



## MEETING MINUTES

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### Voting Members

Lauren Brooks, Board Member  
Jeff Kim, Board Clerk  
Katie McEwen, Board President  
Connie Stone, Board Member  
Cyril Yu, Board Member

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#### 1. CALL TO ORDER

Minutes:  
President McEwen called the meeting to order at 5:00 p.m.

#### 2. CLOSED SESSION PUBLIC COMMENTS

Minutes:  
None.

#### 3. CLOSED SESSION

Minutes:  
The Board adjourned to closed session at 5:01 p.m.

##### a. Student Discipline Issues (1 case) [Education Code Sections 35146 and 48918(c)]

Minutes:  
The Board discussed one student discipline matter.

##### b. Public Employee Performance Evaluation [Government Code Section 54957]

Minutes:  
The Board met with the Superintendent and Assistant Superintendents to discuss the Superintendent's Goals and Objectives for 2023-24 and 2024-25.

#### 4. RECONVENE REGULAR MEETING - 6:30 PM

President McEwen reconvened the meeting at 6:30 p.m.

#### 5. PLEDGE OF ALLEGIANCE / ROLL CALL

The Pledge of Allegiance to the Flag of the United States of America was led by Member Brooks.

#### Members Present:

Lauren Brooks  
Jeff Kim  
Katie McEwen  
Connie Stone  
Cyril Yu

Student Members Present:

Ishaan Gaikwad, Irvine High School  
Charlotte Pham, Woodbridge High School  
Kobi Tran, Portola High School  
Evan Zhong, University High School  
Emily Yokota, Northwood High School

Staff Present:

Terry L. Walker, Superintendent of Schools  
John Fogarty, Assistant Superintendent, Business Services  
Eamonn O'Donovan, Assistant Superintendent, Human Resources  
Cassie Parham, Assistant Superintendent, Education Services  
Brianna Ford, Assistant Superintendent, Information Technology  
Raianna Chavez, Executive Assistant to the Superintendent

**6. REPORT OF CLOSED SESSION DISCUSSION / ACTION**

Minutes:

President McEwen reported on the discussion in Closed Session.

**7. STUDENT DISCIPLINE**

**a. Case No. 04M-2425**

Approve the staff recommendation to expel Case No. 04M-2425 and to suspend and shorten the expulsion, permitting the student to voluntarily transfer from Venado Middle School to South Lake Middle School for the remainder of the 2024-25 school year, with a behavior contract in place. The student's high school of residence is Woodbridge High School; however, the specific high school of enrollment will be determined at a transition meeting.

Motion made by: Lauren Brooks

Motion seconded by: Cyril Yu

Voting:

Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Connie Stone - Yes  
Cyril Yu - Yes

**8. ADOPTION OF AGENDA**

Adopt agenda, as presented.

Motion made by: Cyril Yu

Motion seconded by: Jeff Kim

Voting:

Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Connie Stone - Yes  
Cyril Yu - Yes

**9. SPECIAL PRESENTATIONS / RECOGNITIONS**

**a. Recognition of Superintendent Terry Walker**

Minutes:

Orange County Supervisor, Don Wagner, presented Superintendent Terry Walker with a certificate of recognition and shared memories of when Terry was a teacher. A representative of California Assemblywoman Cottie Petrie-Norris presented Superintendent Walker with a certificate of recognition.

ITA President, Sonia Kearney, provided comments recognizing Superintendent Walker's nearly 14 years as Superintendent and 25+ years in IUSD starting as a teacher.

CSEA Chapter 517 Secretary, Michelle Escobar, provided comments recognizing Superintendent Walker.

Board members recognized Superintendent Walker for his years of service and wished him well on his retirement.

Student Board member, Emily Yokota, shared memories of Superintendent Walker.

**10. PUBLIC COMMENTS**

Minutes:

Caroline Kim, Ariel Lin, Janel Gauger, and Brenda Ortiz addressed the Board regarding the BSLC program at College Park Elementary.

**11. STUDENT BOARD MEMBER REPORTS**

Minutes:

Student Board Members Ishaan Gaikwad, Charlotte Pham, Kobi Tran, Evan Zhong, and Emily Yokota reported on school activities.

**12. SUPERINTENDENT'S REPORT**

Minutes:

Superintendent Walker reported on the Elementary and Middle School Teachers of the Year and the Teachers of Promise, all of whom, along with the site Teachers of the Year, will be recognized in a ceremony in April, thanks to the coordination of ITA and staff in the Human Resources department. He extended his appreciation to the Board of Education for their selection of Cassie Parham as Interim Superintendent, noting the District is in great hands. He reported on Woodbridge High School's Kristie Donovan's selection as a Presidential Awardee, one of only six in California. In closing, the Annual Survey is currently underway, which is an opportunity to obtain feedback from District stakeholders, helping staff to prioritize resources. The survey is anonymous and informative. Many staff members review the feedback and use the information. While it isn't possible to accomplish everything requested, it is a critical tool which helps guide District efforts and initiatives.

**13. ANNOUNCEMENTS AND ACKNOWLEDGMENTS**

Minutes:

Board members Brooks, Kim, McEwen, Stone, and Yu provided updates on their school visits, conference attendance, other responsibilities, and participation in various meetings and activities.

**14. CONSENT CALENDAR**

Approve Consent Calendar Item Nos. 15.a. - 19.a. with the exception of Item Nos. 16.f.

Approve Receipt of the Golden State Pathways Program: Planning Grant 97P, Item No. 16.g.

Approve Receipt of the Golden State Pathways Program: Planning Grant 98P, Item No. 16.h.

Approve Receipt of the Golden State Pathways Program: Implementation Grant 253I, and

Item No. 16.i. Approve Receipt of the Golden State Pathways Program: Implementation Grant 254I, pulled by member Kim for separate approval.

Motion made by: Lauren Brooks

Motion seconded by: Jeff Kim

Voting:

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Connie Stone - Yes

Cyril Yu - Yes

**15. CONSENT CALENDAR - Business Services**

- a. Check Register Report
- b. Contract Services Action Report 2024-25/07
- c. Purchase Order Detail Report
- d. Budget Development Calendar for Calendar Year 2025
- e. Claim for Damages #06-2024
- f. Exercise Option to Extend the Contract for RFQ/P No. 23/24-01MO, CalSHAPE Program Implementation Services
- g. Mileage Reimbursement Rate
- h. Receive Bids/Award Contract for Bid No. 24/25-02MO, Unit Cost Pricing for Concrete

**16. CONSENT CALENDAR - Education Services**

- a. Field Trips and Excursions
- b. Participation in Outdoor Education Science Camps for the 2025-26 School Year
- c. Quarterly Report on Complaints Pursuant to Ed. Code 35186(d)
- d. Inclusive Early Education Expansion Program (IEEEP) Funding Grant
- e. California Department of Social Services Child and Adult Care Food Program (CACFP) Funding Grant
- f. Approve Receipt of the Golden State Pathways Program: Planning Grant 97P
- g. Approve Receipt of the Golden State Pathways Program: Planning Grant 98P
- h. Approve Receipt of the Golden State Pathways Program: Implementation Grant 253I
- i. Approve Receipt of the Golden State Pathways Program: Implementation Grant 254I
- j. Secondary Education Settlement Agreement

**17. CONSENT CALENDAR - Human Resources**

- a. Certificated Personnel Action Report 2024-25/07
- b. Classified Personnel Action Report 2024-25/07

**18. CONSENT CALENDAR - Special Education**

- a. Special Education Settlement Agreement(s)

- b. Special Education Reimbursement(s)
- c. Special Education Master Contract(s) 2024-25

**19. CONSENT CALENDAR - Superintendent**

- a. Conference Attendance

**20. CONSENT CALENDAR RESOLUTIONS - Roll Call**

Approve Consent Calendar Resolution Item Nos. 20.a. – 20.b.

Motion made by: Lauren Brooks

Motion seconded by: Cyril Yu

Voting:

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Connie Stone - Yes

Cyril Yu - Yes

- a. Resolution No. 24-25-28: Authorization of Signatures
- b. Resolution No. 24-25-29: Acknowledging Proposition 2 Requirements of an Updated 5-Year Facilities Master Plan

**21. FACILITIES CONSENT CALENDAR**

Approve Facilities Consent Calendar Item Nos. 21.a. – 21.w.

Motion made by: Cyril Yu

Motion seconded by: Lauren Brooks

Voting:

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Connie Stone - Yes

Cyril Yu - Yes

- a. Architectural Design Services for Field Lighting - Northwood High School
- b. Architectural Design Services for Field Lighting - Woodbridge High School
- c. Architectural Design Services for IEEEP Initiative Improvements at Early Childhood Learning Center
- d. Architectural Design Services for Improvements at Early Childhood Learning Center
- e. Architectural Design Services for One (1) 48'x40' Modular Building – Creekside Education Center
- f. Architectural Design Services for Six (6) Leased Relocatable Classroom Buildings - Portola High School
- g. Architectural Design Services for Two (2) Leased Relocatable Buildings at the Westwood Training Center
- h. Architectural Design Services to Create a WellSpace at Sierra Vista Middle School
- i. Certificate of Authorized Officers for Irvine Unified School District – Community Facilities District Nos. 86-1, 01-1, 04-1, 04-2A, 04-2B, 06-1, 08-1, and 09-1

- j. Review of Public Information Meeting Held for the Measure E Series 4 – Building Addition at Lakeside Middle School
- k. Review of Public Information Meeting Held for the Measure E Series 4 – Building Expansion at College Park Elementary School
- l. Review of Public Information Meeting Held for the Measure E Series 4 – Building Expansion at Northwood High School
- m. Change Order Request for the Measure E Series 3 – Expansion Project at Culverdale Elementary School Bid Package 18 – Grading, Demo & Relocatable Relocation
- n. Change Order Requests for the Measure E Series 3 – Expansion Projects at Greentree Elementary School and Santiago Hills Elementary School Rebid
- o. Change Order Requests for the Measure E Series 3 – Interior Improvement Projects at Greentree Elementary School and Santiago Hills Elementary School
- p. Change Order Requests for the Measure E Series 3 – New Performing Arts Complex at Irvine High School – Increment 2
- q. Change Order Request for Portola High School Expansion – Phase 1
- r. Change Order Requests for Portola High School Expansion – Phase 2
- s. Notice of Completion for the Measure E Series 3 – Expansion Project at Culverdale Elementary School Bid Package 18 – Grading, Demo & Relocatable Relocation
- t. Notices of Completion for the Measure E Series 3 – Expansion Projects at Greentree Elementary School and Santiago Hills Elementary School Rebid
- u. Notices of Completion for the Measure E Series 3 – Interior Improvement Projects at Greentree Elementary School and Santiago Hills Elementary School
- v. Notices of Completion for the Measure E Series 3 – New Performing Arts Complex at Irvine High School – Increment 2
- w. Notices of Completion for the Portola High School Expansion – Phase 1

**22. ITEMS REMOVED FROM THE CONSENT CALENDAR**

Approve Item Nos. 16.f. Approve Receipt of the Golden State Pathways Program: Planning Grant 97P, Item No. 16.g. Approve Receipt of the Golden State Pathways Program: Planning Grant 98P, Item No. 16.h. Approve Receipt of the Golden State Pathways Program: Implementation Grant 253I, and Item No. 16.i. Approve Receipt of the Golden State Pathways Program: Implementation Grant 254I.

Minutes:

Board members extended their appreciation to the staff who worked to write the Golden State Pathway Program Grants.

Motion made by: Cyril Yu

Motion seconded by: Jeff Kim

Voting:

Lauren Brooks - Yes

Jeff Kim - Yes

Katie McEwen - Yes

Connie Stone - Yes

Cyril Yu - Yes

## 23. ITEMS OF BUSINESS

### a. **Submission of the 2023-24 Annual Financial Audit of the Irvine Unified School District**

Receive and file the audit of the 2023-24 financial records of the Irvine Unified School District, as presented by Eide Bailly, LLP.

Minutes:

Assistant Superintendent, John Fogarty, introduced Rick Alonzo, Partner at Eide Bailly LLP, who reviewed the 2023-24 Summary of Auditors' Results, indicating an "unmodified opinion" for the District's Financial Statements, Federal Awards, and State Compliance Areas.

Motion made by: Lauren Brooks

Motion seconded by: Cyril Yu

Voting:

Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Connie Stone - Yes  
Cyril Yu - Yes

### b. **Submission of the 2023-24 IUSD Building Fund (Measure E) Financial and Performance Audit**

Receive and file the audit of the 2023-24 financial records of the Building Fund (Measure E) of Irvine Unified School District, as presented by Eide Bailly, LLP.

Minutes:

Rick Alonzo, Partner at Eide Bailly LLP, reviewed the 2023-24 IUSD Building Fund (Measure E) Financial and Performance Audit, the summary of Auditors' Results, indicated an "unmodified opinion".

Motion made by: Cyril Yu

Motion seconded by: Lauren Brooks

Voting:

Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Connie Stone - Yes  
Cyril Yu - Yes

### c. **First Reading - Proposed Revision to Board Policy 6161.1: Selection of Instructional Materials**

Approve for second reading and adoption proposed revisions to Board Policy 6161.1: Selection of Instructional Materials.

Minutes:

The Board waived the second reading and approved the proposed revisions to Board Policy 6161.1: Selection of Instructional Materials.

Motion made by: Cyril Yu

Motion seconded by: Lauren Brooks

Voting:

Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Connie Stone - Yes  
Cyril Yu - Yes

**d. Public Employee Contract Approval - Interim/Acting Superintendent**

After orally reporting a summary of recommendation for the final action on the salary, compensation and benefits paid, approve the contract for Interim/Acting Superintendent of Schools, Cassie Parham, effective February 1, 2025 through June 30, 2025.

Motion made by: Cyril Yu

Motion seconded by: Jeff Kim

Voting:

Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Connie Stone - Yes  
Cyril Yu - Yes

**24. PUBLIC COMMENTS**

Minutes:

None.

**25. CLOSED SESSION (AS NECESSARY)**

Minutes:

None.

**26. ADJOURNMENT**

The meeting was adjourned at 8:24 p.m.

Motion made by: Cyril Yu

Motion seconded by: Jeff Kim

Voting:

Lauren Brooks - Yes  
Jeff Kim - Yes  
Katie McEwen - Yes  
Connie Stone - Yes  
Cyril Yu - Yes