

Irvine Unified School District
MEASURE E CITIZENS' OVERSIGHT COMMITTEE
MEETING MINUTES
April 23, 2018

Meeting Location: Stone Creek Elementary School, Library
Call to Order: The meeting of the Measure E Citizens' Oversight Committee (Committee) was called to order.
Roll Call: Roll Call was conducted via sign-in sheet
Members Present: Todd Cope, Terri Elia, Patti Ragland, Jeffrey Schmehr, Kristi Smemoe, Roza Mansouri, Betty Jo Woollett, and Kenric Stone
Members Absent: Ryan Larson, Connie Stone, and Adele Heuer
IUSD Staff: John Fogarty (Assistant Superintendent, Business Services), Kelvin Okino (Executive Director, Facilities & Construction Services), and Cathie Rain (Administrative Assistant, Facilities & Construction Services)
Guests: None
Next Meeting Date: Monday, July 23, 2018 at 6:30 p.m. location to be determined

Measure E Citizens Oversight Committee Business

1. Call to Order; Roll Call

A. Chair Kenric Stone called the meeting to order at 6:34 p.m., seconded by Member Roza Mansouri.

2. Approval of the October 9, 2017 Meeting Minutes

A. Chair Kenric Stone moved to approve the January 22, 2018 meeting minutes. Member Terri Elia approved and Member Roza Mansouri seconded the motion. There were no items discussed.

3. Measure E Series 2016A Financial Reports

- A. Presented by John Fogarty. A copy of the Financial Report was distributed and discussed.
- B. John Fogarty noted that Kelvin Okino gave a brief COC presentation at the February 13 Board Meeting. The Board expressed appreciation and gratitude to the Committee for their work and efforts.
- C. John Fogarty noted that the budget column increased to \$136.5 million. The additional \$5.1 million was brought forward from District funds assigned to Series 3. The District has submitted grant applications for state funds that are anticipated in 2023 and will be available for Series 3 and 4. John Fogarty also noted that no projects will be compromised in Series 2, 3, or 4 because of funds brought forward into Series 1.
- D. Member Teri Elia inquired why the budgets had not been completed. Kelvin Okino noted that the bid dates for many of the projects have slipped due to an unanticipated extended review by the Division of the State Architect. Bids must be received, reviewed, and Board approved before the budgets can be updated. He will present update budgets at the next COC Meeting.

- E. John Fogarty noted that a second bond series is possible in the fall (October/November 2018). This is several years ahead of the initial projection. The construction projects are in demand and the District would like to secure the bonds as soon as possible due to the rise in interest rates.

4. Measure E Project Updates

A. Presented by Kelvin Okino. A copy of the PowerPoint presentation was distributed.

B. Audits/Financial Update

- i. Kelvin Okino mentioned the Independent Financial Audit, Independent Performance Audit, and COC Annual Report were presented to the Board.
- ii. Kelvin Okino explained the Series 1 adjustments to the funds.
 - August 2016, \$124.6 million established as the initial funds.
 - First adjustment in October 2016 increased the funds to \$131.4 million. This was a result of bringing forward (from Series 3) construction of the Music Classroom Buildings at Brywood ES, Meadow Park ES, and Springbrook ES. Since these sites are temporarily relocating to another site, there is an economy of scale in constructing these buildings with the modernization work.
 - Second adjustment in December 2017 increased the funds to \$136.5 million. These additional funds were moved forward (from Series 3 and 4) from District funds assigned to projects. State funds are anticipated in 2023 and will be available for Series 3 and 4. John Fogarty added that this adjustment was also a result of the unanticipated cost increases in construction.
- iii. John Fogarty noted that the total bond fund amount (\$319.0 million) has not changed. However, District allocated funds are currently available and can be brought forward from later series to supplement Series 1.
- iv. Kelvin Okino noted that Series 1 includes the most schools and projects. Series 2, 3, and 4 will not have as many schools or projects as Series 1.
- v. The Committee shared that repeated disruptions to instruction, and the site, is not ideal. Constructing multiple projects at one time on a site is preferred. Saving money through an economy of scale and avoiding future cost escalation is also preferred. Chair Kenric Stone appreciated the Committee's dialogue and the District's forethought in planning.
- vi. Member Kristi Smemoe added if there is no money left for sites in later series, the sites will be very upset. John Fogarty reassured the Committee that this will not happen. The District continues to communicate with the community and is not over-committing on the projects. The District wants to ensure the community that there are improvements for all sites within the bond.
- vii. Member Patti Ragland inquired if state funds would be jeopardized with the new governor. John Fogarty noted that currently, the state issues \$300-\$400 million in school bonds every year. Based on the state's funds for the school bonds, this could take up to ten (10) years to issue the full amount of school bonds.
- viii. Member Kristi Smemoe asked if by bringing funds forward does it mean the District needs to pay it back. John Fogarty noted that these funds are part of the \$65 million the District has set aside to augment the bond program. The funds brought forward will not need to be reimbursed.

- ix. Member Patti Ragland inquired if the bond funds included student transportation to the interim sites. John Fogarty noted bond funds cannot be used for transportation. The costs for student transportation will be paid from a separate District fund.
- x. Member Roza Mansour inquired where the technology funds come from. Kelvin Okino noted that the bond pays for technology infrastructure. Separate District funds are used to pay for the technology devices.
- xi. Member Patti Ragland inquired what would happen if all the bond funds are not spent and there is a surplus. Kelvin Okino noted additional projects would be identified and presented to the SFIM Committee for discussion.
- xii. Kelvin Okino noted four (4) projects that were originally planned for Series 1 have now been deferred. These projects will move forward once additional funding is available:
 - Brywood ES Music Classroom Building
 - Meadow Park ES Music Classroom Building
 - Woodbridge HS renovation to existing theatre
 - Springbrook ES Music Classroom Building
- xiii. John Fogarty noted that when the District looked at which projects to defer, the projects selected were at sites currently receiving significant work under Series 1.
- xiv. In the next two-to-four months, approximately \$80 million in construction contracts will be approved and begin once students leave for summer break. Construction contracts and amount issued to date:
 - Enclosed Classrooms (6 school sites) \$6,730,065
 - Bonita Canyon ES, College Park ES, Culverdale ES, Greentree ES, Santiago Hills ES, Stone Creek ES
 - High School Modernizations (2 school sites) \$8,237,259
 - Irvine HS, University HS
 - Expansions (3 school sites) \$10,587,608
 - Stone Creek ES, Eastshore ES, Creekside HS
 - Middle School Science Classrooms (1 school site) \$3,798,615
 - Venado MS
 - Elementary School Modernizations (2 school sites) \$15,645,568
 - Westpark ES, Springbrook ES
 - High School Synthetic Track & Field (1 school) \$2,946,419
 - Northwood HS

C. Safeguards

- i. Kelvin Okino mentioned that beginning June 11, 2018, 15 of 21 sites will be under construction. The construction value is approximately \$83 million which equates to 73.5% of the funds remaining under Series 1. Kelvin Okino posed the question “What measures are in place to ensure success?”
- ii. Kevin Okino listed and discussed various definitions of how success is measured.
- iii. Kelvin Okino presented various measures implemented to ensure project success.

D. Communication Update

- i. Kelvin Okino reviewed the forms of communication. He mentioned that there will a Bond Measure Study Session on June 5, 2018 at 3:00pm at the District Office.
- E. Schedule Update
- i. Kelvin Okino noted that four (4) schools are completed. He added that five (5) schools are currently under construction, eleven (11) are scheduled to start June 11, 2018, and one is scheduled to start in summer 2018.
 - ii. Member Kristi Smemoe inquired if the Woodbridge HS Theatre will take two (2) years. Kelvin Okino noted there has been an adjustment with the schedule due to deferring the existing theater. As a result, this schedule will need to be adjusted. Member Betty Jo Woollett noted it will be a challenge with traffic and construction while school is in session.
 - iii. It was discussed that Westwood Basics will be the interim site for Brywood ES and transportation will not be provided due to close proximity.
- F. Projects Under Construction
- i. Kelvin Okino presented projects under construction.
 - ii. Enclose Classrooms
 - Stone Creek ES: Expansion
 - iii. High School Modernization
 - Irvine HS: Modernization
 - University HS: Modernization
 - iv. Athletic Field
 - Northwood HS: New Synthetic Track and Field
 - v. Interim Campuses
 - Westwood Basics: Temporary site for Brywood ES (2018/19)
 - El Camino School: Temporary site for Meadow Park ES (2018/19)
- G. Projects Scheduled to Start Construction
- i. Kelvin Okino presented projects scheduled to start construction.
 - ii. Expansions
 - Eastshore ES: Kindergarten Expansion
 - Creekside HS: Career Technical Education and Labs
 - iii. Elementary School Modernization s
 - Brywood ES: Modernization
 - Meadow Park ES: Modernization
 - Westpark ES: Modernization
 - iv. Middle School Science Classrooms
 - Lakeside MS: Modernization
 - Rancho San Joaquin MS: Expansion/Modernization
 - Sierra Vista MS: Expansion/Modernization
 - South Lake MS: Expansion
 - Venado MS: Expansion
 - v. Performing Arts Center
 - Woodbridge HS
- H. Upcoming Bids

- i. New Performing Arts Center (construction start: Summer 2018)
 - Woodbridge HS
 - ii. Kelvin Okino identified several projects have unique challenges.
 - Westpark ES will be modernized while students remain on-site. As a result, work will be phased and coordinated with the site. Relocatable classroom buildings have been placed on-site to move students into so classrooms can be modernization.
 - Lakeside MS will not receive a new science classroom building. Existing classrooms will be converted into science classrooms and will be completed over the summer.
 - iii. Member Betty Jo Woollett inquired if the Woodbridge Village Association has had any comments regarding all of the construction. John Fogarty noted there is a good relationship and the Woodbridge Village Association and the District. They are pleased with the architectural design on the new theater at Woodbridge HS.
- I. Site Tour of Stone Creek Elementary School
- i. Kelvin Okino led a tour of the following areas that have been modernized or expanded (2,661sf):
 - Enclose classrooms with new doors
 - New Innovation Lab
 - New Design Lab
 - New collaboration spaces
 - Tech office
 - Broadcast room
 - Storage area for science kits
 - Library
- J. Questions
- i. Member Kenric Stone asked if the District provides briefs at the Irvine City Council Meetings. John Fogarty noted that has not been done in the past but Superintendent Terry Walker and John Fogarty meet with the City Manager, Chief of Police and other city council members on a quarterly basis.
- K. Adjournment
- i. Chair Kenric Stone motioned to adjourn the meeting at 8:05 p.m., seconded by Member Betty Jo Woollett.