

Direct Deposit Authorization

NAME	EMPLOYEE ID OR LAST 4 DIGITS OF SS #
SCHOOL/LOCATION	WORK OR PERSONAL PHONE
NAME OF BANK, CREDIT UNION OR SAVINGS & LOAN	TYPE OF CHANGE: <input type="checkbox"/> NEW ACCOUNT <input type="checkbox"/> ACCOUNT CHANGE <input type="checkbox"/> CANCEL DIRECT DEPOSIT

DEPOSIT INTO:

CHECKING _____
 ACCOUNT NUMBER - ATTACH VOIDED BLANK CHECK

SAVINGS _____
 ACCOUNT NUMBER

BANK TRANSIT/ROUTING NUMBER: _____

I hereby authorize the above named District and the Orange County Department of Education (OCDE) and/or their agents, to initiate electronic deposits and, as necessary, debit corrections to previous deposits, to the above account.

- automatic deposit status is not activated until 20 days following a \$0 test transaction;
- I must submit a new authorization form if I change my account (name, branch, etc.);
- automatic deposit status will be cancelled if wages are garnished and a new deposit authorization will be required when garnishment is satisfied.

I agree to hold harmless and indemnify the governing board, the School District, their officers and employees, and the Superintendent of Schools of the County of Orange and their employees, from every claim and demand, of whatever nature, including those based upon negligence of the governing board, the District, their officers and employees, and the Superintendent of Schools of the County of Orange and their employees, for failure or delay in making deposits and/or corrections to deposits as herein authorized.

This authorization replaces any previously made by me and will remain in effect until changed or canceled by my submission of a new Direct Deposit Authorization form.

SIGNATURE: _____ **DATE:** _____

ATTACH VOIDED CHECK HERE
 (Only if adding/changing direct deposit)

ABC Corporation
123 Main Street
Anyplace, NJ 07000 1234
000000000000

PAY TO THE ORDER OF _____ \$ _____
DOLLARS

ANYTOWN BANK
Anytown, MD 20000

For _____

SAMPLE

⑆ 23456789⑆
 Routing Number
 ⑆ 23456789

000⑆ 23456789⑆
 Account Number
 000⑆ 23456789

⑆ 234
 Check Number
 ⑆ 234