Call to Order: The meeting of the Measure E Citizens Oversight Committee was called to order

Roll Call: Roll Call was conducted via sign-in sheet

Members Present: Todd Cope, Terri Elia, Adele Heuer, Ryan Larson, Roza Mansouri, Patti Ragland, Jeffrey Schmehr, Kristi Smemoe, Connie Stone, Kenric Stone, Betty Jo Woollett

Members Absent: Kelvin Okino, Executive Director, Facilities & Construction Services, John Fogarty, Asst. Supt. Business Services/CFO, Jennifer Payton, Confidential Secretary

Guests: Sherry McGrew

Next Meeting Date: Monday, April 10, 2017

Measure E Citizens Oversight Committee Business

1. Call to Order; Roll Call
   - Committee Chair Terri Elia called the meeting to order at 6:30 p.m.

2. Approval of the October 24, 2016 Meeting Minutes
   - Member Kenric Stone moved with Member Jeffrey Schmehr seconding approval of the October 24, 2016 meeting minutes, as presented.

3. Measure E Series 2016A
   - Bond Issuance and Project Proceeds
     - Project funds for Series 1 (2016A) funded October 25, 2016
       - Project funds available for Series 1: $95,000,000.00
       - Bonds issued at Premium
         - Premium to be applied to three interest only payments due prior to the collection of tax assessments
     - Assessments will be included on the November 2017 property tax bills
   - Financial Reports
     - 21-Building Fund – Measure E Funds
     - Measure E Bond funds being augmented with other funds
       - CFD 86-1 – Fund 01
       - Developer Fees – Fund 25
       - Special Reserve Fund – Fund 40

4. Measure E Project Updates
   - Staff working on the following focus areas to create a strong foundation for Bond program
     - Establish Best Practices
     - Hire Consultants
     - Communicate with Sites and Communities
     - Plan and Implement Projects
   - Establish Best Practices
     - Select Consultants
       - Outreach to local firms and experts in specific services and ensure fairness in selection
• **Update Budgets**
  - Distribution of Contingency
    - Staff is currently developing procedures for managing contingency funds when projects are either over or under the project budget

• **Confirm District Standards**
  - Ensure designs reflect current Education Specifications and fit within communities
  - Consultant pools have been created and Board approved for eight types of services: Architects, Construction Managers, Building Inspection, Materials Testing and Inspections, Geotechnical and Soils Testing and Inspection, Environmental Consulting, Surveying, and Labor Compliance. A consultant pool for Commissioning will be selected and submitted to the Board for approval within the next few weeks.

• **Selecting Consultants**
  - Outreach to local firms and experts
  - Firms selected through a Request for Proposal (RFP) process based on their ability to meet or exceed the District’s qualification requirements to provide the highest quality services
  - Inspectors and testing firms selected are certified by the Division of the State Architect (DSA)

• **Communications**
  - **School Site**
    - District staff and architects have begun meeting and communicating with site administrators and Design Committees
    - Micro-websites will be created for each school site and updated on a regular basis containing Measure E Updates
  - **District Wide**
    - IUSD website has a dedicated Measure E site which will link to the school site micro-websites
    - Announcements are posted on the website
    - School Facilities Improvement Measure (SFIM) Steering Committee meets monthly and assists with disseminating information throughout the district
  - **Contractors**
    - Outreach meetings held to identify upcoming projects, discuss the prequalification process, and bid process
    - Architects and Construction Managers will attend to answer questions and meet bidders

• **Projects Beginning Summer 2017**
  - Enclose Open Classrooms Bonita Canyon, Culverdale, Stone Creek, College Park, Greentree, and Santiago Hills Elementary Schools
  - College Park requires additional work to fire rate the corridors and meet current code. In addition, additional work is required to create collaboration spaces
  - Santiago Hills requires some reconfiguration of the restrooms to meet current code

• **Projects in Planning - Beginning 2018 and later**
  - **High School Modernizations**
    - Irvine HS and University HS
  - **Elementary School Modernizations**
• Brywood ES, Meadow Park ES, Westpark ES, Springbrook ES

- Classroom Expansion
  • Eastshore ES, Venado MS, Creekside HS

- New Theatre
  • Woodbridge HS

- Science Labs
  • Lakeside MS, Rancho San Joaquin MS, Sierra Vista MS, Southlake MS

- Interim Campuses
  • Westwood Basics
    - Brywood ES will be relocated during the 2018-19 school year to allow modernization and new construction to occur on their campus
  • El Camino
    - Meadow Park ES will be relocated during the 2018-19 school year during modernization
    - Springbrook ES will be relocated during the 2019-20 school year during modernization
    - Both schools are being relocated to allow modernization and new construction to occur on their campus

- Athletic Field Upgrades
  • Northwood HS

• Voters recently passed legislature which provides additional funding for schools

  - Proposition 51 – State-wide Bond Measure
    • $3 billion for construction of K-12 new facilities
    • $3 billion for modernization of K-12 facilities
    • $500 million for Charter Schools
    • $500 million for career technical education program facilities
    • $2 billion for Community Colleges

  - $23.0 billion local school bonds passed in California
  - $1.7 billion school bonds passed in Orange County

  • The establishment of Board approved pools of firms will assist the district with unique challenges
  • Staff is keeping track of other potential challenges
    - Competition with local districts
    - Consultants extremely busy
    - Greater demand for skilled labor
    - Potential higher construction costs

5. Adjournment

• Member Betty Jo Woollett motioned to adjourn the meeting at 7:39 p.m., seconded by Member Patti Ragland

Action Items/Follow-Up

• The next Measure E Citizens Oversight Committee Meeting is scheduled for Monday, April 10, 2017.