



Addendum No. II

RFP No. 17/18-01NS, Fresh Pizza & Delivery

June 2, 2017

This addendum forms a part of the contract and modifies the original RFP documents. It is intended that all work affected by the following modifications shall conform to related provisions, general conditions, and special conditions of the contract, of the original RFP documents. **Modify the following items wherever appearing in any portion of the RFP documents.** Acknowledge receipt of Addendum No. II in the space provided on this form as well as on the Revised Proposal Form. Failure to do so may subject bidder to disqualification.

Changes and/or Additions to RFP Documents

- 2.1 A change to this RFP, specifically, Information for Bidders, section 2; this RFP and sealed proposals will *not* be open and read aloud publicly as it consists of a taste testing evaluation of the samples submitted.

Request for Information (RFI):

- 2.2 Question: What are the estimated quantities for University High, South Lake Middle and Rancho San Joaquin Middle?

Answer: The estimated daily quantities for University High are 25 pizzas, Rancho Middle are 30 pizzas, and South Lake Middle are 25 pizzas. These quantities are estimates only and are subject to change.

- 2.3 Question: What are the estimated delivery times for University High, South Lake Middle and Rancho San Joaquin Middle?

Answer: The estimated deliveries are as follows and are subject to change:

- University High has two (2) deliveries per day:
 - Monday & Tuesday first delivery between 9:00 – 9:15 and second delivery between 11:00 – 11:15
 - Wednesday first delivery between 9:30 – 9:45 and second delivery between 11:30 – 11:45
 - Thursday first delivery between 10:15 – 10:30 and second delivery between 11:45 – 12:00
 - Friday first delivery between 9:30 – 9:45 and second delivery between 11:15 – 11:30
- South Lake Middle is between 11:45 – 12:00
- Rancho Middle is between 11:45 – 12:00



- 2.4 Question: How many lunch periods do University High, South Lake Middle and Rancho San Joaquin Middle have?

Answer: University High, South Lake Middle, and Rancho Middle have one (1) lunch period, however University High also serves during their morning break.

- 2.5 Question: It says that the agreement starts July 1, 2017- will the awarded winner be serving pizzas this summer school?

Answer: The District does not serve pizza during the summer, however, we do have four (4) year round schools and school starts on July 11, 2017.

- 2.6 Question: It asks for a criminal background check upon award. We work with several districts and have this waived as employees have minimal contact with pupils. (They deliver pizzas directly to the kitchen.) Is this an option?

Answer: No, the District will not be able to waive the criminal background check. Pizzas are delivered directly to sites.

- 2.7 Question: Page 4 of the Addendum- what exactly does number 5 & 6 mean? Do I put names on there if I want another party notified upon award?

Answer: As it states "The name(s) of all persons interested in the proposal as principals are as follows", therefore, list the names of persons interested in the proposal, the District needs to have contacts to reach out to when necessary.

- 2.8 Question: Pg. 6 it asks for two copies of the bid. Did you want the original and 2 copies, or two total? Under "proposing price" it says propose all items "F.O.B." what does FOB stand for?

Answer: Whenever possible, please submit a total of two (2) copies of the proposal. F.O.B. stands for 'Free On Board' as it states under General Conditions, Section 13 Deliveries, page 48; also, note that F.O.B means that delivery is included in the proposal price submitted.

- 2.9 Question: Pg. 25-30 is only a sample of the formulation statement and we submit our own correct?

Answer: Yes, these are only samples. Please review the RFP documents, specifically Information for Bidders, Section 34 Product Formulation Statement, Page 14 and Special Provisions, Section 5, Page 54.



2.10 Question: Is this an open Bid that we are allowed to attend?

Answer: Please refer to section 2.1 above.

ALL OTHER PROVISIONS of the RFP Documents shall remain unchanged. This Addendum is hereby made a part of the RFP Documents to the same extent as those provisions contained in the original documents and all itemized listings thereof.

NOTE: The failure or omission of any bidder to receive or examine any RFP document, forms, instrument, addendum, general conditions, special conditions, or other documents, shall by no means relieve any bidder from any obligation with respect to his/her proposal or to the contract.

SIGN AND RETURN ONE COPY OF THIS ADDENDUM WITH YOUR PROPOSAL.

RFP Due Date: June 12, 2017 at 11:00 am.

Company Name

Print Name and Title

Signature

Date