

**IRVINE UNIFIED SCHOOL DISTRICT
Special Education Department**

Community Advisory Committee (CAC) Meeting
6:00- 6:30 pm May 10, 2018
IUSD District Office – Board Room
5050 Barranca Parkway, Irvine CA

AGENDA
May 10, 2018

Call to Order (Chair):

Welcome to Guests

- Board Member(s):

- Program Specialists and District Staff:

Attendance: Introductions/Roll Call (Chair)

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- New Members- welcome and please fill out a membership application.
- Voting Members Present-Show of hands of Voting Members

Reading of last Minutes (Secretary)

Approval of the Agenda and Minutes of last meeting

Moved by:

Second by:

Public Comments

The CAC invites members of the public to present information to the Committee and District about topics of interest or concern to individuals. Please fill out a card with your name with your questions and concerns. We will address these during our open forum. At any time during the meeting, you may hand these cards to any of the district personnel or Committee members. When you are called upon, we request to keep a time limit of 3-minutes per presentation, so that we are able to address as many members as possible. Any questions that are specific to a child or situation, or any cards that are not attended to during this business meeting will be addressed at the next meeting or forwarded to the appropriate sub-committee to support you. Thank you.

Reports of Officers

Chairwoman Report- Danielle

- 2018-2019 Annual Service Plan and Annual Budget Plan Review
 - After review, will be presented at the June 26th Board of Education Meeting
- FAQ document status update

- Officer Elections:
 - Officer duties are as follows:

The Chairperson shall:

- preside at all meetings of the Community Advisory Committee
- prepare agendas for said meetings with Administrative Council Representatives
- appoint committees as agreed upon by the membership
- act as liaison with the Administration
- be responsible for implementation of Community Advisory Committee decisions
- assume other responsibilities as directed by the Community Advisory Committee
- be an ex-officio member of all appointed committees
- act as liaison to the school district

The Vice-Chairperson shall:

- conduct meetings in the absence of the chairperson
- be responsible for execution of the bylaws
- assume other duties as directed by the chairperson
- be an ex-officio member of all appointed committees
- act as liaison to the school district

The Secretary shall:

- maintain membership and attendance records
- seek committee approval prior to public distribution
- keep minutes and distribute to committee
- attend to correspondence
- act as treasurer as the need arises
- assume other responsibilities as directed by the chairperson

- Non-elected Volunteer Positions
 - Membership
 - Legislation
 - Parent network/mentoring
 - Social

Secretary Report- Clara

- Upcoming Speakers:
 - May 10th; 6:30pm – Supporting Reading Needs for Children with Weaknesses, Dyslexia, and Learning Disabilities

Reports from District –

- City of Irvine Child Resource Center (Tracy Stubler): CRC/Library Update
- Executive Director Report (Melanie Hertig):

Committee Reports

Set dates for:

Open Floor:
Discussion/Action Items (Chair):

NEXT MEETING:

- 2018-2019 CAC meeting dates are TBD.

Adjourn Time:

Motion:

Seconded: