Santa Ana, CA 92705

VISTA VERDE SCHOOL

Donation: computer equipment

Donor: Mrs. Mary Anne Mencini
17 Palermo, Irvine, CA 92714

Donation: computer equipment

Donor: KPMG Peat Marwick
ATTN: Ms. Vida Reid, Facilities Manager
650 Town Center Drive
Costa Mesa, CA 92626

2. Conference Attendance

Approved attendance of staff/non-staff at local/out-of-state events listed.

Event: Preparing for Responsible Behavior

Location: Scottsdale, Arizona

Dates: February 14-17, 1997

Attendee: Sharon McCubbin, Montessori/Santiago Hills Teacher

Cost: \$225.00

Budget: 01-5210-112-4590-148 - \$100 (General Fund)

01-5210-220-4700-148 - \$125 (Categorical)

3. Certificated Personnel Action Report

Approved the Personnel Action Report 1996-97/13 as submitted for Certificated Employment, Resignation, and Leaves of Absence. *(A copy is attached to and made a part of these minutes.)*

4. **Classified Personnel Action Report**
Approved the Personnel Action Report 1996-97/13 as submitted for Classified Employment, Leaves of Absence and Separation. *(A copy is attached to and made a part of these minutes.)*
5. **Contract Services Report**
Approved the Contract Services Report 1996-97/13 as submitted. *(A copy is attached to and made a part of these minutes.)*
6. **Reimbursement to Parents Resulting from a Due Process Hearing/Mediation**
Authorized payment to the parents in an amount not to exceed \$3,020.00 for expenses resulting from a Due Process Hearing/Mediation.
7. **1997 Standard Mileage Rate (IRS Revenue Procedure 96-93)**
Approved the 1997 standard mileage rate of 31.5 cents per mile.
8. **Quarterly Financial Report [Government Code 53646]**
Accepted the Quarterly Financial Report as presented.
9. **Authorization to Solicit Bids in Connection with Deferred Maintenance Projects**
Authorized solicitation of bids as required to complete the summer 1997 deferred maintenance projects plan.
10. **Submission of 1996-1997 Public School Library Protection Fund Grant, Cycles 3 and 4, to the California Department of Education**
Approved the submission of University Park Library Restocking Program to the California Department of Education, for the purpose of enhancing the school library collection.
11. **Checks and Purchase Orders**
Approved check numbers 87330 through 87953 for previously approved purchase orders, contracts and bids and new purchase orders as submitted per 1/28/97 listing. *(A copy is attached to and made a part of these minutes.)*

Items of Business

Mid-Year Budget Review

A written report was included with the agenda and is on file in the District Office.

Paul Reed presented an overview of the Mid-Year Budget indicating that the District is on sound fiscal footing and reporting that no corrective action is necessary to balance the immediate fiscal year or forecast years at the present time.

The Board requested clarification relative to the projected reduction in revenue while assuming increased enrollment. Mr. Reed advised the drop in revenue was attributed to the loss of one-

time money allocated this year. Further Board discussion centered on deferred maintenance and ongoing obligations in existing levels of service (i.e., salary structure, inflation).

Then, on the motion of Member Regele, seconded by Member Flint and carried, the Board accepted the Mid-Year Budget as presented.

Determination of the Relocation of the District's Montessori Program for 1997-98

A written report was included with the agenda and is on file in the District Office.

Deputy Superintendent Reed provided an overview of the issues surrounding the relocation of the Montessori Preschool Program due to the sale of the Auxiliary Education Center located on West Yale Loop in Irvine, and described the various facility options as determined by staff.

Speaking to the topic:

Cecile Truong - 15 Cape Cod 92620

Parent Relocation Committee:

Polly Wan - 4361 Sandburg Way

Hector Baeza - 35 Timberline 92604

Michael Rashtchi - 2233 Martin 92715

Sharon McCubbin - Coordinator, Montessori Program @ Sanitago Hills

Vicky Berg - 3 Misty Run 92614

Recess

President Wakeham called a recess at 9:50 p.m.

Reconvene Regular Meeting

President Wakeham reconvened the regular meeting at 10:00 p.m.

Determination of the Relocation of the District's Montessori Program for 1997-98 (con't.)

The Board expressed their appreciation to the parents of the Montessori Preschool students for their patience and respect and commended them for their commitment to the program and their children.

The Board discussed concerns relative to the need to hold public hearings and receive input from affected communities and staff, the short timeline to order relocatables, the issuance of layoff notices (if needed), and the possible loss of the church site as an alternative while other options are being investigated. The Board further reiterated their position that the program

must bear all related costs to avoid any general fund encroachment.

The Board requested clarification on the number of relocatables needed and were advised that the program could be sustained with a minimum of six (6) relocatables under a staggered session schedule.

Then, on the motion of Member Wakeham, seconded by Member Flint and carried, the Board authorized staff to:

- 1) Order six (6) relocatable classrooms (with the option to cancel)
- 2) Prepare a cost analysis of the IVC Instant Site location (as the preferred option)
- 3) Hold public hearings for school communities impacted if a school site location is identified
- 4) Bring the item back to the Board on March 4, 1997

President Wakeham requested that the Board address this issue at the Growth and Facilities Workshop scheduled for March 11, 1997.

Member Preston requested the parent group to prepare a list of fundraising ideas for the Board.

Limits on Overnight Trips for Student Groups

A written report was included with the agenda and is on file in the District Office.

Dean Waldfogel presented an overview of specified limits to overnight trips for student groups as indicated below:

- ▶ Each identifiable performing group or athletic team shall be limited each school year to one overnight trip that is within a 500 mile radius. (This limit shall not apply to CIF post-season playoffs, nor to successful competitions that entitle the group to compete at the next level, nor to a single national competition annually for pep squad and pageantry groups.)
- ▶ In addition to the above, each identifiable group may take not more than one out-of-state overnight trip every two years (congruent with CIF guidelines).
- ▶ For an identifiable summer program group other than those defined above, overnight trips shall be limited to one.

The Board requested the third recommendation to be changed as follows:

- ▶ For a *school-based* summer program group other than those defined above, *annual* overnight trips shall be limited to one.

Then, on the motion of Member Adler, seconded by Member Preston and carried, the Board modified IUSD Administrative Regulation #6153 to limit overnight trips for all athletic teams and performing groups according to the restrictions as outlined, effective with the 1997-98 school year.

Payment for Related Services for Special Education Students

A written report was included with the agenda and is on file in the District Office.

Member Adler expressed concern regarding the District's \$450,000 deficit in the special education budget and the federal government's continued underfunding of the program.

Then, on the motion of Member Adler, seconded by Regele and carried, the Board approved the individual pupil service contract(s) for handicapped student(s) negotiated between the Irvine Unified School District and the State Certified Nonpublic Agencies, and approved the necessary revision to the budget to pay the District's mandated portion of such contract(s).

Oral Communication

None

Adjournment

There being no further Board of Education business, the meeting was adjourned at 11:00 p.m.

Margie Wakeham
President

Dennis M. Smith
Superintendent