



# BONITA CANYON PTA VERIFICATION OF FUNDS FORM

The following funds have been collected for the benefit and/or use of Bonita Canyon PTA.

Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

BUDGET DEPARTMENT/CATEGORY: \_\_\_\_\_

**COIN:**

Pennies	X _____	=	\$
Nickels	X _____	=	\$
Dimes	X _____	=	\$
Quarters	X _____	=	\$
Other	X _____	=	\$
TOTAL COIN:			\$ _____

**CURRENCY:**

\$1.00	X _____	=	\$
\$5.00	X _____	=	\$
\$10.00	X _____	=	\$
\$20.00	X _____	=	\$
Other	X _____	=	\$
TOTAL CURRENCY:			\$ _____

**CHECKS:**

(Group checks in 25 or less)

Group 1 # _____	\$
Group 2 # _____	\$
Group 3 # _____	\$
Group 4 # _____	\$
Group 5 # _____	\$
TOTAL OF ALL CHECKS:	
	\$ _____

**TOTALS:**

COINS: \$ \_\_\_\_\_

CURRENCY: \$ \_\_\_\_\_

CHECKS: \$ \_\_\_\_\_

**GRAND TOTAL: \$ \_\_\_\_\_**

**CREDIT CARD SALES: \$ \_\_\_\_\_**

***PTA Approval***

Budget Category: \_\_\_\_\_

Event Chair Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Board Member Signature: \_\_\_\_\_

Date: \_\_\_\_\_

***Financial Secretary's Verification***

Amount Received: \$ \_\_\_\_\_

Date: \_\_\_\_\_

Financial Secretary Signature: \_\_\_\_\_

Budget Category: \_\_\_\_\_