

IRVINE UNIFIED SCHOOL DISTRICT

Measure E Citizens Oversight Committee July 24, 2017

Call to Order:	The meeting of the Measure E Citizens Oversight Committee was called to order
Roll Call:	Roll Call was conducted via sign-in sheet
Members Present:	Todd Cope, Terri Elia, Adele Heuer, Roza Mansouri, Patti Ragland, Jeffrey Schmehr, Connie Stone, Kenric Stone, Betty Jo Woollett
Members Absent:	Ryan Larson, Kristi Smemoe
IUSD Staff:	Kelvin Okino, Executive Director, Facilities & Construction Services, John Fogarty, Asst. Supt. Business Services/CFO
Guests:	Michele Ogden, Principal Santiago Hills Elementary School
Next Meeting Date:	Monday, October 9, 2017

Measure E Citizens Oversight Committee Business

1. Call to Order; Roll Call

- Committee Chair Terri Elia called the meeting to order at 6:31 p.m.

2. Approval of the April 10, 2017 Meeting Minutes

- Member Todd Cope moved with Member Adele Heuer seconding approval of the April 10, 2017 meeting minutes, as presented.

3. Site Tour of Santiago Hills Elementary School

- Kelvin Okino lead a tour of the construction areas which included three (3) student commons, a teachers' workroom, and classrooms.
 - Construction was at various stages of completion at the student commons and teachers' workroom.
 - At the interior openings of the classrooms, wall infill and doorframe installation was at various stages of completion.
 - Construction remains on schedule and will be completed prior to students returning on August 24, 2017.
- Kelvin Okino explained that a new building is planned at Santiago Hills Elementary School under Measure E Series 4. The building will include a new multipurpose room that will replace the current multipurpose room. The current multipurpose room does not meet the education specifications and has other unique challenges.

4. Measure E Series 2016A Financial Reports

- Presented by John Fogarty, Assistant Superintendent Business Services/CFO
- Overall Measure E Series 1 projects, which encompass Measure E 2016A funds as well as funding from district resources in CFD 86-1, Developer Fees (Fund 25) and Special Reserves for Capital Outlay (Fund 40), have been updated from preliminary to initial budget status.
- Within the SFIM phase 1 projects, Bonita Canyon, College Park, Culverdale, Greentree, and Santiago Hills have been updated to reflect post bid budgets.
- The District has budgeted approximately \$131.9 million for the SFIM phase 1 projects. \$95 million is allocated from the Measure E 2016A bond issuance and \$36.9 million is budgeted from district resources in CFD 86-1, Developer Fees (Fund 25) and Special Reserves for Capital Outlay (Fund 40).
- The current budget indicates a potential shortfall of approximately \$1.1 million.
- Mr. Fogarty emphasized with the Committee the importance of adhering to the current budget parameters within the phase 1 projects to not negatively impact future phases of the SFIM projects.

- Recognizing that many of the project budgets are forecast in initial status and are subject to change during the bid process.
- Recognizing that there may be an additional \$25-\$27 million in state matching funds for phase one projects.
- With the passage of Proposition 51, there is uncertainty when state matching funds will be received; however, current information indicates that funds may be available in spring 2019.
- In addition to the budget summary, the Committee was provided with actual detail expenditures for all projects within the SFIM through July 21, 2017.

5. Measure E Project Updates

- Presented by Kelvin Okino, Executive Director, Facilities and Construction Services.
- Construction Procurement
 - Delivery Methods. The District is procuring contracting services through two (2) methods.
 - Design-Bid-Build. District procures a general contractor through a low bid process. The general contractor may either self-perform a portion of the work and hire subcontractors to perform the remaining work. District may hire a construction manager. There are various advantages and disadvantages to this method.
 - Construction Management Multiple Prime. District hires a construction manager to coordinate, schedule and manage the work. The work is bid to numerous prime contractors, usually between 15 to 20, and the prime contractors perform the work. There is no general contractor contracting with the subcontractors. The subcontractors perform the work as prime contractors. There are various advantages and disadvantages to this method.
 - There are numerous factors when deciding on which procurement method to use. The District is currently using the Construction Management Multiple Prime delivery method for the Enclosed Classrooms project.
- Communications
 - Website Updates. District continues to update the school site websites with project updates.
 - Newsletter. A newsletter will be mailed within a week.
 - Homeowner Association Meetings. District staff met with several of the Woodbridge Village Association Board Members and provided an update on the Measure E projects.
 - City Meetings. District staff met with City planning representatives and provided an update on the Measure E projects.
 - Project Information Meetings (PIM). Meeting notices are mailed to residents within a school site community inviting them to a PIM. District staff presents the project to community and addresses concerns and questions raised at the meeting. A PIM was conducted for the first six (6) school sites. PIMs will be scheduled for upcoming projects.
 - Bond Related Meetings. Additional meetings are being held with the SFIM Committee, District Departments, and school sites. In addition, District staff conducts a Measure E Study Session for the Board and community.
- Schedule
 - Of the first six (6) schools started in the summer 2017, four (4) will complete by August 2017 and two (2) will complete by August 2018.
 - Fourteen school sites will begin construction between the winter 2017 and summer 2018.
 - A timeline depiction of the Measure E Series 1 projects was presented.
- Projects
 - Summer 2017 - Enclose Classrooms
 - Renderings and progress photos of the first six (6) school sites were presented.
 - Winter 2017/18
 - Renderings and classroom plans were presented for the high school modernizations
 - Spring 2018
 - Renderings and classroom plans were presented for the expansion projects
 - Summer 2018
 - Renderings and plans were presented for the new theater
 - Summer 2018

- Renderings and plans were presented for the science classrooms
- Summer 2018
 - Renderings and plans were presented for the elementary school modernizations
- Summer 2018
 - A plan was presented for the new athletic field
- Fall 2017
 - Site plans were presented for the two (2) closed school sites that will be used as interim campuses

6. Adjournment

- Member Connie Stone motioned to adjourn the meeting at 8:21 p.m., seconded by Member Betty Jo Woollett.

Action Items/Follow-Up

- The next Measure E Citizens Oversight Committee Meeting is Monday, October 9, 2017. Location to be determined.