

# IRVINE UNIFIED SCHOOL DISTRICT

## *Measure E Citizens Oversight Committee January 9, 2017*

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- Call to Order:** The meeting of the Measure E Citizens Oversight Committee was called to order
- Roll Call:** Roll Call was conducted via sign-in sheet
- Members Present:** Todd Cope, Terri Elia, Adele Heuer, Ryan Larson, Roza Mansouri, Patti Ragland, Jeffrey Schmehr, Kristi Smemo, Connie Stone, Kenric Stone, Betty Jo Woollett
- Members Absent:**
- IUSD Staff:** Kelvin Okino, Executive Director, Facilities & Construction Services, John Fogarty, Asst. Supt. Business Services/CFO, Jennifer Payton, Confidential Secretary
- Guests:** Sherry McGrew
- Next Meeting Date:** Monday, April 10, 2017

### *Measure E Citizens Oversight Committee Business*

#### **1. Call to Order; Roll Call**

- Committee Chair Terri Elia called the meeting to order at 6:30 p.m.

#### **2. Approval of the October 24, 2016 Meeting Minutes**

- Member Kenric Stone moved with Member Jeffrey Schmehr seconding approval of the October 24, 2016 meeting minutes, as presented.

#### **3. Measure E Series 2016A**

- **Bond Issuance and Project Proceeds**
  - Project funds for Series 1 (2016A) funded October 25, 2016
    - Project funds available for Series 1: \$95,000,000.00
    - Bonds issued at Premium
      - ❖ Premium to be applied to three interest only payments due prior to the collection of tax assessments
  - Assessments will be included on the November 2017 property tax bills
- **Financial Reports**
  - 21-Building Fund – Measure E Funds
  - Measure E Bond funds being augmented with other funds
    - CFD 86-1 – Fund 01
    - Developer Fees – Fund 25
    - Special Reserve Fund – Fund 40

#### **4. Measure E Project Updates**

- Staff working on the following focus areas to create a strong foundation for Bond program
  - Establish Best Practices
  - Hire Consultants
  - Communicate with Sites and Communities
  - Plan and Implement Projects
- Establish Best Practices
  - Select Consultants
    - Outreach to local firms and experts in specific services and ensure fairness in selection

- Update Budgets
  - Four (4) budget and review stages: 1. Preliminary, 2. Initial, 3. Post-Bid, 4. Final/Close-out
  - Distribution of Contingency
    - ❖ Staff is currently developing procedures for managing contingency funds when projects are either over or under the project budget
- Confirm District Standards
  - Ensure designs reflect current Education Specifications and fit within communities
- Consultant pools have been created and Board approved for eight types of services: Architects, Construction Managers, Building Inspection, Materials Testing and Inspections, Geotechnical and Soils Testing and Inspection, Environmental Consulting, Surveying, and Labor Compliance. A consultant pool for Commissioning will be selected and submitted to the Board for approval within the next few weeks.
  - Selecting Consultants
    - Outreach to local firms and experts
    - Firms selected through a Request for Proposal (RFP) process based on their ability to meet or exceed the District's qualification requirements to provide the highest quality services
    - Inspectors and testing firms selected are certified by the Division of the State Architect (DSA)
- Communications
  - School Site
    - District staff and architects have begun meeting and communicating with site administrators and Design Committees
    - Micro-websites will be created for each school site and updated on a regular basis containing Measure E Updates
  - District Wide
    - IUSD website has a dedicated Measure E site which will link to the school site micro-websites
    - Announcements are posted on the website
    - School Facilities Improvement Measure (SFIM) Steering Committee meets monthly and assists with disseminating information throughout the district
  - Contractors
    - Outreach meetings held to identify upcoming projects, discuss the prequalification process, and bid process
    - Architects and Construction Managers will attend to answer questions and meet bidders
- Projects Beginning Summer 2017
  - Enclose Open Classrooms Bonita Canyon, Culverdale, Stone Creek, College Park, Greentree, and Santiago Hills Elementary Schools
    - College Park requires additional work to fire rate the corridors and meet current code. In addition, additional work is required to create collaboration spaces
    - Santiago Hills requires some reconfiguration of the restrooms to meet current code
- Projects in Planning - Beginning 2018 and later
  - High School Modernizations
    - Irvine HS and University HS
  - Elementary School Modernizations

- Brywood ES, Meadow Park ES, Westpark ES, Springbrook ES
- Classroom Expansion
  - Eastshore ES, Venado MS, Creekside HS
- New Theatre
  - Woodbridge HS
- Science Labs
  - Lakeside MS, Rancho San Joaquin MS, Sierra Vista MS, Southlake MS
- Interim Campuses
  - Westwood Basics
    - ❖ Brywood ES will be relocated during the 2018-19 school year to allow modernization and new construction to occur on their campus
  - El Camino
    - ❖ Meadow Park ES will be relocated during the 2018-19 school year during modernization
    - ❖ Springbrook ES will be relocated during the 2019-20 school year during modernization
    - ❖ Both schools are being relocated to allow modernization and new construction to occur on their campus
- Athletic Field Upgrades
  - Northwood HS
- Voters recently passed legislature which provides additional funding for schools
  - Proposition 51 – State-wide Bond Measure
    - \$3 billion for construction of K-12 new facilities
    - \$3 billion for modernization of K-12 facilities
    - \$500 million for Charter Schools
    - \$500 million for career technical education program facilities
    - \$2 billion for Community Colleges
  - \$23.0 billion local school bonds passed in California
  - \$1.7 billion school bonds passed in Orange County
    - The establishment of Board approved pools of firms will assist the district with unique challenges
    - Staff is keeping track of other potential challenges
      - ❖ Competition with local districts
      - ❖ Consultants extremely busy
      - ❖ Greater demand for skilled labor
      - ❖ Potential higher construction costs

## 5. Adjournment

- Member Betty Jo Woollett motioned to adjourn the meeting at 7:39 p.m., seconded by Member Patti Ragland

## Action Items/Follow-Up

- The next Measure E Citizens Oversight Committee Meeting is scheduled for Monday, April 10, 2017.