

**Bonita Canyon PTA**  
**Joint Executive Board/General Association Meeting Minutes**  
**June 6, 2008**

**Call to Order:**

The meeting was called to order in the MPR at 8:45am by President Jan Hilliard.

**Meeting Attendance:**

The attached sheet shows attendees.

**Approval of Minutes and Consent Agenda Items:**

The minutes from the April 2, 2008 General Meeting were approved as presented.

The minutes from the May 16, 2008 Executive Board meeting were approved by the Executive Board as presented.

The resignations of Leah Hess (VP Curriculum) and Samantha Baker (Corresponding Secretary) were accepted.

**BOARD REPORTS**

**Principal's Report: Robin Beacham**

- Dr. Beacham thanked the outgoing board for their service and presented the officers with a token of appreciation.
- Lee Barnhill will be retiring this month after 27 years of service for IUSD. Her replacement will be Linda McCabe who previously worked at Plaza Vista.
- There will be some other staff changes next year as well. Amy Hellewell and Jennifer Creel will not be returning. The speech specialist, Mrs. Miller, and her assistant, Mrs. Buck, may be reassigned to another school in the district.
- The staff is working on plans for next year. There will be a new math adoption; the staff will receive training for the new materials in the in-service days before school starts.
- Some modernization will take place this summer. The computer lab will be relocated into Mr. Ngo's classroom. Half of the vacated space will be dedicated to library use and the other half will be a conference area. Two portables are scheduled to be installed this summer pending school board approval on June 24; one will be used for science.
- After a meeting with Lloyd Linton concerning modernization of the MPR, it was determined that major renovations would be too expensive and it would be too difficult to raise the necessary funds before the district begins work in 2009. However, the district plans now include raising the level of the MPR floor which will make it more functional.

**Ways and Means: Kristen Bush**

- The Michael Haley memorial bench has been placed outside the office; the plaque for the bench is currently at the engravers. The dedication will be held on June 12, immediately following the first grade patriotic performance which will begin at 9:00am. Refreshments will be provided by the Haley family.
- The date and location for next year's fundraiser has been finalized. It will be held on Friday, March 20, 2009 at Strawberry Farms. The auctioneer has also been retained.

**VP of Curriculum: Leah Hess**

- The Kindergarten students will be participating in Field Day this year. Field Day for Grades K-3 will be on Monday, June 16 and on Tuesday, June 17 for Grades 4-6. IRWD has donated water for the event. More volunteers are needed.
- Approximately 100 meals have been sold for Movie Night. Dr. Beacham will send an email to inform parents that tickets are still available and will be sold at school next week. Root beer floats will be sold instead of snow cones. All profits from the concession stand will be donated to the Yu family to help with the medical expenses of their daughter, Melissa, a former BC student. The movie will be "Water Horse."

**Historian: Patty Gray**

- Volunteer hours still need to be logged even though they have been projected.
- The Volunteer Opportunity form has been revised for next year and will be included in the fall PTA packet.

**Parliamentarian: Lena Maddox**

- **A motion was made by Lena Maddox to elect Meredith Stenta to fill the vacant office of Treasurer on the 2008-2009 PTA Executive Board. Motion seconded and carried.**
- **A motion was made by Lena Maddox to approve the appointment of Nancy Khamseh as Parliamentarian. Motion seconded and carried.**
- **A motion was made by Lena Maddox to approve the following by-law changes:**
  - Article IV, Section 4. Each member of the association shall pay annual dues of ten dollars (\$10.00) per member to the association.**
    - C. The annual dues payable to the Fourth District shall increase from \$0.35 to \$0.60.**
    - D. The annual dues payable to the Irvine Unified Council shall increase from \$0.50 to \$0.65.**
    - E. The annual per capita dues payable to the council shall increase from \$3.85 to \$4.25.**

**Motion seconded and carried.**

**Treasurer: Donna Saito**

- The May statement is not yet in. The treasurer's report for April, previously presented at the last executive board meeting, was presented. The ending balance for the checking account as of April 30 was \$163,413.17. Deposits totaled \$57,435.17. Disbursements totaled \$24,671.77. The ending balance for the Money Market Account was \$4,139.51. The ending balance for the Business Savings account was \$96,733.24.
- **A motion was made by Donna Saito to approve the 2008-2009 Budget as presented, without the Wish List Items. Motion seconded and carried.**
- **A motion was made by Donna Saito to approve the payment of expenses through August within the limits of the budget, including the Fund-An-Item expenditures. Motion was seconded and carried.**

**President's Report: Jan Hilliard**

- Fourth District PTA training was held last month. Some of the board members attended.
- The budget will be sent to council for approval after revising the Wish List.
- Any position timelines created by outgoing board members should be emailed to Jan.
- The outgoing board luncheon will be held on Monday, June 16.

- The oncoming board will have a board retreat on Tuesday, June 10.
- The next Executive Board meeting will be held on Friday, September 19, 2008.
- The next General Association Meeting will be held on Friday, October 10, 2008.

**Adjournment:**

The meeting was adjourned at 9:25am.

Respectfully submitted,

Suzy McKown  
PTA Recording Secretary