



Kindergarten Drop-Off/Pick-Up Procedures

Dear Kindergarten Parents,

Kindergarten is an important time for students to begin the process of developing independence and confidence, and connecting with their school as a student. This can be just as challenging for parents (sometimes even more so!) as it is for students. Dropping-off and picking-up your students at school sets the tone for them to begin and end their school day in a productive, safe, and scholarly manner.

In order to facilitate a smooth drop-off and pick-up experience and to ensure the safety of our kindergarten students, we ask that you follow the procedures below.

Parking Lot

One of the huge benefits of having your students at Deerfield is that we enjoy a great amount of programmatic support for our students including music, science, art, and additional instructional assistance in the classroom. With the many staff members we have at Deerfield, it is necessary to reserve the entire parking lot for those who work at the school. As it is, we do not have enough parking for our existing staff. We have staff members coming/going throughout the entire school day, so even if a spot is open, it needs to remain reserved for Deerfield staff members so they can have reliable parking to support our students. If you need to park, please do so across the street from school in the neighborhood and walk on to the campus.

Drop-Off

Parents need to drop-off students no more than 10 minutes before the start of class. We do not have supervision available for students before that time. If walking your students to class, we ask that you drop them off at the kindergarten gate and let them enter their classrooms independently. If dropping off by car, please pull up in the yellow unloading zone and allow them to exit the car curbside. A staff member will help to guide them to the gate and ensure they get to their classrooms. Please do not exit your car at any time to assist your student. Have backpacks ready in the seat, teach kids how to unfasten car seats, and give your goodbye hugs/kisses before you leave home.

Pick-Up

When picking-up your students, we will bring them out to the area by the front office for dismissal. Students who are walking will be seated in a designated area. For parents who are driving, we ask that you display your Deerfield Pick-Up Sign in your front window and proceed to the yellow loading/unloading zone in front of the school. A staff member will help to load your student into your car curbside. Again, we ask that you not exit your car at any time. If you lose your Deerfield Pick-Up Sign, please display a visible sign with your child's name/teacher in your front window.