

**AGENDA**  
**REGULAR MEETING GOVERNING BOARD**  
**ED TECH JPA**

3:00 P.M. January 25, 2019

The first meeting of the Ed Tech JPA will be January 25, 2019 at 3:00 p.m. at the Irvine Unified School District Office, 5050 Barranca Pkwy, Irvine, CA 92604.

The meetings of the Board at which official action is taken shall be public meetings and no person shall be excluded therefrom.

The agenda will be published at least 72 hours prior to the meeting. Supporting documentation will be provided at the meeting or emailed electronically to members prior the meeting as it becomes available.

*Board of Directors Founding Members*

Irvine Unified Founding Member designee

Capistrano Unified Founding Member designee

*Other*

Mark Williams, Fagen Friedman & Fulfroost LLC

Meg Keaney, Fagen Friedman Fulfroost LLC

Francie Heim, Consultant

Michael Johnston, Clovis Unified (potential future Founding Member) present by phone

Susan Rutledge, Clovis Unified present by phone

*Agenda (per format outlined in the JPA Bylaws)*

1. Determination of a quorum and call to order.
2. Approval of minutes of previous meeting (not applicable)
3. Acceptance of Treasurer report (not applicable)
4. Consent Agenda (not applicable)
5. Unfinished and old business (not applicable)
6. Approval of the Agenda or any modifications to the agenda proposed

*New Business (Action Items)*

7. Election of officers

Background:

Pursuant to the proposed Bylaws, the Board of Directors shall elect a President and a Vice-President. The Board of Directors shall appoint a Secretary and a Treasurer. The Board of Directors shall also conduct any other necessary organizational business, including appointing such other officers as it considers necessary.

Recommendation:

At this time, we would propose a President and Vice-President term to run from January 1, 2019 to June 30, 2019. We expect the Founding Members to increase during this time, and it would be appropriate to revisit these positions in June 2019 for the 2019-20 fiscal year.

Motion:

#### 8. Discussion/Adoption of Bylaws

Background:

The Ed Tech JPA Bylaws have been a work in progress for many months and reflect the best thinking to date. A current version will be made available at the meeting and any further revisions considered.

Recommendation:

This will be presented to the Board as an information item. After a discussion by the Board, the Bylaws will be brought again to the Board for additional discussion and approval. Ms. Heim and counsel for the District will answer any questions raised.

Motion:

#### 9. Approval for issuance of first round of Irvine RFPs

Background:

Irvine USD will present information at the meeting on the RFPs to be issued on behalf of the Ed Tech JPA.

Recommendation:

Motion:

#### 10. Approval of Francie Heim contract

Background:

Francie Heim has been on contract with Fagen Friedman & Fulfroost LLC from September 2018 to the present. She has provided input to the JPA in the formation of a business plan and the JPA Bylaws. As the JPA is in the formative stages without designated staff, she is able to provide support in the beginning stages. A contract will be presented at the meeting for consideration.

Recommendation: It is recommended that the JPA approve her agreement.

Motion:

#### 11. Approval of F3 professional services agreement

Background:

F3 has been providing services leading to the formation of the Ed Tech JPA. A contract will be presented at the meeting for consideration.

Recommendation: It is recommended that the JPA approve the F3 contract.

Motion:

### New Business – Discussion and possible authorization

12. Discussion/Authorization to negotiate and execute agreement to secure insurance for JPA Board
13. Discussion/Authorization to negotiate and execute agreement for design and development of JPA website
14. Discussion of new Founding members to be added in the months ahead.
15. Discussion of next steps required to move the work of the JPA forward with specific focus on activities of host agencies.
16. Discussion of meeting schedule and logistics.

### Closing Items

17. Personnel Items (not applicable)
18. Reports of the Executive Director and any special committees or advisory councils (not applicable)
19. Presentation of written communications (none)
20. Scheduling of next ~~meeting~~ meeting.
21. Adjournment.

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\*\*Revised on 1/25/2019